



## Minutes for Board Meeting: January 9, 2014

*Present:*

*Michelle Hepler, Micah Henderson, Scott Conant, Brian Lisson, MB Buckner, Niels Damman, Matt Marcus, James Borishade, Todd Domeck, Charlie Williams, Ryan Olson.*

**Proceedings:**

Meeting called to order at: 3:08 CST

**I. Review and Approve Agenda**

**Motion #1: To review and approve agenda**

**Moved by: MB Buckner**

**Seconded by: Scott Conant**

**Carried: Unanimous**

**Motion #2: Review and approve past minutes as amended**

**Moved by: Micah Henderson**

**Seconded by: Scott Conant**

**Carried: 6 in favor Abstentions: Niels Damman, Ryan Olson**

**II. Review and Approve Past Minutes**

**III. Old Business**

a. Strategic Plan Update

- Brian Lisson gave a brief update about populating the committee.
- Presentations are required for PVM Symposium and Conference.

b. Inspector Certification Update

- Michelle Hepler provided an update about Inspector Certification efforts

a) Michelle Hepler, Todd Domeck, Brian Lisson, Bill Weaver and James Borishade met



yesterday to confirm final details and next steps.

- b) Keith Jacobs and members of the Research Committee will create a final draft of the test by Friday, January 17, 2014
  - c) Vetting of applications will be completed by the ICE Committee for this round. This will incorporate Reb's feedback.
  - d) Staff will prepare documents, tests, etc.
  - e) Registration will be managed by staff
  - f) Delivery of preparation course and test will be by Staff and ICE Committee Members. This will prepare staff for delivery of the program in the future.
  - g) ICE Committee will approve applicants to be certified.
  - h) Cards will be prepared and issued by the staff.
  - i) Michelle will circulate summary of roles to other members of the Board
- c. Committee Structure
- No update
  - Discussion about Government Relations Committee chairmanship
- d. Consensus Group Update
- Micah Henderson provided an update about the work of the Consensus Group
    - a) Consensus Group has met twice to process comments. The Consensus Group has sent work back to the Standards Writing Committees.
    - b) Confirmed User Category Change for one member of the Consensus Group.
    - c) Waiting for applications for members to the CG in the Vendor category.
    - d) Executive Director will send a card of condolences to Loui McCurley and PMI regarding Steve Hudson who passed away.
- e. Conference and Symposium
- Executive Director provided an update about the conference.
    - a) 735 registrants. In line with last year.
    - b) 93 booths sold. Pretty much sold out



- c) Room block is 107% on room block
- d) Working on food and beverage arrangements
- e) Good meeting with Keynote Speaker
- Michelle provided an update about Committee Presentations. Committee presentations will be given at the AGM not the PVM Symposium. Michelle will send Outlook Calendar invitations for BOD functions at the conference.
- f. Policy Updates
  - Publications – tabled until next meeting
  - Anti-Trust Policy – needs to be converted to proper BOD format.
  - Other policies which have been reviewed by Legal Counsel will be tabled until our next meeting.
  - Discussion about finding an intern.
- g. Standards Harmonization Efforts
  - Matt Marcus and Todd Domeck will review any pending announcements by other standards setting organizations in order to prepare a Press Release.
  - Executive Director provided an update about recent phone calls to members about regulation in California.
    - a) PVMs provided good feedback. Strategy will focus on operations, harnesses, and braking systems. We will be pressing the state of California to create an open regulation development process that includes stakeholder feedback. Rich Klajnscek and James Borishade are going to California to represent ACCT at the public meeting. Todd Domeck will also be attending the meeting.
- h. ACCT Awards Update
  - Matt Marcus provided an update about the ACCT Awards. Judges met and winners have been selected. Trophies and awards are being made.
- i. Association Law - tabled
- j. Experiential/Adventure Summit - tabled

#### IV. **New Business**



- Blackfish - Matt Marcus raised concerns about us having a formal statement about SeaWorld. It was clarified that our contract is with the hotel – not Seaworld. Matt Marcus and Todd Domeck will work on a draft statement.

**Motion # 3: To adjourn the meeting**

**Moved by: MB Buckner**

**Seconded by: Todd Domeck**

**Motion Carried: Unanimous**