



## Minutes for Board Meeting – March 18, 2015

### **Board Members**

Micah Henderson – **Chair**  
Todd Domeck – **Vice Chair**  
Ryan Olson – **Treasurer**  
Brian Lisson – **Secretary**

Scott Andrews  
Niels Damman  
Michelle Hepler  
Ben Kopp

Matt Marcus  
Michael Smith  
Don Stock  
James Borishade

*Absent:* Ben Kopp

*Others Present:*

### **Proceedings:**

*Meeting called to order at:* 1:02 pm

#### I. Review and Approve Agenda

*Motion #1: To approve the agenda*

*Moved by: Mike Smith*

*Seconded by: Niels Damman*

*Motion Carried: Unanimous*

#### II. Review and Approve Minutes

*Motion #2: To approve the minutes of Feb 4 2015*

*Moved by: Niels Damman*

*Seconded by: Mike Smith*

*Motion Carried with abstentions: Scott Andrews, Michelle Hepler*

*Motion #3: To approve the minutes of Feb 7 2015*

*Moved by: Michelle Hepler*

*Seconded by: Scott Andrews*

*Motion Carried: Unanimous*

*Motion #4: To approve minutes of Feb 19, 2015*



Moved by: Mike Smith

Seconded by: Niels Damman

Motion carried with the following abstentions: Brian Lisson, Matt Marcus

### III. Old Business

- a. ANSI Update (James)
  - Couple more days until appeal deadline
- b. ASTM Update (Micah)
  - ASTM is looking for permission to use portions of our standard
  - They would use/reference our Training Standard
  - Permission to use a portion of our standard would be through a Memorandum of Understanding between ASTM and ACCT.
  - Board members will vote on this memorandum
  - At this time it is in the exploratory phase within ASTM
- c. Insurance Update (Todd)
  - Still communicating with Dan Freeh
  - Will help transition to Michelle as Board liaison
- d. Task Force Recruitment
  - The following Board members will review the volunteer recruitment list and communicate with potential task force members. Board members will return with recommendations for Chairs for the following Task Forces.
    - a) Matt Marcus – ACCT University
    - b) Scott Andrews - Practitioner Certification
    - c) Mike Smith - Program Accreditation
- e. Reimbursement Policy (Niels)
  - Discussion about flat fee to attend the conference
  - Niels will bring a motion to the Board at the next meeting
- f. Critical Link Award (Mike)
  - Discussion about Critical Link Award
  - The email for nominations was only sent out to PVMs
  - It should be sent out to all PVMs
  - There needs to be transparency to the public on the process



- Board of Directors needs to look at current policies and procedures
- Todd will solicit feedback from the Award Committee about the award
- Discussion about having some additional awards

#### IV. New Business

##### a. Face to Face Meeting

- Agenda Items for the upcoming meeting
  - a) Conference Report
  - b) Quarterly Numbers
  - c) DRAFT Budget
  - d) Performance Appraisal
  - e) Strategic Plan Priorities
  - f) Committee Reports- reporting is through staff committees
  - g) 2018 Structure for Winter Symposium
- The meeting will be held at the Ellis Hotel
- The hotel is accessible from the subway which connects to the airport
- Matt will connect with Kim about booking and arrangements

##### b. Winter PVM Symposium Logistics

- Structure of 2016 Symposium was discussed
- We will schedule the same structure as 2015 for next year's conference
- 2017 and 2018 will be discussed at the face to face meeting in April

##### c. Name for new organization

- Board members are to think about branding and naming of the new branch of organization
- Mike and James will come back to the BOD with a proposal
- Some conversation about "for-profit" organization – follow up with Wayne Berger
- Some board members recommended that we hire a professional
- Scott Andrews will get some information about what work needs to be done for a professional



V. Adjourn

Motion #5: to adjourn

Moved by Scott

Seconded by Todd

Motion Carried: Unanimous

VI. Next Meeting

April 21-22, 2015

Ellis Hotel, Atlanta, GA