To be loyal to my employer, my calling and myself.
To develop initiative – having the courage to assume responsibility and the imagination to create ideas and develop them.
To be prepared to visualize, take advantage of, and fulfill the opportunities of my calling.
To be a co-worker – creating a spirit of cooperation and friendliness rather than one of fault-finding and criticism.
To be enthusiastic – for therein lies the easiest way to accomplishment.
To be generous, not alone of my name but of my praise and my time.
To be tolerant with my associates, for at times I too make mistakes.
To be friendly, realizing that friendship bestows and receives happiness.
To be respectful of the other person’s viewpoint and condition.
To be systematic, believing that system makes for efficiency.
To know the value of time for both my employer and myself.
To safeguard my health, for good health is necessary for the achievement of a successful career.
To be tactful – always doing the right thing at the right time.
To be courteous – for this is the badge of good breeding.
To walk on the sunny side of the street, seeing the beautiful things in life rather than fearing the shadows.
To keep smiling always.

Juliette A. Southard