


CAN THIS BOOK BE FIXED?

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Overview

- Can This Book Be Fixed?
- Should I Repair This Book?
- How Do I Repair This Book?
- What Can I Do to Protect This Book?

Can This Book Be Fixed?

- Yes, most damaged books can be repaired.
- Common repairs:
 - Cut or torn pages
 - Torn out and loose pages
 - Loose cover hinges
 - Broken cover hinges
 - Reattaching covers
 - Worn spines
- Difficult &/or Impossible Repairs:
 - Aged pages
 - Stained pages
 - Mildewed pages

Should I Repair This Book?

- It may be time to weed the book instead of repair it!
- Consider the book in light of your district's Collection Development & Weeding Policies.

Missouri School Board Association Policy on Reconsideration (File IIAC-R)

Library materials will be reconsidered and, if necessary, removed from district media centers and libraries in accordance with the following guidelines:

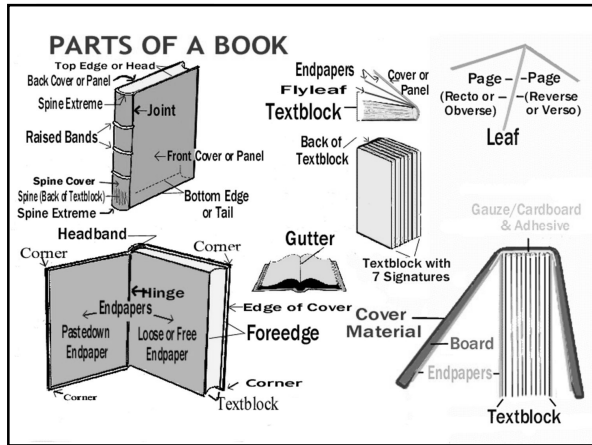
1. The material is outdated or factually incorrect.
2. A more thorough or more complete resource exists.
3. The resource no longer supports the district's curriculum objectives.
4. The resource is not used by either staff or students.
5. The resource is not recommended by district librarians, teachers, or administrators.

Weeding Considerations

- Weeding considerations
 - Physical condition
 - Cover
 - Binding
 - Pages
 - Content
 - Accuracy of information
 - Illustrations
 - Relevance
 - Age-appropriateness
 - Usage
 - Students
 - Teachers
 - Librarian
 - Other
 - Award winner
 - Historical value
 - Memorial gift/donation
 - No satisfactory replacement available
 - Local significance

How Do I Repair This Book?

- Common Terminology
- Book Repair Products
Demco Collection Care Guide & Book Repair Kit (donated by Follett)
- Demco Collection Care DVD



Book Repair Supplies

- Start with the basics:
 - Tape dispenser
 - Magic **tape** for pages – various sizes
 - “Scotch” 845 **tape** for bindings & covers – various sizes
 - Norbond liquid plastic (glue)
 - Bone folder
 - Rubberbands
 - Scissors
 - wet wipes
 - Eraser
 - Brushes

Additional Supplies

Surface protection –plastic or paper, cutting mat
Binding tape –single &/or double-stitched
Sticks Wax paper
Repair Wings Reddi corners
Cardboard Straight edge/ruler
utility knife Weights
Cheesecloth Repair tissue

How Do I Repair This Book?

Repairs covered by the DVD:

- Cut or torn pages
- Torn out and loose pages
- Loose cover hinges
- Broken cover hinges
- Reattaching covers
- Worn spines

How Do I Repair This Book?

- Other problems
 - Dirty books
 - Wet books
 - Paperback books
- Your goal is to return the book to its original state.
- Questions about book repair?

What Can I Do to Protect this Book?

- Buy quality books with library bindings and paper.
- Teach students that book care is their responsibility.
- Make repairs at the first sign of problems.
 - "A stitch in time saves nine."
- Reinforce books before circulating.
 - Hardcover books
 - Wings
 - Corners
 - Spines
 - Book cover jackets
 - Paperback books
 - Laminate covers

Other Helpful Hints

- I ask students to examine the book and report any damage at checkout time.
- "Damage Noted" stamp
- Let students/parents know they must pay for damages. Specific damages & fees?
- Note on child's record for first minor damage.
- Have students work to pay for repairs.
- Other ideas?

Book Care Lessons

- Mr. Wiggle's Book
- Book Care Bag
- Other ideas?
