

# Iafda.org How-To: Reset Your Password

So you've forgotten your username or password to iafda.org. Or you've never logged in before. There are a few simple steps you can take to reset your password and learn your username all on your own.

## Step 1

On the homepage of iafda.org, in the right sidebar, there is a **Sign In** box. Just below that, there is a green **Forgot your password?** link. Click that to get started.

## Step 2

Fill in your username in the box on the next page. Don't know your username? Fill in your email address (the address where you receive the IFDA Insider). Solve the simple validation code (so we know you're not a robot), and click **Reset Password**.

You will receive an email from admin@iafda.org with the subject, "Iowa Funeral Directors Association: Password Reset Request". Click the link that reads **Reset My Password Now!**


Sign In

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Username

Password

Remember Me

**SIGN IN** 

[Forgot your password?](#)

[Haven't registered yet?](#)

## Forgot your Username or Password?

Please type your username or email address below and click "Reset Password." You must provide the **email address** or **username** associated with your member profile. Once submitted, an email will be sent to the email address on file and will include a link back to the site to reset your password.

Username or Email:

### Validation Code:

Answer this simple math question to confirm you are a human:

**4 + 4 =**  [Get New Math Question](#)

**RESET PASSWORD**

**CANCEL**

From: admin@iafda.org  
To: you@yourfuneralhome.com  
Cc:  
Subject: Iowa Funeral Directors Association: Password Reset Request

Sent: Thu 2/27/2014 1:34 PM

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A request to **reset the password for** Your Name has been submitted from:

**Iowa Funeral Directors Association**  
<https://iafda.site-vm.com>

Please click on the link below to be taken back to the site to reset your password:

[Reset My Password Now!](#)

**Please Note:** For security purposes, this link expires in 24 hours.

If you are having trouble clicking on the link above, please copy and paste the following link in your web browser:

[https://iafda.site-vm.com/general/reset\\_pass.asp?token=A33N9orG](https://iafda.site-vm.com/general/reset_pass.asp?token=A33N9orG)

If prompted for reset code, please enter: **A33N9ORG**

### Step 3

Clicking that link will take you to a page with two boxes (see page 3) allowing you to create a new password. Your new password must be at least 8 characters and be composed of numbers and letters/non-numeric characters. Need help creating a secure password? Consult <http://strongpasswordgenerator.com/>.

Confirm your new password, and click **Reset Password**. If you need help remembering your password, write it down and store it in a secure or inconspicuous location (e.g. not your computer monitor).

## Resetting Your Password

**Please enter a new password below:**  
Your password must be a minimum of eight(8) characters in length and contain at least one number and one non-numeric character (letters, punctuation, etc.)

For security purposes your IP address has been logged: **67.224.78.42**

Password:

Confirm Password:

**RESET PASSWORD**

### Step 4

Success! You have now reset your password. This page will provide you with your username which, for most IFDA members, is your first and last name. Click below your username or return to [iafda.org](http://iafda.org) to sign in and access EDRS documents, the Communiqué, and more! •

## Resetting Your Password

**Your password was reset!**

Please sign in with your username below and your newly selected password.

Your username is: **FirstnameLastname**

[Click here to sign in.](#)