The CSHP Board of Directors (Board) conducts a minimum of four meetings per year and one strategic planning session. Approved minutes are available upon Board approval and ratification. To keep our members informed of the items discussed at meetings, CSHP produces Board Meeting Highlights after each meeting. This summary is for informational purposes only and should not be viewed as official minutes of the meeting.

The October 7, 2015 Board of Directors Meeting was held in Sacramento, CA.

**SPECIAL GUESTS**
- Hannah Vanderpool, ASHP

**APPROVAL OF THE FOLLOWING MINUTES**
- Approval of Executive Committee Minutes June 23, 2015.
- Approval of Executive Committee Minutes August 27, 2015.
- Approval of Board Minutes July 9, 2015.
- Approval of Board Minutes August 3, 2015.
- Approval of Board Minutes August 6, 2015.
- Approval of Board Minutes August 14, 2015.
- Approval of Board Minutes August 23, 2015.
- Approval of Board Minutes September 2, 2015.
- Approval of Board Minutes September 8, 2015.
- Approval of Board Minutes September 14, 2015.

**PROPOSALS**

The Executive Committee:
- Approved the Reaffirmation of Continuing Education: Nursing and Other Healthcare Professionals.
- Approved the Reaffirmation of ACPE Standards: Budgetary Expenditures – Commercial Support.
- Approved the Reaffirmation of ACPE Standards: Continuing Pharmacy Education Grievance Policy.
- Approved the Reaffirmation of ACPE Standards: Non-Commercialism, Disclosure and
Conflict of Interest Declarations.

- Approved the Removal of Dawn Benton and Dan Morris, and additional President and Treasurer to Wells Fargo CPTA Account.

The Board:

- Amended and Approved the Administrative Policy A-2014-09: Roles & Responsibilities of the Executive Committee and the Board of Directors.

- Approved Grassroots Advocates Recognition Program Application Extension.

- Approved CSHPs participation in LA County Coalition - Safe Prescribing Pharmacy Practice Action Team.

- Approved Seminar 2015 Speaker on “How pharmacists can be part of the solution on Implementing California’s Wellness Plan”.

- Approved CSHP to provide in-kind support to Script Your Future Conference on September 15, 2015.

- Approved Glen Yokoyama, PharmD, with Honorary CSHP Membership.

- Approved the nomination of CSHP members Steve Gray, Christine Antczak, and Stacey Raff for ASHP Practitioner Fellow program recognition.

- Approved Innovative Pharmacy Practice Award for 2015.

- Approved CSHP’s CEO Job Description.

- Approved Central Valley Bylaws Review.

- Tabled Assigning Student Chapters to Specific Affiliated Chapter.

- Approved with Recommended Changes Keck Graduate Institute School of Pharmacy Bylaws.

- Approved Affiliation Agreement Between CSHP and the Keck Graduate Institute School of Pharmacy.
REPORTS

• President, Stacey Raff reported:
  o Early bird registration for Seminar 2015 was extended. There was an increase in the number registrants.
  o A new CSHP database was approved. Yourmembership.com will replace DAXKO. The new system will be in place for the December membership renewal cycle.
  o CSHP will be sharing information on SoFi as a membership benefit.

• President-Elect, Kethen So reported:
  o President Elect will be reaching out to existing committees to ask members to remain on their committees.
  o CCTF Meeting will be held October 8, 2015. Some Board liaisons will be asked to continue serving on their committees.

• House of Delegates Chair, Brian Kawahara reported:
  o The Committee on Nominations report was circulated to the Board of Directors and will be presented to the House of Delegates.
  o Proposals to the 2015 House of Delegates were amended with recommendations received from the RDC meetings.
  o The Blue Ribbon Committee (BRC) will be presenting an interim report to the House of Delegates.

• Executive Vice President/CEO reported:
  o CSHP will dispose of equipment at the office by donating them to the Foundation.
  o The CSHP Foundation is in the process of organizing their strategic planning meeting.
  o Newly hired staff are well integrated as a team and will be groomed to take on additional duties.
  o DAXKO shows active CSHP membership at 3,200.
  o Unofficial reports indicated that membership registration for Seminar 2015 has surpassed last year’s figures.
  o Vacancy announcements for CEO were posted on a number of websites. Interest emails and resumes are being received.

• Upcoming Events:
  o Executive Committee Meeting – January 21, 2016 at 8:00 A.M.
  o New Board of Directors Orientation - January 21, 2016 at 3:00 P.M.
  o Board of Directors Meeting - January 22, 2016 at 8:00 A.M.