



EXHIBIT AT THE 2018 CGOA CHAIN LINK CONFERENCE

Sheraton Portland Airport Hotel | 8235 NE Airport Way | Portland, OR 97220

BUSINESS CONTACT INFORMATION

Your Name					
Company name					
Address					
City		State		Zip Code	
Phone Fax					
E-mail					
Web Site					

RESERVE SPACE

Space:	# Booth	Rates * Members/Non-Members	Total \$
10' wide x 8' deep	One	\$450/\$550	\$
10' wide x 8' deep – each Additional	#	\$340/\$425 each additional	\$
5' wide x 4' deep – ½ Booth Very limited availability	One	\$300/\$400	\$
Prime (corner/cross aisle: #3,4,7,8,13,17,18,22)		\$50/\$50	\$
Total Amount Due: (US Dollars)			\$
CGOA will provide 6' table & 2 chairs per booth and pipe and black drape, any additional needs will require special orders directly with exhibit company			\$
* 50% deposit of total required with signed contract to reserve space			

Space Sign: Sign should Read:			
City		State	
Agree to a book signing in your booth?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Want to work with educators to cross promote?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Agree to a Yarn Tasting?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Want to donate a door prize?	<input type="checkbox"/> Yes <input type="checkbox"/> No

MEMBER FEE - OPTIONAL (TO TAKE ADVANTAGE OF MEMBER EXHIBIT RATES)

Member #		<input type="checkbox"/> New <input type="checkbox"/> Renewing	
Individual	<input type="checkbox"/> USA \$35	<input type="checkbox"/> Business \$100	
	<input type="checkbox"/> Canada/Mexico \$42	<input type="checkbox"/> Corporate \$1000	
	<input type="checkbox"/> International \$50	<input type="checkbox"/> Don't wish to join CGOA	

Total Amount due (US Dollars)			\$
50% exhibit deposit and member fee, if applicable, due with signing of this agreement. Remaining balance due no later than June 1, 2018.			
One check may be written to CGOA 8120 Lehigh Avenue, Suite 100 Morton Grove, IL 60053			

AGREEMENT

By submitting this application, you agree to the Conditions, Rules and Regulations listed below

AUTHORIZATION

Client Name Print	Signature
Title	Date

CONDITIONS, RULES AND REGULATIONS

Please Read	<ul style="list-style-type: none">• The undersigned agrees to abide by the Conditions, Rules and Regulations of the Show as set forth here, enclosed and in the Exhibitor Kit issued in advance of the Show. Acceptance of this contract binds us to the payment as set above. Deposits are non-refundable if assignments are made. No refunds after June 1, 2018. We understand COGA reserves the right to: contact us via any of the means above; demand release of our space for failure of ourselves or our representatives to conform to the rules; reallocate space; offer requested space when available; and reject any and all applications.• All notices of exhibit space cancellation must be submitted to the CGOA office in writing. Cancellations may be accepted at the sole discretion of CGOA. A \$100 processing fee will apply to all cancellations regardless of cancellation date. Under all circumstances, COGA retains the right to sell any space cancelled by exhibitor.• In the event of cancellation of the show due to fire, strikes, act of God, government regulations, or any cause beyond control, CGOA shall determine an equitable basis for the refund of such portion of Entrance, Publicity, Directory and Exhibit Fee as possible, after consideration of expenditures and commitments already made. Refunds shall be made solely at the discretion of the Management.• CGOA AND THEIR RESPECTIVE OFFICERS, AGENTS AND EMPLOYEES EXPRESSLY DISCLAIM ANY AND ALL LIABILITY FOR ANY LOSS, DAMAGE, OR INJURY TO PERSON OR PROPERTY SUSTAINED BY AN EXHIBITOR, HIS AGENTS, OR ANY OTHER PERSON, CAUSED BY FIRE, THEFT, WATER, ACCIDENTS OR IN ANY OTHER MANNER, WHETHER CAUSED BY AN ACT OR FAILURE TO ACT, EITHER INTENTIONALLY OR NEGLIGENTLY CAUSED BY CONDUCT OF CGOA, AND THEIR RESPECTIVE OFFICERS, AGENTS AND EMPLOYEES OR BY A PARTY OR PARTIES OTHER THAN CGOA, THE SPONSORING ORGANIZATION, AND THEIR RESPECTIVE OFFICERS, AGENTS AND EMPLOYEES. THE UNDERSIGNED EXHIBITOR HEREBY AGREES TO FULLY INDEMNIFY AND HOLD FOREVER HARMLESS CGOA., THE SPONSORING ORGANIZATION, AND THEIR RESPECTIVE OFFICERS, AGENTS AND EMPLOYEES FOR ANY LOSS, DAMAGE OR INJURY SUSTAINED BY AN EXHIBITOR OR ANY OTHER PERSON CAUSED BY FIRE, THEFT, WATER, ACCIDENTS OR IN ANY OTHER MANNER RESULTING FROM THE ACT OR FAILURE TO ACT OF THE UNDERSIGNED EXHIBITOR, HIS AGENTS OR EMPLOYEES, OR BY ANY OTHER PARTY OR PARTIES.• Exhibitors will display only merchandise regularly sold by them. No space may be shared or sublet. Failure to list and pay fees for any and all displayed merchandise by exhibitors shall be deemed cause for cancellation of space.• Exhibits must remain open until the closing of the Show at 6:00 PM local time. Early packing is prohibited. All sales gimmicks, promotions and giveaways must be approved by CGOA. Soliciting of trade must be confined to within the exhibit booth.• With my attendance at this event, I realize that I and/or my products may be included in publicity photos. I hereby give my consent to the event's producers to use in future promotional materials any such photos and/or comments.
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