



## Classifieds

**Career Center/Classified Ads** will be sent to CCBA members weekly in the Cobb Bar Briefs with a link to the Career Center/Classifieds. The public will have access to ads on the CCBA website.



Rates \$100 for 90 days. Ads will be posted online within five (5) business days of submission and payment. [Click here to Place a Classified Ad](#)

Contact Ivone Hughes at [Ivone@cobbcountybar.org](mailto:Ivone@cobbcountybar.org) for more information.

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**Classified Title:** Office Spaces for Rent

**Description:** Three furnished offices on top floor with windows available. Office is right next to the Cobb Courthouses (walking distance) on Roswell Street. Offices vary in size so rent is \$700, \$800, or \$950 per month, or option of renting 2 or 3 offices together, ideal for a small firm; includes: utilities, phones, internet, break room, conference room, parking

**Contact Name:** Soo Hong

**Contact Email:** [shong@cobbcountylaw.com](mailto:shong@cobbcountylaw.com)

**Contact Phone:** 678-354-2290

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**Classified Title:** Offices for rent

**Description:** Four first-class executive offices with windows just 7/10 mile from Cobb Courthouse on Roswell Street. \$850.00 per month; includes: utilities, copier, break room, conference room, internet, cable, phones.

**Contact Name:** Tim Bailey

**Contact Email:** [tim@baileyfirmllc.com](mailto:tim@baileyfirmllc.com)

**Contact Phone:** 678-779-3467

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**Classified Title:** Legal Assistant/Paralegal position available

**Description:** Established firm in Canton, GA is seeking paralegal/ legal assistant. Paralegal certificate or college degree required. Employment responsibilities include answering and returning phone calls, file management/organization, schedule management, drafting and typing of pleadings and correspondence, preparing and typing discovery responses, assistance in trial preparation, extensive client interaction, basic office tasks and general office upkeep.

Practice areas of firm are varied and include workers compensation, probate, family law, criminal defense. Experience in area(s) preferred but not required. Applicants at all experience levels are encouraged to apply. Initial compensation will be consistent with experience and education level. Increases and bonuses anticipated with performance achievement.

Firm is high energy with supervisors having desire to assist in professional development and providing guidance necessary to learn practice area related tasks. A team player is required to accomplish daily firm goals and deadlines. Positive attitude and desire to assist in all forms of tasks a must.

Strong computer skills required, which include MS OFFICE applications. Proficient typing skills required in excess of 75 wpm. Typing proficiency will be verified upon second level interview.

**Contact Name:** Dianne Mason

**Contact Email:** [dianne@masonlawfirmga.com](mailto:dianne@masonlawfirmga.com)

**Contact Phone:** 770-720-7596

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**Classified Title:** Single office for rent

**Description:** Single office (about 120 sf) for rent in solo law practice office suite in Kennesaw/Acworth across from North Cobb High School. Ground level, free parking. Shared common areas include conference room, waiting room, kitchenette, bathroom and storage area. Price includes utilities and internet. \$450/mo (or \$475/mo furnished), available immediately.

**Contact Name:** Erika

**Contact Email:** [orcuttlawoffices@gmail.com](mailto:orcuttlawoffices@gmail.com)

**Contact Phone:** 678-383-7857

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**Classified Title:** Single office for rent with additional space for secretary

**Description:** Space is newly painted, and in great condition. Office is located on Whitlock Avenue about 2 miles or less from courthouse. Monthly rent includes all utilities. \$650.00

**Contact Name:** Anthony Kirkland

**Contact Email:** [anthonykirkland@bellsouth.net](mailto:anthonykirkland@bellsouth.net)

**Contact Phone:** 404-401-7051

**Cobb County Bar Association**

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