The meeting was called to order by President Weisdorf at 10:02 a.m. CDT.

I. APPROVAL OF MINUTES

CONSENSUS: Approve the minutes of the Executive Committee meeting on May 19, 2011.

II. MORNA CONWAY CONSULTANT REPORT

CONSENSUS: Table the request from Elsevier to include BBMT in its web journal collection on ScienceDirect.

CONSENSUS: Direct staff to consult with Legal Counsel regarding the six-month cancellation clause to determine final interpretation and options for ASBMT.

III. FOCIS CLINICAL TRIAL LISTING

CONSENSUS: Direct Staff to contact Sarah Martis, Associate Executive Director at FOCIS, to inform her that ASBMT will place a note in eNews regarding the clinical trials section in the FOCIS ePublication: Translational Immunology. ASBMT will not collect information on clinical trials, but ASBMT members may want to work with FOCIS and use this section.

IV. REVISED FOCIS MEMBERSHIP STRUCTURE

CONSENSUS: Request Dr. Bryon Johnson to inform FOCIS that the Executive Committee declined its request to establish a joint membership program with ASBMT.

CONSENSUS: Direct staff to ask FOCIS if they would be willing to do a Membership List Exchange.

V. ASCO CLINICAL PRACTICE COMMITTEE

CONSENSUS: Request Dr. Weisdorf to contact Dr. Joseph McGuirk regarding his willingness to serve as the ASBMT liaison to the ASCO Clinical Practice Committee.
VI. APP SPECIAL INTEREST GROUP

Request for Web site Link CONSENSUS: Direct staff to establish a designated link on the ASBMT Web site for the APP Special Interest Group to provide BMT APPs with practice and education information.

VII. FDA REGULATION OF LABORATORY DEVELOPED TESTS (LDTS)

Enforcement of LDT Regulation CONSENSUS: Request Dr. Weisdorf to respond with ASBMT support for the American Society for Transplantation’s position on the FDA’s announced intent to enforce existing regulation of laboratory developed assays, and to encourage NMDP review.

VIII. ALL REVIEWER COMMENTS

Publication Length CONSENSUS: Request Dr. Robert Korngold to try and limit Meeting Reviews to 5,000 words and 80 references, and to try and limit EBRs to 12,000 words.

IX. ALL REVIEWER COMMENTS

Peer Review Policy for EBRs CONSENSUS: Request Dr. Robert Korngold to ask Dr. Terri Hahn to address reviewer and Executive Committee comments on “The Role of Cytotoxic Therapy with Hematopoietic Stem Cell Transplantation in the Treatment of Adult Acute Lymphoblastic Leukemia: Update of the 2006 Evidence-Based Review.”

X. FINANCE SUB-COMMITTEE

Recommendations for Improvement CONSENSUS: Accept the recommendations of the Finance Sub-Committee.

- Continue to increase ASBMT reserves to achieve the 1.5x operating budget goal.
- Continue with membership dues increase every 2-3 years, but monitor membership to assess the price point.
- Await journal consultant recommendation to re-consider Elsevier contract.
- Offer a stipend of $30,000 to the new Editor in Chief of BBMT. This is consistent with the original contract. Administrative assistance is not required.
- Appoint the Editor Search committee to include members of the Publications committee (Ginna Laport, Fred LeMaistre, and Stephanie Lee) plus two additional members. There should be a high priority for including at least one Associate Editor of BBMT.
• Ask the co-chairs of the Clinical Research Training Course to do the following:
  o Based on the experience in 2011, examine the budget for 2012 and suggest ways to cut costs. Any cost savings can be applied to furthering the trainees’ experiences (e.g., paying for Tandem meeting fees) or will go back into the trainee fund.
  o Suggest outcomes measures to assess the success of the CRTC, and begin collecting these measures.
  o Look into the possibility of applying for a R13 grant to help support the CRTC
  o The co-chair report should go to Karen Ballen as Chair of the Education Committee.

• Review the management contract now and every 3-5 years with attention to performance metrics. These metrics may include feedback from the membership and the board, and should consider whether ASBMT is making or losing money. The review should include a report by EAI on services rendered, time committed, and funding secured.

• Include the 30% management fee in any project-specific budgets so it is clear whether to anticipate a profit or deficit from each initiative.

XI. SCI PHYSICIAN WORKFORCE COMMITTEE REQUEST

ASBMT Web site Support  CONSENSUS:  Direct staff to house the directory of HSCT training programs on the ASBMT Web site, with the appropriate and necessary disclaimers:
  • Update periodically
  • Place in job section
  • Provide a cross link to ASH

XII. MEMBERSHIP

Member Applications  CONSENSUS:  Accept the following membership applicants:
  • Member – Lamis K. Eldjerou
  • Associate Member – Ruben Fernandez Alvarez
  • Affiliate Member – Leigh Anne Mixon
  • In-Training – Nirali N. Shah

XIII. 2014 AND 2017 BMT TANDEM MEETINGS

Location Swap  CONSENSUS:  Schedule the 2014 BMT Tandem Meetings in Grapevine/Dallas, TX and the 2017 BMT Tandem Meetings in Orlando, FL or Nashville, TN or Denver, Co.

And, to encourage the ASBMT Executive Committee to be more proactive in the future BMT Tandem Meetings site location process.
XIV.

Approval of Second-Year Renewal

NEW INVESTIGATOR AWARDS

CONSENSUS: Approve the second-year renewal of the New Investigator Award for Dr. Ulrike Gerdemann.

XV. INFORMATION REPORTS

The following informational reports were received:
- *BBMT* Editor Search Process Update – Dr. Weisdorf
- Morna Conway Consultant Agreement/Science Direct Collections – Dr. Weisdorf
- Letters to CMS – Dr. Weisdorf
- Amy Strelzer Manasevit Award Update – Dr. Weisdorf
- *BBMT* Status Report – Dr. Korngold
- Addressing the Back-log Issue – Dr. Korngold
- May 2011 Financial Statements – Dr. Lee
- 2010 Final Audit – Dr. Lee
- Staff Shared Responsibilities List – Mr. Joseph
- 2012 BMT Tandem Meetings Production Schedule – Mr. Joseph
- Confex Contract – Mr. Joseph
- 2012 Honors and Awards Update – Dr. Weisdorf

XVI. EXECUTIVE COMMITTEE MEETING DATES

Future Dates

CONSENSUS: Direct staff, via email, to send out meeting date choices for the July Executive Committee conference call and for the remaining monthly conference calls for 2012.

XVII. ADJOURNMENT

The meeting was adjourned at 11:12 a.m. CDT.

Submitted by
Ginna Laport, MD
Secretary

By Robert Krawisz