



MASSWMI.ORG Web Tips

Change of Information and Password

Did you know that you can change your password and user demographic information?

SIGN IN

Username
.....
Sign In
f Connect
Forgot your password?
Haven't registered yet?

1. Sign into your MASSWMI.ORG account with your Username and current password or via FACEBOOK CONNECT.

MY PROFILE

Profile Home
Manage Profile
Groups
Networks

2. Click on **MANAGE PROFILE**.

Information & Settings

Edit Bio
Update your information and choose privacy settings for individual fields.

3. Click on **EDIT BIO**.



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4. Use this page to:

- Change your user name and password. **Click on (change) and follow directions.**

- Update Other PERSONAL demographic information.

Note: The red lock means that this information will not be viewed by others.

- Update Other PROFESSIONAL demographic information:

- Professional Practice Information

Note this information helps us understand the needs and functions of our members.

Account Information

Your Personalized URL (create a personalized url)

Username whitstevens (change)

Password (change)

E-Mail Address *

Confirm E-Mail *

Address

Address Cont.

City/Town

Country

Location

Postal Code

Phone

Professional Information

Organization

Are you self employed? * Yes No

Website (Start with: "http://")

Address

Address Cont.

City/Town

Country

Location

Postal Code

FAX

Grade Levels Served (if unemployed, then previously) *

Type of Employment (if unemployed, then previously) *

Job Title (if unemployed, then previously) *




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- Update E-mail Preferences.

This directs the e-mail that you receive from MASSW.

(Not visible in profile)

Additional Information

 Preference of Correspondence *

(Not visible in profile)

5. When you are done, make sure to **click on SAVE CHANGES.**

Save Changes