



## Minutes of the Annual General Meeting

Thursday, April 14<sup>th</sup>, 2016  
Noon  
Board of Trade

The record of attendance is appended.

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1. **Welcome and Call to Order:**

Chair Maryanne McDougald welcomed the 140-plus members to the BOMA Toronto Annual General meeting and called the meeting to order at noon EDT.

2. **Approval of Minutes of the AGM held April 27, 2015:**

**Motion: Resolved** that the minutes of the Annual General Meeting held April 27<sup>th</sup>, 2015, copies of which had been pre-distributed, be approved. Moved by Theresa Warner; seconded by Peter Farrell. Carried.

3. **Chair's Report:**

Chair Maryanne McDougald reflected on her first year of her term as Chair, updating and highlighting the following:

- BOMA Toronto Office became CarbonZero Certified – in accordance with International Carbon Offset Standards, this was the first Commercial Real Estate Association in the world to accomplish this achievement, and the first BOMA Association in North America.
- Launch of new membership category for Young Professionals under the age of 35, including the Young Professionals Committee which boasts 36 members to date.
- Continued work on the sustainability forefront in the commercial real estate industry, with the establishment of the Energy Reporting and Benchmarking Policy.
- Launch of the first BOMA Toronto "Sustainability Leadership Council", which brought together Toronto's real estate sustainability experts.
- Launch of BOMA Toronto Quarterly Newsletter – a commitment to improving membership communications in 2015.
- Delivery of a number of educational development webinars, breakfast seminars with topics including ongoing updates re: Accessibility for Ontarians with Disabilities Act; SRMAC; IESO Market training workshops; partnered with Evergreen Brickworks in a session about the impact of building performance on climate change; a look at Cap and Trade regulation and how it impacts the CRE building sector.
- Outreach strategies include representation on various industry working groups, committee and advisory councils relating to key aspects of operating commercial buildings.
- BOMA BEST Program continues to build momentum.
- Signature events like Golf, Ski Day, Celebration of Excellence Gala, Holiday Luncheons continued to be successful and popular with the membership.
- Acknowledgment and thank you to the BOMA Canada Corporate Sponsors for their ongoing valued support which allow BOMA Toronto to bring its members topical programming events, networking and publications.

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#### 4. Treasurer's Report:

Treasurer Peter Farrell reviewed and explained the 2015 Audit (attached) which had been pre-distributed. He also congratulated management for its good work and controlling costs this year.

**Motion: Resolved** that Adams Miles be appointed as Auditors for 2016 with remuneration to be determined by the Board of Directors. Moved by John Spano; seconded by Neil Armstrong. Carried.

#### 5. By-Law Changes for 2016:

**None to report**

#### 6. Recommended Slate:

Maryanne McDougald put forward the Governance Committee's recommended Board of Directors slate for 2016 -2017:

*Proposed Officers:*

Chair: Maryanne McDougald, Senior Vice President, Operations, First Capital Realty Inc.  
Past Chair: Neil Lacheur, VP, Property Management – Bentall Kennedy (Canada) LP  
Chair Elect – Karen Sweet, Director, Real Estate Management, Oxford Properties Group  
Treasurer – Daniel Sklivas, President, Central Region, GDI Integrated Facility Services

*Returning Directors:*

Adrien Deveau, Senior Strategist, Energy Profiles Limited  
Kevin Hallford, General Manager, Brookfield Properties Group  
Steven Sorensen, VP, Operations, The Cadillac Fairview Corporation Limited  
Theresa Warnaar, VP, Retail, Kingsett Capital  
John Spano, General Manager, Oxford Properties Group

*Retiring Directors:*

Peter Farrell, President, Cannon Services  
Danny Kissoon, Sr. VP, RioCan  
Laura Holland, COO, TimberCreek

*Slate of Nominees:*

The Nominating Committee is recommending:

Jorge Silva, VP of National Business Development, Bee-Clean Building Maintenance  
David Matarasso, VP, Property Management, Bentall Kennedy LP

**Motion: Resolved** that the Slate of Nominees as presented by the Governance Committee, be approved. Moved by Joe Aguiar; seconded by Paul Welsman Carried.

#### 7. Recognition and Acknowledgements:

The chair thanked the retiring Board members for their contribution, personal time and dedication. Outgoing Treasurer Peter Farrell was present with a departing gift. She also acknowledged her fellow officers for their much appreciated ongoing dedication to BOMA Toronto and mentioned her appreciation of the many volunteers and committee members, who play such a critical role in the success of BOMA Toronto. And she gave kudos to Susan Allen and the staff of BOMA Toronto, for the hard work, support and enthusiasm in executing the vision and strategy of the Association.

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## 8. Chair's Message – A Look Ahead:

The expectation for the year ahead is the continued evolvment and growth of BOMA Toronto as a striving organization with the foundation of the association centred around its four pillars: Voice, Building, Professional and Network.

Upcoming/Ongoing Events:

- Celebration of Excellence Gala May 12<sup>th</sup>
- New Member recognition event to be held September 15<sup>th</sup>
- BOMA Toronto 100<sup>th</sup> anniversary is 2017
- BOMEX will be in Toronto in 2017
- Robust Education Session for 2016
- Race To Reduce program creation (active negotiations are underway)
- Updates on Mandatory Energy Benchmarking Regulation Document from MOE.
- BOMA Toronto is part of a coalition to lobby again Parking Tax and other issues.
- Announcement of a Young Professional (ex-officio member) being added to the Board for a one-year term.

In closing, Maryanne addressed the members and advised their input and feedback was valuable and encouraged those gathered to please contact the Board or Staff with any questions, comments, concerns.

## 9. Adjournment:

**Motion: Resolved that** the Annual General Meeting held today, April 14<sup>th</sup>, 2016, was adjourned at 12:25 p.m. No motion was made. Carried by consensus.