



Draft Minutes

Safety Education & Instruction Council (SEIC) Meeting

Date: Thursday, October 19th
Location: Nantahala Outdoor Center, Bryson City, N.C.

In attendance were

Voting members:

John Browning	C.C. Williams	Adam Masters	Sam Fowlkes
Trey Knight	Josh Hall	Elaine Mravetz (P)	Elisha McArthur
Robin Pope	Steve Hutton	Helen Todd	Joe Moore (P)
Raff Kuner	Beth Wiegandt	Chris Hipgrave	

Non-voting attendees:

Don Goff (Advisory)	John Traendly	Paul Moyle	Tom Schrader	Dale Williams
Jeff Liebel	Rob Kolb (Advisory)	David Bell	Chris Barlow	Don Pendergrast
Laura Liebel	Tom Dardis	Tommy Thompson	Levi Hogan	Tracey
Chris Wing	Lydia	Larry Gioia	Greg Weiss	Pendergrast
Alan Cammack	Cardinal-Wing	Lance Elzie	John McDonald (P)	Stan Murtinor Tom Burroughs

ACA Staff: Kelsey Bracewell, Chris Stec, Marcel Bieg

- The meeting was called to order at 8:33 a.m. by Chair Steve Hutton.
- A quorum was established with 15 of 17 voting members present.

Secretary's Report: Secretary C.C. Williams presented the minutes from:

- The March 3rd, 2017 meeting in Fredericksburg, VA.
 - o Motion to accept the minutes as presented was made by Josh Hall and seconded by Trey Knight. Motion passed by unanimous vote.

SEI Department Report: given by Kelsey Bracewell, accompanied by a PowerPoint presentation that is included in the post meeting packet.

- Review of current SEI Dept. Staff
 - o Welcome to new staff member Carrie Schlemmer
- 2016 – 2017 USCG Grants
 - o Updated and new infographics

- o Marcel – All the coastal videos have been released. 66 videos have been produced. Close to one million views total for videos.
- 2017-2018 – USCG Grants
 - o More projects than last year
 - o Robin – What kind of data are you capturing?
 - Chris - Capturing data about unregistered human-powered craft. Based off census data for extrapolation purposes.
- IT Process/SEIC Requests
 - o Reviewed statistics on new ITs and ITEs for 2017.
 - o Review of current Instructor Statistics including number of certified instructors.
 - Reviewing of teaching credits charts – teaching credits and new certifications/renewals. Currently the number of yearly teaching credits is lower than normal, but those numbers should go up as instructors and organizations submit their courses for the year.
 - Instructor Audit
 - Number of certifications continue to rise.
 - There continues to be a high number of currently certified instructors that do not pay their ACA membership or SEIC dues.
 - Statistics – Assessment
 - Review of most popular assessment courses for 2017
 - Hundreds of the assessment are coming from participants in China.
 - ITE Renewals
 - Only 2 of the ITEs that will expire at the end of 2017 have submitted their applications for renewal.

Liaison Reports

- Boy Scouts of America, reported by Rob Kolb
 - o No report other than Keith Christopher considers this an important event for the BSA to stay connect with. This need for this relationship was evident when the river video rolled out recently.
- USCG Auxiliary, report by Tom Dardis:
 - o Review of Recreational Boating Safety Program Goals: Reduce the number of marine casualties, eliminate Boating under the influence, increase PFD use.
 - o Review of 2016 Boating Statistics
 - o Paddling Hazards
 - Our biggest problem is the folks going into the local retailers and purchasing equipment and paddling without any education.
 - o Paddler deaths are increasing – kayak and SUP fatalities are on the rise.
 - o Operations Paddles Smart Brochure
 - This is no longer in production but some are still available. Is this
 - o American Boat Yacht Council Section H-29 Canoe and Kayaks (and SUPs)
 - This section regulates the standard of manufacturing for equipment (i.e. PFD buoyancy requirements)
 - There is not currently a standard that regulates the required buoyancy SUP boards.
 - There is some conversation about “equivalency” of the floatation of PFDs as compared to SUP
- USCG Auxiliary, reported by Don Goff:
 - o We have a number of initiatives underway.
 - o Visibility is one of the areas of concern for paddlers in waterways.

- o Promoting the use of Mylar or reflective material to put on boats and paddles.

Instruction Committee Report: SEIC Vice Chair and Instructional Committee Chair, Trey Knight.

- We came out of the last set of meetings in V.A. with a rough outline for potential projects
- An online vote was done and combined with input from Standards Committee to identify three main areas:
 - o How to become at IT in a discipline with prereqs for becoming an Instructor
 - o Instructor Retention – Each year we gain more instructors than we lose. We want to learn more about why people aren't renewing their certification to see if we can make things easier or entice current instructors to maintain their certifications. We are going to work on as assessment tool to try to identify why instructors aren't renewing.
 - o Revision of Instructor Candidate Evaluation Form – A workgroup has been formed to work on revising this document.

Discipline Committee Reports followed:

Introduction to Paddling Committee Report: Discipline Committee Secretary, Beth Wiegandt

- The IPC has two main projects that they have been working on - both are still in progress
- We are continuing to work on a generalized Level 1 curriculum that works for all paddling disciplines
- We have also been working on a revision of the requirement of who can teach the Paddlesport Safety Facilitator course with a goal to making this more accessible by increasing the amount of instructors that can offer it.

Canoe Touring Committee Report: Discipline Chair, Elaine Mravetz

- We have been seriously looking at the number of courses we teach at our symposium each year and the number of courses that typically gets reported to the office. It seems that we have not been reporting an accurate count of courses or students taught at this event. We are working to make sure this is corrected for future events.
- The committee is working to bring a wider variety of paddling courses to the Midwest Canoe Symposium for next year to help promote interdisciplinary experience and interest.
- We will be working with the River Canoeing Committee to address some of the inconsistencies between the courses in the two disciplines.
- We are also working to clear up the scope and sequence of skills between the levels of courses.
- Chris – If you could pass the following along to the committee, the highest priority is for the committee it to address the curriculum. We would like to see a motion for curriculum change at our next meeting.

Adaptive Paddling Committee Report: Discipline Chair, Joe Moore

- Since the last SEIC meeting, we have welcomed one new member to the committee.
- We have added two new Adaptive Paddling IT's this year.
- APWs were held in various states and in China.
- The Adaptive Committee has one motion later on this agenda.
- The Adaptive Expeditions 2018 grant applications for adaptive programs has been sent out to the SEIC Board.

- There is still a need to expand our curriculum to include more information and training on how best to on non-physical disabilities. Adaptive Expeditions will host a workshop in 2018 to address/discuss these issues.
 - Chris – The SEIC tasked this committee with figuring out a way to address these ____
 - Joe went out and obtained a grant, with a letter of support from the office, to address these issues.
- Sam – What can you tell us about the APW coming up at Western Carolina University
 - Joe - The course is full, dates are Oct. 22 – 24, 2017
- Larry Gioia – We have two new opportunities for APWs with Outward Bound in Asia.

Coastal Kayaking Committee Report: Discipline Chair, John Browning

- Written report included in the packet.
- We have several motions coming up later in the meeting.
- We still have projects underway:
 - Reviewing venue descriptions to ensure uniformity
 - Added metric measurements to our course outlines
 - We have identified a lot of inconsistencies in our curriculum (e.g. material included in assessments but not included in instructor criteria) and are to going to work to correct these.
- We are working on a leadership development workshop for Coastal Kayaking.
 - Trey – Have you reached out to other disciplines to see if there common elements that can be combined into a course that fits across discipline?
 - Chris – In 2018 the ACA is going to change the NPC format to The ACA Leadership Academy. There will be tracks for retailers, State Directors, Discipline Committees, etc. If the committee is looking at a general leadership module it could be tied in with this conference.
- We are also working on a three level navigation course and an outline for instructor updates.

Prone Paddling Committee Report: Discipline Committee Chair, Adam Masters

- We are refining our teaching language for Level 2 and 3 courses
- We are also working on creating Level 4 and Level 5 and freestyle prone paddling courses.
- Also working on creating best practices to help integrate Prone Kayaks into the adaptive paddling curriculum.
- This year there was a very successful Prone Paddling program at BSA Camp Daniel Boone.

Rafting Committee Report: Vice Chair, Elisha McArthur

- The rafting curriculum is still in its infancy.
- We are currently working on creating a Level 5 curriculum.
- We are also working on creating a guide certification. The hope is to create a certification that can be sold to raft companies in order to promote greater consistency between companies and paddling locations. The plan is to have an instructor certification that would allow them to p
- Sam – We attempted to address this years ago and met a fair amount of resistance from outfitters. I think we would need a good strategy to break into the market.
- Elisha – I have seen a huge shift in the rafting industry recently to more professional development and more professional guide training. The focus of this course would be on the transferrable (i.e. paddling) skills and would not address the more company specific material.

- Sam – I think we're in a good place now compared to where the industry has been, but guide training is a money making business for these companies.
- Elisha – The plan is for the senior guides in these companies to receive the certification then be able to provide ACA training to their staff internally.

River Canoeing Committee Report: Discipline Committee Chair, Beth Wiegandt

- We spent a lot of time since March on the Level 1 curriculum which has led to some revisions of the Level 2 curriculum. We are working to make the courses less cumbersome and address some issues with required course length.
- The committee is also working to address some inconsistencies in the Flatwater Safety & Rescue course. There are some content pieces in this course that are not covered in the instructor criteria.
- We have a lot of momentum going forward with these projects!

River Kayaking Committee Report: Discipline Committee Secretary, Helen Todd

- We took a vote to discuss adding a SWR prerequisites for instructor criteria at Level 4 and Level 5. We decided not to include this prerequisite at this time. We will be taking a look at the current rescue curriculum.

Safety & Rescue Committee Report: Discipline Committee Chair, Sam Fowlkes

- We recently conducted our third ACA SWR Conference.
- We had most of our S&R Committee members in attendance.
- The rafting community was very well represented at the conference. This was a bit of a change since most of our past attendees have been canoe or kayak focused.
- Julie Munger was at the conference and has been added to the S&R Committee. She brings a wealth of knowledge to the committee.
- Mike Mather received an ACA Excellence in Instruction as well as the Higgins Langley Award this year.
- We are working on finishing up the Swiftwater terminology document.
- Aaron Peeler was the lead organizer for the conference this year. He has several projects developing new SWR equipment
- Tom Burroughs is working on developing a NFPA SWR Curriculum
- Chris – The conference is a partnership between the committee and the conference. That conference makes money and is held by the office for use future projects. We should be sure to get the SWR language document to the various river discipline committees.

Stand Up Paddleboarding Committee Report: Discipline Committee Chair, Raff Kuner

- We got the Coastal SUP curriculum approved at the March SEIC meeting. The roll-out occurred an ITDW at the East Coast Canoe & Kayak Symposium. There was a second workshop last week. We anticipate needing to make some changes in the future but will wait until more courses have been conducted.
- We've started using Slack to communicate and coordinate work with our committee and have had good success.
- We have a motion later today to revise the WW SUP curriculum.
- There were five people in attendance at our committee meeting yesterday.

Surfski Committee Report: Discipline Committee Chair, Chris Hipgrave

- We are less than a year in from the creation of this discipline.
- The focus for the last few months has been pushing the Level 2 & Level 3 curriculum. There have been some highlights and challenges with these. We're going to remain focused on these levels for the foreseeable future.
- We continue to focus on developing instructors, but we need to create more ITs & ITEs. We need to find some quality instructors on the east coast to help drive the sport forward.
- There is not international standard for Surfski instruction. Lots of interest and support already from the international community
- We have found some weaknesses in our criteria and will be working this winter to address these.
- Chris – It sounds as though we need to host an ITDW to help expand access to ITs.

Surf Kayaking Committee Report

- No report

Standards Committee Report: SEIC Chair, Steve Hutton

- Written report included in the meeting packet.
- I am in my third term as Chair and anticipate rolling out of this position at the end of this term.
- We have moved into using a new communication tool, Slack, and Google Docs to help manage our business and votes this year.
- I wanted to recognize the work of the new disciplines in getting the curriculum rolled out and expanding course offerings.
- There is some good new s and bad
 - o Bad – We continue to see some performance and sub-standard course reports coming from IT Candidates and current ITEs. We are exploring some options to address these issues. We will be communicating soon with ITEs.
 - o The committee has reviewed about 45 issues since March of this year. Processing these requests is much easier when the paperwork and applications come in complete.

Nominations Committee Report: Past SEIC Chair, Robin Pope

- The Executive Committee rolls every two year – let us know if you're interested...

Old Business:

- **Process and timeline for upcoming SEIC elections – Chris Stec**
 - o Starting January 2017 the new bylaws are in place.
 - o The goal is to do committee elections this fall. The online templates have been created and are awaiting approval from me to be released to the members.
 - o Nominations will be opened in November for committee members.
 - o One of the issues that has been raised is whether or not the Past Chair counts as one of the possible voting members spots on the committee – it does.
- **ITE Revision Process: Preview & Next Steps – Chris Stec**
 - o Initially we did a two year process to update the IT process. Right now the IT Candidate has to register, complete an Online Self-Study, complete a co-teach, and lead-teach.
 - o We've realized that a large percentage of our IT problems comes from the ITEs.
 - o We have the template and baseline for the ITE process already set up, but has not been completed. It will be similar to the IT process.
 - o Hopefully in 2018 we'll be able to put some time toward this project.

- o Sam – This has been needed for a long time
- o Chris – There has to be more to the system than just processing paperwork.
- o Steve – Right now we have 54 ITEs and have about 10-15 that are very active.
- o Chris – And we need more ITEs. For example right now in WW SUP there are only two ITEs for the whole country
- **Update on ACA becoming the National Governing Body (NGB) for Olympic and Paralympic Paddlesports. – Chris Stec**
 - o For the last two years we've been working with USACK to become the
 - o On Friday, the USA IOC approved the ACA's application to become the NGB for the Olympics paddling disciplines. We are anticipating that the upcoming vote of the membership will be enough to make this change to our bylaws.
 - o USACK will maintain its non-profit status and will keep its own Board of Directors. We're not combining these two organizations but the ACA will become the NGB.
 - o We anticipate some challenges along the way, but overall this should be a positive change. The current core mission of the ACA will not be affected by this. We will be ramping up our competition arm which has been part of the ACA since its inception.
 - o A new ACA Competition Council webpage has been launched. We hope the BOD will hopefully approve the operating procedures for this new council on Sunday.
 - o There will also be an expansion of the ACA Office staff. We currently have openings for several new full-time or part-time positions. Chris Barrow has been serving as the Sprint High Performance Manager.
 - Chris Barrow – I am very optimistic about the fact that the ACA is becoming the NGB. The current NGB has kind of been spiraling downward in the last few years. There has been a dramatic decrease in sprint athletes and the amount of athletes that are competing at the top level of the sport. I am also excited to report we've instituted a new coaching program and am looking forward to incorporating that curriculum into the SEIC. I have coached 19 new ICF Level 1 Sprint Canoe coaches in San Diego recently.
- **Update on Development of High Performance Coaching Program – Chris Stec**
 - o In 2015 at the ACA IT conference we began the conversation about creating a coaching program by providing some continuing education sessions for current ITs.
 - o The ACA has a coaching manual that has already been developed. There is already an established and vetted manual for Sprint.
 - o At some point I foresee a liaison from the SEIC to the Competition Council.
 - o Raff – has there been a conversation about adding SUP to Olympic competition
 - There is currently international arbitration in process to decide which organization becomes the governing body of SUP Olympic competition. The International Surf Association and the International Canoe Federation are potential governing bodies involved in the course case.

Discussion & Voting on Motions

- Motion 2017-10-19-A: Motion to replace the current Coastal Kayak Day Trip Leading (CDTL) training and assessment program with the L2: Kayak Touring Trip Leader training and assessment documents attached.
 - o John introduced the motion with an overview of documentation provided in the packet.

- John - Our main emphasis in this program is to maintain it as a two-day program – that’s where the current market needs are.
 - We’ve had a friendly amendment that was made to add “Essentials” to the course name to be consistent with current curriculum.
 - There has been discussion about this motion as it compares to the upcoming motions on the certifications for Level 3 & Level 4 certifications programs. If there is a need to make this course a certification to be consistent we would be open to that.
- o Steve – Would you be willing to also consider making none of these certifications as well?
- o John – Yes, but it seems we have initial support from River Canoe and SUP committees to make all trip leader courses certifications. The market, we believe, wants “certifications”. There is difficulty in getting the market to understand the term “assessment” and what it means to them. We think the participation numbers are going to be higher if the courses are “certifications.”
- o Dale – I think it’s worthwhile is separating the two intentions here. First and foremost is getting these programs implemented. Second, is addressing the issues with the term “assessment” as it applies to the greater industry. We are willing to discuss passing these without “certification.”
- o Beth – I am curious as to why a L2: EKT IT cannot teach this course?
- o John – We just rolled the trainer information over from the CKDTLA course.
- o Beth – Would you accept a friendly amendment to this to add L2: EKT IT to the trainer options?
- o John – Yes, we would be open to that amendment.
- o Steve – For the group – there has been an issue and need for a long time to address the need for training for trip leaders that have skills sets and needs below current standards for instructor certifications.
- o Kelsey – I have a question about why you worded the ratio the way you did. I feel like this ratio is confusing as compared to the existing ratio information we have on ratios.
- o John – Lots of these programs include tandem kayaks.
- o Steve – John or Dale, would you comment or confirm the how the venue compares to the instructor criteria?
- o Dale – The venues should be a “half-step” below the venue requirements for instructor criteria.
- o Steve – So any inconsistency could be cleaned up as a housekeeping change?
- o Dale – Yes.
- o Trey – Can you speak to the intent or definition of the “training” course definition?
- o Dale – This is a combined training and assessment course not a skills course.
- o Discussion on “human care” requirement, the requirement of First Aid certification, and what exactly are we asking.
 - A friendly amendment was made and accepted to remove the prerequisite requirement of “Have and maintain First Aid and …”
- o Discussion about requiring completion of L2: KTTL Training Course as a prerequisite to participating in the assessment course.
- o Steve – I would suggest adding “settlement authority” to the SEIC Ex Com and the CKC to edit these documents.
- o Steve Hutton clarified the following changes to the proposed outlines

- Level 2 EKT IT can provide this program
 - Venue requirements should be below that of the instructor criteria
 - We have removed the requirement of maintaining First Aid Certification
 - Changed “human care” to “first aid care”
 - Title will include “Essentials” to match existing ACA course names.
- o Vote to approve the motion: Yea 15, No – 0 , Abstain – 0 . Motion Passed.
- Motion 2017-10-19-B: Motion to add to the L2 Kayak Touring Trip Leader program a training and skills assessment specifically designed for use with sit on top kayaks. L2: Sit-on-Top Kayak Touring Trip Leader training and assessment documents attached.
 - o John – Essentially this is the same, or very similar course, as the one we just passed. I would suggest that we make the same friendly amendments to this motion as we just made to the L2: EKKT course.
 - o The group agree to amend the proposed outline with all of the same changes that were discussed and passed for the previous Level 2: Essentials of Kayak Touring Trip Leader course.
 - o Vote to approve the motion: Yea 14, No – 0 , Abstain – 0 . Motion Passed.
- Motion 2017-10-19-C: Motion to remove the “pilot” designation of the L3 and L4 Trip Leader courses currently being offered, and adopt the attached criteria for each. Remove from the offerings the L5 Trip Leader courses.
 - o John – We’ve proposed these courses as certification programs instead of an assessment program. Would the other DC like to explore making your trip leader programs certifications?
 - o Beth – Personally, I’d like to separate the issue of certification and the trip leader program.
 - o Steve – I’m not opposed to certifications for trip leader programs, but it’s big shift for us as an organization. I am concerned about maintenance requirements and the extra requirements and demands on the National Office.
 - o Kelsey – I’m not as concerned about tracking the of these requirements, but there are a lot of other considerations (how to update, can they be updated together, etc.). I also have a question about whether or not there is an outline for what these trip leaders should cover during their trip.
 - o Dale – The trip leader is subordinate to the instructor program. So, if you updated your instructor certification you would also be updated for your trip leader certification at the same time.
 - o Kelsey – If these people are “certified” what are the benefits for these folks from the organization in return for their SEIC dues and additional requirements.
 - o Steve – I’d like to make a friendly amendment to remove the certification component of this motion.
 - o John – We’ll accept that change.
 - o Beth & Josh – Friendly amendment to change the assessor requirements to mirror the revised assessor requirements of the L2 motions that were just passed.
 - o Friendly amendments were also made to:
 - Bring ratio wording in line with the existing documents
 - Add “hours” to course length
 - Strike maintenance requirement section since certification was removed
 - The committee will work on adding back the assessment check sheet for candidates.
 - Settlement authority granted to the CKC and SEIC Executive Committee to approve final versions.

- Same changes need to be made to Level 4 as were made to Level 3.
 - Vote to approve the motion: Yea 14, No – 0 , Abstain – 0 . Motion Passed.
- Motion 2017-10-19-D: The River Canoe Committee moves to restructure the existing Day Trip Leader program to allow for a focus on effective trip leading skills paired with an appropriate skills assessment to determine the level of competency for the Trip Leader.
 - Beth – We have taken the existing trip leader program and made it more flexible so that it can be run in any venue that is appropriate given the level of instructor certification. This was done to make the trip leader more versatile.
 - Friendly amendment to change / amend course title to include language that indicates that it must be combined with appropriate river canoeing skills assessment.
 - Beth - Amendment accepted.
 - Steve – This kind of violates the intent we have most of the to keep disciplines similar. This would be a good test to see which model works best.
 - Kelsey – Do the “audience” requirements mean that someone less than 18 can’t take this course?
 - Beth – Historically, we’ve had discussion in the past about the judgement abilities...
 - Kelsey – Housekeeping change – move age requirements to prereq
 - C.C. – Can you address the need to divide this into a skills and assessment
 - Beth – We made the change to keep it as two documents to help reduce confusion and keep these course more in line with current course outlines?
 - Discussion of instructor/assessor qualifications as they compare to the previously passed CKC trip leader motions
 - Friendly amendment to change, in Instructor/Assessor Qualification, “within” to “at”. This amendment was accepted.
 - Steve – Would you be willing to table this motion to the next meeting and continue to discuss this between now and the next meeting?
 - Beth – I think that depends on how many other issues there are that cannot be resolved.
 - Trey – My issue is that there aren’t any differences in instructor criteria that constitute additional requirements for the required assessor.
 - Vote to approve the motion: Yea - 5, No – 7, Abstain – 2 . Motion denied.
- Motion 2017-10-19-E: Motion to add the new L3 Whitewater Stand Up Paddleboarding Surfing sample skills course to our existing L3: WWSUP curriculum.
 - Raff – We see a need for the development of a river surfing course. This is still a niche market, but it’s growing.
 - Josh – Similar to what we approved with the CKC Rock Garden course, this is just a sample skills course with no additional instructor criteria, requirements, etc.
 - Kelsey – Why is the ratio being changed to 4:1?
 - Josh – This change reflects the same ratio as we propose in the upcoming motions.
 - Sam – How much demand for this is there?
 - Josh – This is already happening. This is just a sample outline to provide guidance for instructors.

- o Trey – There are spots, especially in places like Colorado, where there is easy access directly to waves without having to travel downstream to get to the features. There are manufacture responding with designs..
- o Vote to approve the motion: Yea - 11, No – 0, Abstain – 1. Motion passed.
- Motion 2017-10-19-F: Motion to adjust the current L3 WW SUP curriculum (instructor criteria, assessment, sample skills course) to that of the attached documents.
 - o Raff – The current WW SUP curriculum is now four years old and has not been updated. In this time we’ve taught more classes and the sport itself has development. It was time to go in and update curriculum that reflects current best practice.
 - o Steve – Can you provide a quick summary of the changes that were made
 - o Trey – We removed and edited some content based on the fact that a significant portion of the material was covered in the required prerequisite courses. The major change for the instructor criteria is that candidates would have to be evaluated in their dominant and non-dominant stance based on which level certification they were attempting. We added language to the instructor criteria on how we would evaluate the non-dominant stance.
 - o Lance Elzie – For consistency sake, do we require the same level of proficiency in canoe disciplines?
 - o Trey – This would be similar to asking candidates to do a high brace on their dominant and non-dominant side.
 - o Chris – With the new criteria there would be a significant number of the current L3 WWSUP ITs would not have passed their certification if this criteria was in place 5 years ago?
 - o Robin – Would these current instructor trainers pass with this criteria now?
 - o Trey – I’ll see all but one of these on Monday at an update.
 - o Steve – Would you consider a friendly amendment to remove this requirement?
 - o Raff – We realize this creates a big gap from Level 2 to Level 3, but we feel that it is an important addition.
 - o Trey – To address Steve’s question, if they can’t do this (change of footing) it get’s much more difficult to catch eddies on both sides of the river. Teaching candidates to switch foot stance would be easier than teaching them to catch eddies on their heel side. One of the things that the paddlers at the top level of the sport struggle with is catching eddies on their heel side.
 - o Beth – The name WW SUP is a break in what we currently call our Level 3 river courses.
 - o Trey – Once we ran a few of these courses as a pilot we realized that this is a very difficult skill set to learn.
 - o Beth – This just doesn’t seem like a normal step between level 2 and level 3.
 - o Trey – Almost all of the current instructors haven’t yet updated so we could get them updated with this change in place
 - o Kelsey – I do think that this is a good time to make this change since many of the instructors haven’t yet updated.
 - o Vote to approve the motion: Yea - 12, No – 0, Abstain – 1. Motion passed.
- Motion 2017-10-19-G: Motion to adjust the current L4 WW SUP curriculum (instructor criteria, assessment, sample skills course) to that of the attached documents.
 - o Raff – These course are at the upper level of what’s possible on a SUP. We currently have only one Level 4: WWSUP ITE.

- o Trey – One major change is that we’re requiring demonstration quality in both stances. If you’re paddling a SUP in this level whitewater you really need to be able to do it in both stances.
 - o Friendly Amendment – “Should” in stance language to “must” – Accepted
 - o Friendly Amendment – Add language in venue “up to and including” Class 3. Accepted language is reflected in the published course documents.
 - o Vote to approve the motion: Yea - 12, No – 0, Abstain – 1. Motion passed.
- Motion 2017-10-19-H (10/2/17): The Adaptive Paddling Committee moves that the Instructor Trainer Certification Course Evaluation form be revised to include the following (additions/changes in red): Draft of new document reflecting suggested edits attached and hereby incorporated by reference.
 - o Joe – The form was updated to be more relevant for any endorsement course. Most of the changes were housekeeping changes.
 - o Steve – This is an issue that we see in the standards committee and welcome this change.
 - o Joe – John McDonald put this together – thanks.
 - o Steve – One component of this we see questionable feedback on is the requirement the “required to obtain an instructor manual.”
 - o Vote to approve the motion: Yea - 13, No – 0, Abstain – 0. Motion passed

New Business:

- **Updated best practices for cold water & hypothermia education – Chris Stec**
 - o Chris – One of the grants that Kelsey did a great job on was supplying the Coast Guard 1,500 pictures. These were partially to produce information graphics. One of these was on cold water and hypothermia. We have received some recent constructive feedback that has led us to believe that we should update our curriculum with respect to these topics. This means that two bullet points in our curricula may change. We just need some small group from this body to reach out to Kelly to work on what these curriculum changes should be.
 - o Elaine – The OH division of watercraft has been teaching the 1-10-1 rule for some time now.
 - o Tom – Kelly is certainly providing feedback to me every time she sees information in material paid for by the USCG that is incorrect. To them what they are saying is that what we’re providing for all the other paddling areas isn’t working for them.
 - o Chris – This is an opportunity – we have someone who wants to help us to get our curriculum updated.
 - o Steve – Is there anyone in the group that is willing to work on this project? John Browning & Robin Pope volunteered.
- **Paddlesport Facilitator Program and next steps – Steve Hutton**
 - o We had put this on the agenda just in case IPC didn’t get to it...they did...nothing to add
- **PFD Policy regarding inflatable PFDs – Chris Stec**
 - o Tabled

Upcoming SEIC Meetings were not announced since there is some discussion that still needs to happen with the Board of Directors and coordination for the fall 2018 meeting with the new Leadership Academy. A Doodle poll will be sent out to the SEIC to get input on the best dates for the Spring 2018 meeting.

Additional Comments:

Jeff Liebel – Wanted to thank SEIC for putting new bylaws in place

Plus / Delta for Meeting:

Trey – Delta - Screen sharing would have increased ability to follow for call in

Josh – Plus - Appreciate everyone's effort and energy and questions. May be time for trip leading workgroup

Kold – Plus - I learned a lot

Beth - Plus - Looking forward working with the trip leader group to complete this program.

John – Plus - Ditto Beth. Thanks for approving tl

John – Plus - Thanks for approving TL Program

Kelsey – Plus - Glad to see you all!

Chris – Plus - Thanks for all your work and shouldering the work for the instructor cadre.

Helen – Plus - Thanks for being so welcoming

Don – Thanks

Tom – Thanks!

Raff – Not a fan of indoor meeting. This meeting every year is helpful. Glad we got motions approved

Sam – Steve does a great job running the meeting and kudos for sticking with it. The staff is also doing a great job. Let's try to keep our stuff simple.

Adam – Plus was that I liked everyone's attention to detail and my delta is that I didn't like everyone's attention to detail

Robin – Always impressed by the level of professionalism and discussion with this group.

C.C. – I'm always encouraged by the level of thoughtfulness and respectful tone of these meetings.

Elaine – Many thanks to everyone for ability to attend via conference call

Joe – There is no greater motive to show up to a meeting than to sit through a 7 hr. conference call.

Josh made a motion, seconded by Raff, to adjourn. Motion passed with unanimous vote.

Meeting Adjourned at 3:33 pm.

Respectfully submitted by SEIC Secretary C.C. Williams.