

AMERICAN FOLKLORE SOCIETY 2013 ANNUAL MEETING
October 16-19, 2012, Providence, Rhode Island (Exhibit Dates: October 17-19)

SECTION EXHIBIT TABLE RESERVATION

We hereby authorize the American Folklore Society to reserve space for our exhibit at the annual meeting of the Society, to be held at the Omni Hotel under the conditions enumerated in the "Exhibitors Information." We agree to comply with and be bound by the Society's exhibitors' regulations.

Section Name _____	
Convener Name _____	
Phone _____	Fax _____
E-mail _____	
Proposed Exhibit _____ _____	
Names of two section representatives who will staff the tables	
① _____	② _____

AFS 2013 ANNUAL MEETING EXHIBITORS INFORMATION

1. SPACE ASSIGNMENT

All applications for exhibit space at the American Folklore Society 2013 Annual Meeting must be made on an official order form. AFS reserves the right to rearrange the floor plan if necessary.

2. EXHIBIT INSTALLATION AND DISMANTLING

Exhibitors will have access to set up their exhibits on Wednesday, October 16, from 4:00–8:00 pm. Exhibits will remain intact until exhibit closing at 1:00 pm on Saturday, October 19. Teardown will be from 1:00-3:00 pm that day.

3. EXHIBIT LOCATION AND HOURS

All exhibits will be located in the Omni Hotel.

Exhibit room hours will be Thursday and Friday, October 17-18, from 9:00 am-1:00 pm and 2:00-6:00 pm; and Saturday, October 19, from 9:00 am-1:00 pm. We will lock the exhibit room between 1:00 and 2:00 pm on October 17-18 so that exhibitors can have lunch.

4. AMENITIES AND SUPPORTING ACTIVITIES

In order to increase traffic to the exhibit room, we will schedule other activities in the room, such as complimentary morning and afternoon beverage service each day for exhibitors and attendees. All exhibitors will also receive a complimentary listing in the annual meeting program book.

Additionally, no sessions will be scheduled 3:45-6:00 pm Wednesday, Thursday or Friday, to allow meeting participants time for informal networking and visits to the exhibit room.

5. SPACES AND SIGNS

All spaces will be limited to draped tables with two chairs per table. Tables are 30" wide x 6' long.

6. MUSIC AND VIDEOS

You may show videos in the exhibit room, but the sound must not interfere with other exhibitors. You may not play music in the exhibit room.

7. HOTEL RESERVATIONS AND SHIPPING

AFS will send you hotel reservation information and shipping instructions in late summer.

8. LIABILITY

Exhibitors assume the entire responsibility and liability for losses, damage and claims arising out of injury or damage to exhibitor's displays, equipment, and other property brought upon the premises of the Omni Hotel, and shall indemnify and hold harmless the AFS, the Omni Hotel, their agents, subcontractors, servants, and employees from any and all such losses, damages, and claims.

The AFS and the Omni Hotel will make a reasonable effort to protect the exhibit area; however, it is the exhibitor's responsibility to obtain insurance and to secure materials. The AFS and the Omni Hotel do not guarantee or protect exhibitors against loss or damage of any kind.