



Board Meeting Minutes - September 18, 2014

Board Members:

Micah Henderson – **Chair**
Todd Domeck – **Vice Chair**
Scott Conant – **Treasurer**
Brian Lisson – **Secretary**

MB Buckner
Gary Cwidak
Niels Damman
Ben Kopp

Matt Marcus
Ryan Olson
Michael Smith
James Borishade

Absent:

Niels Damman

Proceedings:

Meeting called to order at: 1:03 CST

I. Review and Approve Agenda

Motion #1: Approve the agenda

Moved by: Gary Cwidak

Seconded by: MB Buckner

Motion Carried: Unanimous

II. Approval of Minutes

Motion #2: To approve the minutes of the meeting of August 13-14, 2014

Moved by: Todd Domeck

Seconded by: Ryan Olson

Motion Carried: Unanimous Abstention: Gary Cwidak, MB Buckner

III. Old Business

a. ANSI Update (James)

- We have responded to appellants
- List of people for appeal panel has been provide to appellants
- BSR-9 submission can be submitted following appeal
- ACCT has directed the Standards Writing Committees with reviewing the PRCA-ANSI standard

Motion #3: To move into closed session

Moved by: Todd Domeck

Seconded by: Scott Conant



Motion Carried: Unanimous

Motion #4: To come out of closed session

Moved by: Todd Domeck

Seconded by: Scott Conant

Motion Carried: Unanimous

b. Finance: Membership Categories (Scott Conant)

- Discussion about creating a membership category for Pay to Play and other commercial operations.
- Need to identify potential benefits. Such benefits could include:
 - a) Benefits could include attorney access
 - b) Use of logo
 - c) Online Registration System
- Discussion about making sure that this aligns with Program Endorsement and potential Program Accreditation.
- Scott to put a proposal together for Face to Face meeting. Todd will assist.

c. Committee Structure (Brian)

Motion #5: To approve the Committee Framework dated September 18, 2014

Moved by: Brian Lisson

Seconded by: Gary Cwidak

Motion Carried: Unanimous

Motion #6: To empower the Executive Director to begin implementation of staff work groups as he sees fit.

Moved by: Brian Lisson

Seconded by: Scott Conant

Motion Carried: Unanimous

d. Public Relations Strategy (Matt Marcus) - tabled



e. Insurance Audit Update (Todd)

- Staff appointed person to Task Force will be James Borishade
- James will initiate a phone meeting with Insurance Advisory Committee in order to identify Task Force members and move forward.

IV. New Business

a. Details for October Face to Face Meeting (James Borishade)

- Kim has information about hotel plans. She will forward these to BOD members next week,
- Several members of the Board of Directors are planning to stay in Scottsdale for the ASTM meeting. Board members will not be reimbursed for expenses related to ASTM attendance.
- Discussion about reimbursements related to ASTM
- Micah will represent us officially at ASTM meeting

b. Next Meeting

- October 14-15, 2014 8:30- 5:00pm both days in Scottsdale, AZ

V. Adjourn

Motion #7: Motion to adjourn the meeting

Moved by: Todd Domeck

Seconded by: Scott Conant

Motion Carried: Unanimous