

How to get an invoice or receipt for membership or a registration

Once you have signed in click on Manage Profile.

Kansas City Southwest Clinical Society
Providing Quality Continuing Medical Education since 1923

Home Memberships - Conferences - Exhibitors - About KCSWCS - Topic Ideas

KCSWCS Conferences

KCSWCS presents three annual continuing education conferences in the Kansas City area that are devoted to the reinforcement of core medical knowledge, furthering clinical expertise and personal development of all physicians, physician assistants, nurse practitioners and other health care professionals.

Winter Conference

The Winter Conference shares current information concerning the diagnosis and management of medical problems and chronic diseases in the daily practices of primary care providers. Learn more

Hospital and Critical Care Conference

The Critical Care and Hospital Medicine Conference is offered for anyone involved in the care of critical ill patients to become more knowledgeable, be cost effective, reduce readmissions, and ultimately, improve patient care and outcomes. Learn more

Fall Clinical Conference

The Fall Clinical Conference gathers providers to hear local, regional and national experts in both classroom sessions and simulations. [View more](#)

My Profile

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- Manage Profile
- Create Resume/CV
- Groups
- Messages
- Membership Info (Renew)
- Refer a Friend

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5/24/2017
KCSWCS Introduces New Web Site

Calendar [more](#)

6/23/2017
Patient: A Surgeon's Journey Movie and Discussion

ADMIN DASHBOARD | RETURN TO PREVIOUS ADMIN PAGE | SITE RESOURCE

Under Manage Profile, click on Invoices under the Invoicing, Payments and History headline.

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Manage Profile

Profile Home

*** Renew Your Membership Now ***

Information & Settings

- Edit Bio: Update your information and choose privacy settings for individual fields.
- Preferences: View and manage preferences and notification settings for your account.

Invoicing, Payments & History

- Invoices**: View, print and pay your invoices.
- Membership: View your membership status and view membership renewal options.

Content & Features

- Pages: Create pages linked to your profile, manage settings, edit existing pages.
- Professional Development: View current entries and professional development journal.

Community

- Messaging: Read and manage messages, create and organize message folders.
- Groups: View and manage group membership, configure group options.
- Referrals: View referrals, track referral history and send referrals.
- Forum Settings: Manage your forum preferences and subscriptions to email notifications.

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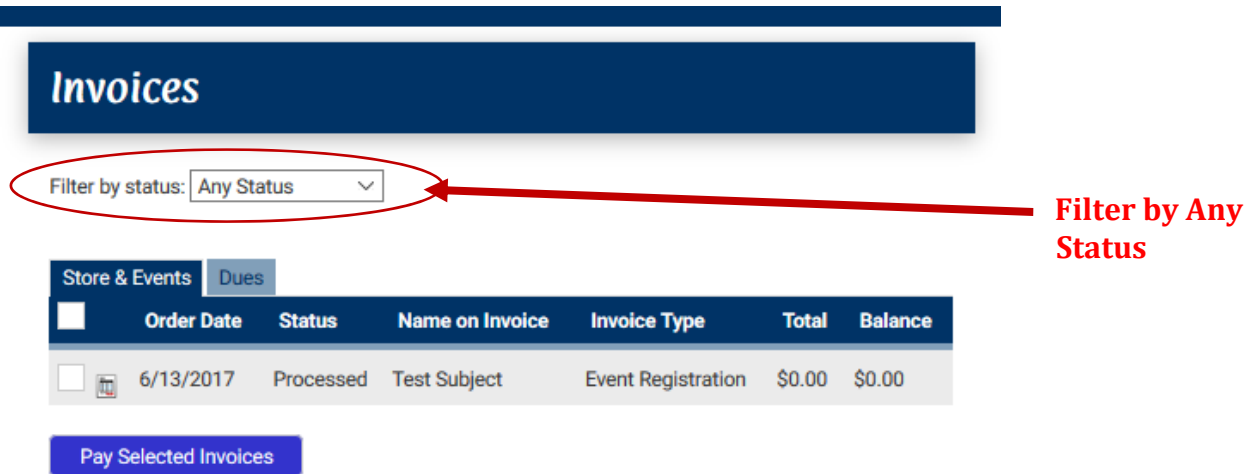
Calendar [more](#)

6/23/2017
Patient: A Surgeon's Journey Movie and Discussion

6/24/2017
The Healing Art of Medicine: A Better Me for a Better You

ADMIN DASHBOARD | RETURN TO P

Filter the results by any status.



Invoices

Filter by status: Any Status

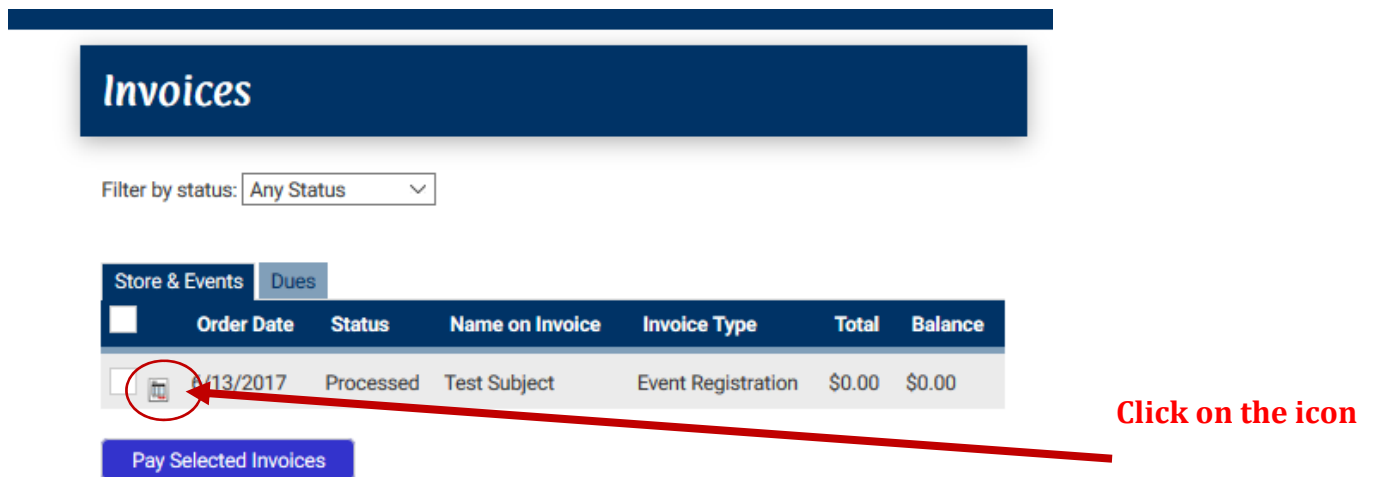
Store & Events Dues

<input type="checkbox"/>	Order Date	Status	Name on Invoice	Invoice Type	Total	Balance
<input type="checkbox"/>	6/13/2017	Processed	Test Subject	Event Registration	\$0.00	\$0.00

Pay Selected Invoices

Filter by Any Status

Click on the icon next to the paid invoice you need the receipt



Invoices

Filter by status: Any Status

Store & Events Dues

<input type="checkbox"/>	Order Date	Status	Name on Invoice	Invoice Type	Total	Balance
<input type="checkbox"/>	6/13/2017	Processed	Test Subject	Event Registration	\$0.00	\$0.00

Pay Selected Invoices

Click on the icon

The paid invoice with receipt will pop up. Sample receipt is on the next page.

Kansas City Southwest Clinical Society

Invoice

Date	Invoice #
6/12/2017	300000012

Bill To
Ruth Smerchek KCSWCS 9229 Ward Parkway Suite 280 Kansas City, KS 64114 United States

Member Information
Test Dummy KCSWCS

PAID

PO	Terms	Due Date
	Due on receipt	6/12/2017

Description	Amount
KCSWCS Resident/Fellow Individual	\$50.00
Total	\$50.00

Payments/Adjustments

Description	Amount
Payment via Credit Card (using card xxxxxxxxxxxx6288) <i>Applied to invoice on 6/12/2017 3:34:33 PM</i>	(\$50.00)
Total Payments/Adjustments	(\$50.00)
Balance Due	\$0.00

Dues may be paid online at www.kcswcs.org

Make all checks payable to Kansas City Southwest Clinical Society and mail to: KCSWCS, 9229 Ward Parkway, Suite 280, Kansas City, MO 64114.

If you have any questions concerning this invoice, contact Ruth Smerchek at 816.523.3383 or ruth@kcswcs.org.