

SSG VILLES CAZ, GLORIA [P]

gloria.p.villescaz.mil@mail.mil

glovill41@gmail.com

(954) 560-0613

Profile Summary

Military Veteran with 22 years of proven experience in the United States Army and Florida Army National Guard combined. Currently serving as an Automated Logistical Specialist with a Secret Security Clearance. Accomplished measurable results while leading teams of 15 in a dynamic uncertain environment, conducting domestic and global operations in Iraq. Managed risk through multiple lines to protect assets, property and equipment valued over \$792k while meeting the expectations of senior leadership. Regarded by senior leadership as a responsible and apt source of support in their recommendations of additional duties consisting of suicide intervention officer (SIO) and sexual harassment/assault response and prevention (SHARP) advocate. Possess extensive knowledge in Supply Chain and Retail Operations Systems. Recipient of multiple awards for outstanding performance and professionalism. Career supported by a Bachelor of Science in Criminal Justice. Areas of expertise include:

- Management
- Leadership
- Data Analysis
- Reporting
- Training and Development
- Policy Implementation
- Transition Coordinator
- Organization/Communication
- Microsoft Office Suite

Professional Experience

Active Duty Operational Duty

Nov 2016-Sept 2017

US Army National Guard, Fort Lauderdale, FL

In support of the Department of Defense Command & Control Chemical Biological Radiological Nuclear (C2CRE) Response Element, serve as a training assistant. In this role, I ensure that Soldiers are adequately trained in their areas of specialty in order to respond to a C2CRE hazard. The C2CRE is a National Guard contingent and a federal military contingent that provides life-saving capabilities in the event of a homeland C2CRE event. Mass Destruction Civil Support Teams - comprised of 22 personnel who detect and identify C2CRE agents, assess current and projected consequences, and advise on response measures. Enhanced Response Force Packages - comprised of 186 personnel providing casualty search and extraction, patient decontamination and emergency medical treatment. 10 Homeland Response Forces - comprised of 566 personnel providing the same capabilities of a CERFP plus a Command and Control and C2CRE Assistance Support Element.

Personnel/Patient Supervisor

Apr 2014-Apr 2016

US Army, Fort Hood, TX

In support of Operation Iraqi Freedom, served as a Personnel/ Patient Supervisor. Managed the command and control, administration, and supply of a Team of Transitioning Service Members, ensuring that all medical (mental and physical health) appointments were met, exceeding predetermined expectation and US Army requirements and regulations. Daily accountability of all assigned/attached Transitioning Service members consisting of three different components, Active

Duty, National Guard, and Reserve resulting in no lost time and no missed appointments. Performed as in integral member of the Transitioning Service Members TRIAD consisting of the Personnel/ Patient Supervisor, Nurse Case Manager and Primary Care Manager; ensuring Transitioning Service Members comply with all medical treatment plans established and updated by the TRIAD. Facilitated managed and advised on all administrative actions for Transitioning Service Members; evaluations, awards, vacation and promotion along with ensuring that each team member has a good plan during transition, employment, education and or training. Assisted transitioning Service Members during physical disability evaluations process and Veteran Affairs transfers resulting in all proper documentation processes and procedures followed, submitted and completed on or before deadlines. Coordinated with specialized physicians, patient administration, and case managers daily to ensure all medical requirements are met; motivating, counseling, correcting and retaining Transitioning Service Members which resulted in maintaining the overall readiness of the Team.

Mar 1995-MAR 2014
April 2016 - Present

Automated Logistics Specialist

US Army National Guard, Fort Lauderdale, FL

Service member in the Florida Army National Guard protecting lives and property, patrolling assignments when needed. Supervising and performing management of warehouse functions to maintain equipment records and parts. Establish and maintain stock records and other documents such as inventory, material control, accounting and supply reports. Establish and maintain automated and manual accounting records, posts receipts and run-ins, and perform dues-ins and dues-outs accounting. Plan and analyze operational data and reports to ascertain degrees of conformity with established policies, work standards and procedural directives. Previously supported battlefield operations and provided area/convoy security during overseas assignment in Iraq (Operation Iraqi Freedom).

Additional assigned duties:

Suicide Intervention Officer – Provide suicide intervention education awareness for Unit. Monitor for Soldiers in crisis and connect Soldiers with helping resources and agencies. Conduct Unit’s yearly required *Ask, Care, and Escort* (ACE) training.

Sexual Harassment/Assault Response and Prevention (SHARP) Advocate – Provide prevention, education, and training to command leadership and first line supervisors to establish a climate of dignity, respect, sensitivity, and environmental expectations that can reduce and eliminate this crime. Respond to victim reports and manage crisis effectively and coordinating services and advocacy for victims. Collaborate with law enforcement/CID, health care providers, and victims.

Sales Associate

Aug 2005- Feb 2014

Pep Boys Auto, Hollywood, FL

Managed to execute day to day store operation, advertising promotion activities and all sales related tasks. Focus on customers’ needs. Respect, approach and deliver superior customer service while selling merchandise and services. Duties include handling all customer transactions; including all sales, returns and defective items, inventory control. Responsible for accurate reconciliation of their history and drawer after each shift.

EDUCATION and TRAINING

Bachelor of Science in Criminal Justice, American Inter Continental University, Weston, FL -2008

Intermediate Leadership & Management Development, FL – 2006

Senior Intermediate Leadership & Management Development, FL – 2010

Suicide Intervention Training for Gatekeepers: Applied Suicide Interventions Skills Training (ASSIST) – 2010

Sexual Harassment/Assault Response and Prevention (SHARP) certification training - 2017

AWARDS

Army Reserve Components Achievement Medals (3)
Coast Guard Special Operations Service Ribbon
Army Commendation Medals (2)

TECHNICAL SKILLS

Software: Microsoft Office (2003, 2007, 2010), SharePoint, Excel

Operating Systems: Mac/Microsoft Windows (95, 98, XP, Vista), Window 7, Window 8

Programming: Java; HTML; CSS; Visual Basic