

Approved Minutes May 27, 2015

Board of Journal of Technology, Management, and Applied Engineering (JTMAE)

11:00 PM Pacific Time, 12PM MT, 1PM CT, 2PM ET

Call to Order:

Board Members in Attendance: Chair Dr. William Brauer, Dr. Nir Keren*, Dr. Jerry Waite*, Mr. Matthew Harvey, Dr. Randy Peters

*Dr. Nir Keren is the current Editor of the Journal of Technology, Management, and Applied Engineering. Dr. Jerry Waite has been elected to succeed Dr. Keren in November.

JTMAE Associate Editors in attendance: Dr. Jerry Waite

In Attendance:

John Hausoul (john@atmae.org) Executive Director of ATMAE

Lisa Kennelly, Membership and Journal Coordinator

Opening Remarks/Actions: JTMAE Board Chair Brauer (comments:)

1. Volunteer to take minutes – William
2. Approval Minutes of the March 2015, below
 Motion: Randy Second: Nir
 Motion Approved
3. Vice Chair for the JTMAE Board. Dr. Dominick Fazarro

Unfinished Business:

4. By-Law change – John stated that he was going to compile a document of By-Law issues. John presented areas in the By-Laws that was examined - The JTMAE board asked him to send a written document with the concerns.
5. Journal Web page Report – Jewel in the crown of ATMAE
 Update on software – the software is expected to be operational by the end of August.

Other items that need addressed are advertising, Journal presentation, Blog?, Twitter?.

New Business:

6. JTMAE Nomination Committee
 Have one volunteer currently- Nilmani Pramanik, Ph.D.
 Discussion: will examine the process and report to the JTMAE Board on the status
 Members: Matthew Harvey and William
 Responsibility: Matthew
7. Creation of Award Committee (DISTINGUISHED JTMAE REVIEWER SERVICE AWARD)
 Discussion: The office believes data is available. Nir provided the form evaluation letters to the Office and Board. The Board asks that Cynthia and Dominick lead this effort. Examine the data and seek other information as needed, then make a recommendation to the Board if a nominee is available in their estimation.
 Members: Cynthia and Dominick

8. Creation of clear two track publication

Refereed articles: Refereed articles are submitted to the editor to the editor for acceptance/rejection. Refereed articles are original empirical research. Jurors make comments to the author and the author makes required changes. The decision of the jurors is final.

Juried Reviewed Paper: The current practice of having a non-refereed article will be retitled to a “Juried Reviewed Paper”

Will this be clear to those that are interested that Refereed is designed to meet Research type universities?

How will this process work?

Promote Juried Reviewed Paper?

Action: A subcommittee was formed consisting of Gretchen, Jerry, and William

Meeting adjourned at 12:17PM PT

No meeting in June and July

Item 9 was not addressed due to time.

9. JTMAE Web Page income generation

- a. Birthday edition*
- b. Volunteer to do layout
- c. Web ads
- d. Journal app
- e. Conference app

Discussion:

Action: Responsibility:

***Mini Proposal**
Birthday Issue Hardcopy

AIM

JTMAE is a peer-review online publication. The editorial board proposes a hardcopy issue only on the birth date (creation of journal). The hardcopy will contain the best scholar articles selected from the editorial board. The acceptance rate will be 5 percent, but can be subject to change. This approach will accommodate some of our members that would like to receive a hardcopy. In addition, the hardcopy can be a ‘scholarly collection’ item for faculty to possess.

METHOD OF PRODUCING HARDCOPY

The editorial board will need to issue a ‘call for publishers’ to ATMAE accredited universities for those who wish to take on this task. The chosen university will have to satisfy the criteria below:

- Quality and possession of printing technology
- The required support to publish quality hardcopy journal
- The experience of support to handle the task
- Support from department chair and Dean from university

The editorial board will develop a rubric with the criteria that will be based on a point system to select the top three departments. An interview will be conducted to determine the final choice. Interview questions will be created by the editorial board to ensure fairness and accuracy of what qualifications and capabilities we as the editorial board needs.

FINANCIAL SUPPORT

Agreement of compensation for the publishing of the hardcopy will have to be determined and agreed by the editorial board, executive director, and executive board. The compensation can be in the form of stipend, paid ATMAE conference registration, or supplies.