



Sponsor Contract

Return by June 16, 2017

**Colorado Association of School Executives
48th Annual CASE Convention
July 26 – 28, 2017 | Breckenridge, Colorado**

SHOW MANAGEMENT: The words *Show Management* as used herein shall mean the Colorado Association of School Executives' Executive Committee; and the words *Sponsor Coordinator* as used herein shall mean an employee or designee of the Colorado Association of School Executives who oversees event sponsors. In the enforcement and interpretation of the following rules and regulations, the decision of the Executive Committee is final.

SPONSOR ELIGIBILITY: The *Show Management* reserves the right to determine the eligibility of any company or product for inclusion in the Convention and reserves the right to reject or prohibit any sponsor, or his/her representatives, with or without giving cause.

REFUNDS: Once the sponsor contract is signed and accepted, no refunds will be given.

NON LIABILITY: The sponsor agrees to make no claim for any reason whatsoever against the Colorado Association of School Executives for loss, theft, damage or destruction of goods; nor for any injury to him/herself or employees; nor for any damage of any nature or character; nor for failure to hold the Convention as scheduled; nor for any action of any nature of the Colorado Association of School Executives or its members, officers, committees, agents or employees.

APPROVAL OF SPONSOR AD: Any sponsor ads in CASE Convention materials must be approved by the *Sponsor Coordinator* and CASE. CASE reserves the right to determine the eligibility of any ad for inclusion in Convention materials and reserves the right to reject or prohibit any ad, with or without giving cause.

SPONSOR RECEPTIONS/HOSPITALITY SUITES: Sponsors may not host receptions, public or private, during Convention activities scheduled in the official Convention program. All receptions/hospitalities must be pre-approved by CASE.

REQUEST FOR NAMES OF CONVENTION REGISTRANTS: CASE is a non-profit association with individual members. By member agreement, we do not give out our complete member list. If you wish to mail information to CASE members attending the Convention, upon request, we will send you a list of Convention attendees approximately 2 weeks before the Convention. CASE policy states that email addresses cannot be shared. The list will include names, job titles, organization names and postal mailing addresses. **By signing this contract, you agree to only use this mailing list for a one-time postal mailing, and that you will not send an electronic mailer via email to the Convention attendees or send more than one postal mailing. You also agree that you will not copy, retain or distribute this list for any other use.** You will be responsible for any printing and postal mailing expenses.

CANCELATION OF SHOW: Should the Convention be cancelled, postponed or abandoned due to fire, strikes, weather or other uncontrollable circumstances before the opening date, this contract will not be binding and sponsors will receive refunds.

INTERPRETATION AND AMENDMENT: The *Sponsor Coordinator* has full power to interpret or amend these rules. The *Sponsor Coordinator* promises full cooperation for a successful Convention and will be pleased to work with the sponsors toward that end.

These regulations become a part of the contract between the sponsor and the Colorado Association of School Executives. All points not covered are subject to the decision of the *Show Management*.



Company Name

Signature of Company Representative

Date

Melissa Gibson
CASE Director of Membership and Strategic Partners
Sponsor Coordinator
Colorado Association of School Executives

Date

Please sign and fax contract to CASE: 303.762.8697, attention Hallie Kaiser, or email as an attachment to hkaiser@co-case.org no later than June 16, 2017.

