

EXHIBIT SPACE APPLICATION AND CONTRACT FOR
106th Annual KVMA Meeting/44th Mid-America Veterinary Conference
 The Galt House Hotel – Suite Tower - Louisville, KY
 September 29 & 30, October 1, 2017

PLEASE NOTE: THE COMPANY NAME, AS LISTED BELOW, WILL BE USED FOR YOUR BADGE AND BOOTH SIGN.

COMPANY _____

STREET _____

CITY _____ STATE _____ ZIP CODE _____

NAME OF COMPANY CONTACT _____ TITLE _____

EMAIL _____ PHONE # _____ FAX # _____

PLEASE RESERVE THE FOLLOWING BOOTH[S] FOR OUR COMPANY

BOOTH NUMBERS:

1st CHOICE _____ 2nd CHOICE _____ 3rd CHOICE _____ 4th CHOICE _____

PLEASE GIVE A DESCRIPTION OF THE PRODUCT OR SERVICES TO BE EXHIBITED:

EXHIBIT BOOTH SPECIFICATIONS AND ASSOCIATED CHARGES FOR THE 106th ANNUAL KVMA MEETING/
 44th MID-AMERICA VETERINARY SHOW ARE AS FOLLOWS:

_____ SINGLE BOOTH: {10'x10'}	\$ 800.00	
_____ DOUBLE BOOTH: {10'x20'}	\$ 1,500.00	
Friday – The Sports & Social Club – casual gathering	_____ @ \$00.00	
Saturday lunch tickets	_____ @ \$25.00 each	
Saturday - “How KY Bourbon is Made - Angel's Envy Distillery”		
Tour, Tasting, Hors d' oeuvres	_____ @ \$30.00 each	
Children 12 and under	_____ @ \$15.00 each	
Total amount due		

EACH BOOTH WILL CONSIST OF BOOTH DRAPES IN SHOW COLORS, A BOOTH IDENTIFICATION SIGN, ONE DRAPED 6FT. TABLE, TWO CHAIRS, AND ONE WASTEBASKET. (ELECTRIC IS NOT PROVIDED BUT CAN BE ORDER DIRECTLY FROM THE GALT HOUSE HOTEL)

EACH EXHIBITOR WILL BE SENT AN EXHIBITORS SERVICE KIT BY A. G. EXHIBITIONS, THE OFFICIAL DECORATOR, TO ORDER ANY OTHER BOOTH FURNISHINGS OR SERVICES THAT MAY BE NEEDED.

DEPOSIT AND PAYMENT POLICY

A deposit of 50% must accompany all applications with the remainder due by July 1, 2017. Both parties agree to abide by all contract conditions, rules and regulations governing the Mid-America Veterinary Conference, and further agree that this contract is binding between the company herein contracting for space and The Kentucky Veterinary Medical Association. Please sign and return a copy of this application with the applicable deposit to: Kentucky Veterinary Medical Association, PO Box 4067, Frankfort, KY 40604-4067.

AUTHORIZED PERSON _____	TITLE _____	DATE _____
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PLEASE RETURN A COPY OF THIS APPLICATION AND YOUR CHECK OR CREDIT CARD NUMBER

Kentucky Veterinary Medical Association
PO BOX 4067
Frankfort, KY 40604-4067
Telephone: (502)226-5862; Fax: (502)226-6177
Email – info@kvma.org

Credit Card # _____ SS code _____

VISA _____ MasterCard _____ AMEX _____ Exp. Date _____

Signature _____

1. CONTRACT CONDITIONS:

The terms and conditions of these Official Regulations shall apply to and be in effect between The Kentucky Veterinary Medical Association and any exhibitor whose application is received and to whom booth space is rented. All points not covered are subject to the decision of The Kentucky Veterinary Medical Association whose word will be final.

2. APPLICATIONS FOR EXHIBIT SPACE:

Applications by exhibitors shall be made on the official application only. Exhibit Management shall accept or reject each application received and will furnish additional information to each exhibitor whose application has been accepted. Booth space will be assigned by The Kentucky Veterinary Medical Association, guided by the requirements of the exhibitors and their choice of location wherever possible. However, Exhibit Management reserves the right to rearrange or renumber the floor plan and relocate any exhibit if it appears necessary for the general good of all exhibitors.

3. RENTAL:

Booth price includes booth space, one booth identification sign per exhibitor, one draped 6ft. table, two chairs, one wastebasket and one 500/watt electrical outlet. Any other services required by the exhibitor must be acquired from the appropriate service contractor and paid for by the exhibitor.

This application for booth space must be signed by a duly authorized agent of the exhibitor and accompanied by payment as indicated in the deposit and payment policy. Failure to comply can result in loss of booth space. Returned checks will be assessed a \$25.00 service charge, and may result in loss of booth space. We agree to comply with all contract conditions, rules and regulations governing the exhibit area. Any payment made shall not be refundable. Any exhibitor reserving a booth who fails to abide by the above payment schedule, or fails to occupy his space by the expositions opening, shall forfeit all rights to the use of assigned space, and Exhibit Management reserves the right to dispose of such space with no refund to the exhibitor, in such a way as they may consider to be in the best interest of the exposition, without any liabilities to The Kentucky Veterinary Medical Association, the landlord or exhibitor services.

4. EXHIBITOR SERVICE:

The Kentucky Veterinary Medical Association will select official suppliers for booth decorations, signs, electrical, drayage, exhibit erection and booth cleaning. After Exhibit Management receives your application for exhibit space, an exhibitors' information kit will be sent containing information pertinent to planning your exhibit. Order forms from the official suppliers will be included for all necessary services including drayage, electrical, furniture, and carpet rentals.

5. RESTRICTIONS IN OPERATION OF EXHIBITS:

a) **NOISE MAKING DEVICES:** Exhibits which include the operation of musical instruments, radios, talking motion pictures, public address systems, or any noise making machines, must be conducted or arranged so that the noise resulting from the demonstration(s) will not annoy or disturb adjacent exhibitors.

b) **CARE OF BUILDING EQUIPMENT:** Exhibitors or their agents shall not injure, deface the walls of the building, the booths or the equipment of the booths. Exhibitors are forbidden to drive tacks, nails, or screws into the walls or woodwork. When such damage appears, the exhibitor is liable to the owner of the property so damaged.

c) **FIRE PREVENTION:** All booth decorations must be flame proof, and all hangings must clear the floor. Electrical wiring must conform to the National Electrical Code Safety Rules. If inspections indicate that any exhibitor has neglected to comply with these regulations or otherwise incurs fire hazard, the right is reserved to cancel all or such part of his/her exhibit as may be irregular. City fire regulations must be observed. All fabrics decorative or otherwise must be flame-proofed in accordance with the fire prevention requirements of the City of Louisville, Kentucky.

d) **SAFETY PRECAUTIONS:** Exhibitors shall take all necessary precautions for the safety of their personnel, other exhibitors and all other persons upon the premises, and shall comply with all applicable provisions of federal, state and municipal safety laws, building codes and ordinances to prevent accidents or injuries.

e) **MAINTENANCE OF BOOTH SPACE:** Exhibitors shall keep their booth space clean and orderly at all times, and shall not engage in any activity which would unduly interfere with visitors or other exhibitors, or would be in violation of law, regulations or ordinances. A representative of the Retail or Wholesale Exhibitor shall be attending the booth while the Exposition is open to the public.

f) **CONSTRUCTION:** In general, each exhibitor is entitled to a reasonable sightline from the aisle regardless of the size of his/her exhibit. Specific construction limitations will be included in the Exhibitor Service Kit.

g) The Exhibitor agrees to produce his/her exhibit in dignified taste and in keeping with the reputation and image of The Kentucky Veterinary Medical Association.

h) **ENFORCEMENT:** The Exhibitor agrees to comply strictly with the applicable terms and conditions contained in the agreements between the Landlord, the Sponsor, and Exhibit Management regarding the Exhibition premises. The Exhibit Management reserves the right to restrict exhibits which because of noise, method of operation, materials, or any other reason become objectionable, and also to prohibit or evict any exhibit which in the opinion of the Exhibit Management may detract from the general character of the exhibit as a whole. This reservation includes persons, things, conduct, printed matter, or anything of a character which the Exhibit Management determines is objectionable to the exhibit or does not conform to the standard of the Exposition. In the event of such restriction or eviction, the Exhibit Management is not liable for any refund or other exhibit expenses.

i) **NO ASSIGNMENT OR SUBLETTING:** Exhibitors shall not assign or sublet any space rented by them, nor shall they in any way represent, exhibit, solicit, demonstrate or advertise on behalf of any person or manufacturer, merchandise, equipment or services, unless such merchandise, equipment or services is sold, distributed or provided on a continuing basis by the Exhibitor.

6. LIABILITY:

(A) **STATEMENT OF POLICY:** The Exhibit Management, Sponsor, Landlord and Exhibitor's Service, and their officers and staff members disclaim all liability for damages, or losses caused any Exhibitor by fire, water, flood, windstorm, utility failures, rodents, acts of vandalism, insurrection, civil disorder, strikes, criminal acts, or theft. Exhibit Management will not be responsible for any failure of electric or other services. Exhibitors wishing to insure their goods must do so at their own expense. If unusual equipment is to be installed, or if appliances that may be subject to fire codes are to be used, the Exhibitor should communicate with Kentucky Veterinary Medical Association for information concerning facilities or regulations. No Exhibitor shall allow any article or thing to be brought into, or any act to be done on the premises which will increase the premium on any policy or policies of insurance held by Exhibit Management, the Sponsor, the Landlord, or the Exhibitor's Services, or which may cause any such policy or policies of insurance to be canceled. And further, the Exhibitor shall at all times protect, indemnify, save and keep harmless the Exhibit Management, Sponsor, Landlord, and the Exhibitor's Service against any and all loss, cost, damage, liability, or expenses arising from or out of or by reason of any accident or other occurrence to anyone, including the Exhibitor, its agents, employees and invitees, which arises from or out of or by reason of said Exhibitor's occupancy and use of the Exhibition premises or a part thereof.

(B) **PERTAINING TO THEFT AND LOSSES:** The Exhibit Management, Sponsor, Landlord and Exhibitor's Service and their officers and staff members will not be responsible for loss of equipment or damage to equipment.

(NOTE: Most loss or damage occurs within a 12-hour period immediately following the close of the show. It is highly recommended that all items of potential risk, including tools, be removed upon leaving the Exposition and that all displays be packed. The convention contractor will begin removing the drapes, tables, and other rental property immediately upon the close of the show. **DO NOT DEPEND ON THESE ITEMS TO PROTECT OR CONCEAL YOUR EQUIPMENT AFTER THE CLOSE OF THE SHOW.**)

(C) The Exhibitor agrees to protect, indemnify, save and keep harmless Exhibit Management, Sponsor, Landlord, and Exhibitor's Service against alteration or cancellation of any previously advertised event, or section of the show deemed necessary by the Exhibit Management, Sponsor, Landlord, or Exhibitor's Service for the overall success of the show.

7. INTERPRETATION AND AMENDMENTS:

Exhibit Management shall have the full power to interpret and enforce all rules contained herein and the power to make amendments thereto and to enact such further rules and regulations as shall be considered necessary for the proper conduct of the Exhibition.

8. CORRESPONDENCE:

All correspondence relative to exhibits should be directed to Louise Cook c/o Kentucky Veterinary Medical Association, PO BOX 4067, Frankfort, KY 40604-4067 or by email at info@kvma.org.

9. Registration and attendance at the KVMA Annual Conference and other activities constitutes an agreement by the registrant to KVMA's use and distribution (both now and in the future) of the registrant or attendee's image or voice in photographs, videos, electronic reproductions, marketing efforts and materials, and audiotapes of such events and activities.