



**SUTTER COUNTY FEE SCHEDULE  
DONNA M JOHNSTON  
COUNTY CLERK-RECORDER**

**433 SECOND STREET, YUBA CITY, CA 95991  
(530) 822-7134  
FAX (530) 822-7214**

**County Clerk**

**Certification and Copying Fees:**

	<b><u>CODE</u></b>	<b><u>FEE</u></b>
1. Photocopying a Filed document, per page or fraction thereof	GC 26831	3.00
2. Certifying a copy by the Office of the County Clerk;	GC 26833	1.75
3. Exemplification of record or paper (in addition to fees for copying, comparing, or certifying).	GC 26839	20.00
4. Every certificate for which the fee is not otherwise fixed.	GC 26836	1.75
5. Certificate to the official capacity of any public official, including a certificate to a notary public.	GC 26852	15.25
6. Translation Certificate Document	GC 27293	10.00

**Fictitious Business Name Fees:**

1. Fictitious business name statement (effective 5 years) and furnishing one certified copy, one business name and one owner name	B & P 17929a	24.00
For each additional name on the same statement (business and partner's names) (Filing fee as above required for five-year renewal filing)	B & P 17292a,b	5.00
2. Abandonment statement	B & P 17929c,d	20.25
3. Withdrawal from partnership	B & P 17929c,d	20.25
4. Certified copy of any statement on file regarding a fictitious business name	B & P 17926b	2.00

**Marriage License Fees:**

1. Issuing license and certificate of marriage, declaration of marriage, and non-clergy marriage	GC 26840	59.00
2. Issuing license and certificate of confidential marriage	GC 26840.1	77.50
3. Issuing duplicate license for marriage/confidential marriage	Fam. C 360/510	30.00
4. Filing affidavit to amend confidential marriage certificate (one year or more after date of marriage)	H & S 103700	23.00
5. Performing Civil ceremony of Marriage during office hours	GC 26861	31.00
6. Civil Marriage Ceremony Witness Fee	Resolution	10.50
7. Certifying a copy of, or searching for, a confidential marriage record	H & S 103625, 103640, 50 Fam. C 509	15.00

**Notary Public, Power of Attorney and Surety Fees:**

1. Filing of oath and filing and recording Bond of Notary Public (ORD 1206)	GC 26849	24.00
First page recording fee		16.00
Each additional page		3.00
2. Canceling, revoking or withdrawing bond of Notary Public	GC 26849.1	7.00
3. Application by Notary for approval to authorize confidential marriage (Effective for one year)	FC 531	175.00
4. Filing a power of attorney for an admitted surety insurer, or filing a surrender, revocation, Cancellation, annulment or suspension of a certificate of surety (ORD 1206)		
One name	GC 26855.1	3.50
Second or subsequent names		2.25
5. Filing a financial statement of an admitted surety insurer	GC 26855.2	3.50
6. Issuing a certificate re justification of sureties per SEC. 995.650 CCP	GC 26855.3	3.50

	<b><u>CODE</u></b>	<b><u>FEE</u></b>
<b><u>Passport Fees</u></b>		
1. Application for United States Passport processing fee (check payable to Sutter County Clerk)	Each person	25.00
<b><u>Passport Books</u></b>		
Adult – Check payable to Department of State (age 16 and older)	Each person	110.00
Minor – Check payable to Department of State (age 15 and under)	Each person	80.00
Expedite – Check payable to Department of State (Additional Fee)	Each person	60.00
<b><u>Passport Cards</u></b>		
Adult – Check payable to Department of State	Each person	30.00
Minor – Check payable to Department of State	Each person	15.00
2. Passport Photo (one photo)	Each	11.75

### **Process server, Photocopier & Private Conservator fees:**

1. Process Server registration fee or renewal certificate. \$2000 surety bond or cash deposit is required at time of filing of certificate. Effective for two years. Plus fingerprinting, if applicable (processed at the Sutter County Sheriff)	B & P 22352	100.00
2. Professional Photocopier – registration fee. \$5000 surety bond or cash deposit is required at time of filing of certificate. Effective for two years. (B & P 22450)	GC 11370.3	175.00
3. Professional Photocopier – registration fee if already registered as a process server	B & P 22453	100.00
4. Private Professional Conservator registration fee. Effective for one year. Plus fingerprinting, if applicable (processed at the Sutter County Sheriff)	Prob Code 2343	100.00
5. Unlawful Detainer Assistant – Legal Document Assistant – registration fee. \$25,000 surety bond or cash deposit is required at the time of filing of certificate. Effective for 3 years.	B & P 6400	175.00
6. Fee to file, cancel, revoke or withdraw bond for above	B & P 22355    B & P 22353	7.00
7. Additional ID cards	B & P 6404    B & P 22453	10.00
8. Recording fee for the above bonds Each additional page		14.00 3.00
9. Filing and entering certificate of appointment of Humane Officer. Effective for three years	CC 607e, f	5.00

### **Miscellaneous Fees:**

1. Searching records or files (per names on file)	GC 26854	5.00
2. Taking an affidavit or acknowledgment	GC 26853	2.25
3. For filing and indexing all papers for which a charge is not elsewhere provided.	GC 26850	2.25
4. For either recording or registering any license or certificate both in connection with a license required by law and for which a charge is not otherwise prescribed.	GC 26851	2.25

## **County Recorder**

### **Basic Recording Fee** – Includes bonds and IRS liens and releases

1. First Page (8 ½ x 11)	GC 27361	16.00
2. Each additional page (8 ½ x 11)	GC 27361	3.00

### **Additional Mandatory Fees:**

<b>BUILDING HOMES &amp; JOBS ACT –SB2</b>	GC27388.1	75.00
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In addition to any applicable recording fees, a fee of \$75.00 will be charged at the time of recording any real estate instrument, paper or notice except those expressly exempted from payment of recording fees. The fee shall not exceed \$225.00 per transaction

A Limited number of statutory exemptions to this fee apply:

- Document is subject to the imposition of documentary transfer tax and includes a declaration showing the amount of documentary transfer tax paid at the time of recording
- Document is recorded concurrently and in connection with a document subject to the imposition of documentary transfer tax
- Document represents a transfer of real property that is a residential dwelling to an owner-occupier
- Document is recorded concurrently and in connection with a document representing a transfer of real property that is a residential dwelling to an owner-occupier.
- Document is exempt because the fee cap of \$225.00 has been reached.
- Document is not related to real property.

### **Additional Recording Fees (as applicable)**

3. Penalty fee for non-standard page (other than 8 ½ " X 11"), each page of entire document	GC 27361	3.00
4. Penalty print	GC 27361	1.00
5. Combined documents, each	GC 27361	16.00
6. Release of lien, State or County Gov't.	GC 27361.3	13.00
7. Financing Statements-UCC#1 & UCC#2 (1-2 pages)	UCC 9403-07	15.00
8. Financing Statements – UCC #1 & UCC #2 (3 or more pages)	UCC 9403-07	25.00

### **Notification of Involuntary**

1. First Debtor	GC 27387	4.75
2. Additional Debtor	GC 27387	4.50

### **Document Requiring Additional Indexing**

1. Each additional reference indexed	GC 27631.2	1.00
2. Document requiring indexing of more than 10 names (for each group of 10 names or fractional portion thereof after the initial group of 10 names)	GC 27361.8	1.00

### **Document Transfer Tax**

1. Per \$500.00 or portion thereof	<b>CODE</b> R&T 11911	<b>FEE</b> 0.55
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### **Survey Monument Preservation Fund Fee**

GC 27584	10.00
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### **Documents Recorded Without Preliminary Change of Ownership Report**

R&T 480.3	20.00
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### **Preliminary 20-Day filing and Notice**

CC 3097	40.00
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### **Filing Papers not to be Recorded**

GC 27380	4.00
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### **Filing of Maps**

1. First Page	GC 27372	11.00
2. Each additional page	GC 27372	2.00

### **Copies**

1. Copy Self Service per page	GC 27366	2.00
2. Copy Full Service per page	GC 27366	3.00
3. Certification – per document	GC 27366	6.50
4. Copy Official Records Index on CD	Resolution	108.42/HR +Supplies
5. Copy Map updates on CD	Resolution	108.42/HR + Supplies
6. Copy CD Images	Resolution	.15 per image + Supplies

### **Vital Records**

1. Certified copy of Birth	H&S 103625	25.00
2. Certified copy of Marriage	H&S 103625	15.00
3. Certified copy of Death	H&S 103625	21.00
4. Certified copy of Birth (Governmental Agency)	H&S 103625	19.00
5. Certified copy of Marriage (Governmental Agency)	H & S 103625	11.00

### **Searching Records**

1. Vital Records – Birth or Marriage	H&S 103650	25.00
2. Vital Records – Marriage	H&S 103650	15.00
3. Vital Records – Death	H&S 103650	21.00
4. General records, each year	GC 27369	0.50