

## Use of Unauthorized Materials

# THIS IS AN IMPORTANT WARNING. READ IT CAREFULLY

### **Unauthorized Training Materials**

The Business Architecture Guild defines unauthorized training materials as a source — a website, a PDF file, social media page, chat session, or related sources – that contains Guild-owned certification exam content (hereinafter, “Guild Exam Content”). Guild Exam Content includes unauthorized training materials that are exactly the same or substantially similar to questions appearing on a certification exam. Candidates may not use Guild Exam Content to preparation for or take any Guild exam. All of the Business Architecture Guild's Exam Content is considered Business Architecture Guild intellectual property, and as such is protected by copyright and other laws. Guild Exam Content is never released to the general public, nor is any third party authorized to obtain, copy, use or sell said exam content. Any Guild Exam Content, obtained outside of an actual Guild exam, regardless of how it was obtained, is unauthorized.

**Use of such Guild Exam Content to prepare for a Guild exam constitutes cheating.**

Providers of such unauthorized materials are in violation of intellectual property rights and nondisclosure agreements.

### **Consequences for Candidates Using Unauthorized Training Materials**

Regardless of a candidate’s knowledge of whether content is considered unauthorized Guild Exam Content, a candidate’s use or memorization of said Guild Exam Content to pass a Guild exam shall constitute grounds for disciplinary action against said candidate, including expulsion from the Guild, loss of Guild certification, and banning from future Guild examinations. In the event that the Business Architecture Guild has a reasonable basis to conclude that cheating has occurred, the candidate in question may be subject to further testing by the Guild or its designated agent to verify candidate knowledge. Any candidate found to have cheated on any Guild exam, in the reasonable, good faith discretion of the Guild, or who refuses further testing by the Guild, will be banned from taking Business Architecture Guild exams for not less than 12 but not more than 60 months, and lose his or her Guild certification, if any. In addition, his or her Guild test scores will be invalidated. These actions will be taken even if the candidate did not have fraudulent intentions.

Additionally, any candidate participating in any form in the unauthorized sharing of Guild Exam Content will be subject to disciplinary action, including expulsion, and civil and criminal penalties, among other things

### **Data Forensics**

Data Forensics is the statistical analysis of exam data to identify patterns indicative of test fraud including cheating and piracy. The Business Architecture Guild captures Data Forensics during

the exam and these Data Forensics are used as a basis for determining if a candidate has accessed or used Guild Exam Data, or otherwise cheated on the exam.

Although candidate Guild exam performance results and scores are not published, other than to identify “Certified Business Architects®,” YOUR GUILD EXAM DATA IS NOT PRIVATE, AND MAY BE USED TO IDENTIFY GUILD EXAM CHEATING.

Candidates may be subject to disciplinary action, as described above, and test centers may be closed based upon the results of statistical data analysis. In addition, the Business Architecture Guild reserves the right to submit a suspected individual to an appropriate clearing house at some point in the future.