

Payment Policy

Students will have the opportunity on their student enrollment form to establish a payment plan, and will be required to make payments based on the plan recorded in their contract unless they meet with the [insert the position] to adjust the payment schedule. Students who are late in making payments more than thirty days may be assessed a fee of [insert \$ XX or percentage per month] unless late payment arrangements are made with the school.

Continuing students must have all previous tuition fees paid in full prior to registering for another course, program, or module unless arrangements are made with the school.

IAYT Sample Document