The Annual Business Meeting of the Minnesota Pharmacists Association was called to order by President Strykowski at 1:00 p.m.

President Strykowski led delegates in the recognition of Past Presidents of MPhA and thanked them for their past and on-going leadership of MPhA. Past Presidents in attendance included: Lowell Anderson, Gary Schneider, Howard Juni, Julie Johnson, Bruce Benson, Dale Olson, Todd Sorensen, Tim Gallagher, and Brent Thompson.

Strykowski then recognized and extended thanks to outgoing MPhA board members: Martin Erickson, Tiffany Elton, and Sheila Martin.

Strykowski then introduced Dr. Randall Seifert, President-Elect of MPhA and swore him in as the 2014-2015 President of MPhA. Dr. Seifert raised his right hand and articulated the following: “I do solemnly swear, to uphold the constitution and bylaws of the Minnesota Pharmacists Association and to lead our profession to the best of my ability. I pledge to serve my fellow board members and my pharmacy colleagues with the utmost integrity in support of our mission.”

President Strykowski and delegates then congratulated Dr. Seifert. In his first act as President of MPhA, Dr. Seifert extended sincere thanks to Immediate Past President Jill Strykowski and her family for their commitment over the past year of service, and presented Strykowski with the MPhA President’s Gavel.

President Seifert then addressed delegates and outlined his vision for the coming year, and installed the 2014-2015 MPhA Board of Directors, including: Past President Jill Strykowski, President Elect Jeff Lindoo, Treasurer Doug Lobdell, Speaker of the House Kandace Schuft, At Large Director Michelle Aytay, At Large Director Keri Hager, At-Large Director Allyson Schlichte, At-Large Director Craig Else, At-Large Director Zachariah Merk, Rural Director Eric Slindee, Rural Director Dan Tomaszewski, Metro Director Melissa Katzenberger, MPSA Director Jenn Dobbe, MPSA Director Courtney Murphy, Ex-Officio Members: Bruce Benson, Barb Stodola, and Liz Cinqueonce.

2014-2015 Board Members present raised their right hand, and stated: “I pledge to uphold the articles and bylaws of the Minnesota Pharmacists Association and contribute my professional expertise to the work of the board in its guidance of association initiatives and goals.” Board members were congratulated and welcomed to the board. It was noted that board members who were not in attendance would be installed at the next regular meeting of the board.

The House of Delegates Session was then convened by Speaker of the House Kandace Schuft. Delegates were asked to sign in on delegate rosters to be counted by the Credentials Committee.
Speaker Schuft introduced the head table, which included Parliamentarian and Past Speaker Terry Hietpas, Secretary and Executive Vice President Liz Cinqueonce, Immediate Past President Jill Strykowski, and President Randy Seifert.

Speaker Schuft welcomed all delegates and asked them to rise where they were seated to be sworn in. Delegates raised their right hand and stated: “I promise to uphold the constitution and bylaws of the Minnesota Pharmacists Association.” Delegates were then thanked for their service to the House.

Immediate Past President Jill Strykowski presented the President’s Annual Report, noting that the full detail of the report could be accessed by members on the MPhA web site under the About Us/House of Delegates, along with full reports from each of the MPhA Committees.

Credentials Committee Chair Ernest Ruiz then presented the Credentials Committee Report, indicating, “All delegates have been asked to sign the delegate rosters to indicate their attendance. As chair of the Credentials Committee, I certify that there are 47 delegates present, and we have achieved the delegate attendance necessary for a quorum.”

Speaker Schuft then read the report of the Nominating Committee submitted by Past President Scott Setzepfandt:

The Nominating Committee (Leadership Development Committee) respectfully submits the following policy proposals for consideration by the MPhA House of Delegates at the May 16, 2014 session of the house:

Resolved that the Minnesota Pharmacists Association approve the following candidates for President-Elect, recommended by the Nominating Committee (Leadership Development Committee and endorsed by the MPhA Board of Directors, to run as candidates for President-Elect on the ballot in 2015:

- Molly Ekstrand
- Sam Testa

The report of the Nominating Committee was seconded, and upon vote, the motion was adopted.

Speaker Schuft then opened nominations for the positions of Vice Speaker, APhA Delegate, and NCPA delegates. Nominations received from the floor included:

Vice Speaker: Suzy Wise
APhA Delegate: Michelle Aytay, Zach Merk
NCPA Delegate: Eric Slindee, Jeff Shorten

A motion was made and seconded to close nominations, upon vote the motion was adopted.

Candidates were offered the opportunity to make a statement.

A motion was made and seconded to elect all candidates nominated as reflected above by voice vote, upon vote the motion was adopted.
Speaker Schuft introduced MPhA Committee Co-chairs and thanked them for their service. It was noted that committee reports would not be presented orally, but all are posted on the MPhA website under About Us/House of Delegates for review by the membership.

Immediate Past President Strykowski and Committee Chairs with new business items were asked to come forward and present their resolutions.

Strykowski presented:
Resolution 14-001 – MPhA Policy on Awards
Submitted by: MPhA Board of Directors

MPhA will recognize outstanding contributions to the pharmacy profession by its members at a meeting of the association. The awards presented will be determined by the MPhA Board of Directors based upon tradition and sponsorship opportunities. Award winners will be selected by a committee of MPhA members, appointed by the President of Board of Directors to perform this duty. Nominations for awards will be solicited from the members of MPhA by publicizing in Association communications to members, including but not limited to publications, emails, and postings on the Web Site.
For awards given to recognize pharmacists the winner must:
1) Be an MPhA member in good standing
2) Meet the specific award’s criteria
3) Not be a previous winner of the award
4) Be a Pharmacist, pharmacy technician, or Pharmacy Organization unless otherwise specified in the award’s criteria.

A motion was made and seconded to table the discussion so members could work on the language of an amendment. Upon vote, the item was tabled.

Strykowski presented:
Resolution 14-002 – MPhA Board Liaison Policy
Submitted by: MPhA Board of Directors

Resolved that the MPhA establish MPhA Board Committee Liaisons provide an essential link between MPhA committees and the MPhA board of directors. Committees are established by the organization to engage members to provide more in-depth review of specific topics and make recommendations to the board of directors and house of delegates for action and policy development purposes.

Board liaisons are encouraged to communicate with committee chairs to establish a relationship and open the door for them to communicate with you about any items that should be included in up-coming board discussions. The MPhA board liaisons are copied on all committee correspondence, and are encouraged to participate in as many of the committee meetings as possible either in person or through the dial-in option. At minimum, board liaisons are asked to review the minutes of the committee meeting and bring to the attention of the President and EVP any issues warranting discussion at the board level for inclusion on a future agenda.
A motion was made and seconded to refer the resolution to the MPhA board of directors for consideration as a board policy. Upon vote, the motion was adopted.

**Strykowski presented:**
**Resolution 14-003 – MPhA Conflict of Interest Policy**
**Submitted by: MPhA Board of Directors**

This **Conflict of Interest Policy** of the Minnesota Pharmacists Association (MPhA) (1) defines conflicts of interest; (2) identifies classes of individuals within the Organization covered by this policy; (3) facilitates disclosure of information that may help identify conflicts of interest; and (4) specifies procedures to be followed in managing conflicts of interest.

1. **Definition of conflicts of interest.** A conflict of interest arises when a person in a position of authority over the Organization may benefit financially from a decision he or she could make in that capacity, including indirect benefits such as to family members or businesses with which the person is closely associated. This policy is focused upon material financial interest of, or benefit to, such persons.

2. **Individuals covered.** Persons covered by this policy are the Organization’s officers, directors, executive vice president and vice president of finance.

3. **Facilitation of disclosure.** Persons covered by this policy will annually disclose or update to the President of the Board of Directors on a form provided by the Organization their interests that could give rise to conflicts of interest, such as a list of family members, substantial business or investment holdings, and other transactions or affiliations with businesses and other organizations or those of family members.

4. **Procedures to manage conflicts.** For each interest disclosed to the President of the Board of Directors, the President will determine whether to: (a) take no action; (b) assure full disclosure to the Board of Directors and other individuals covered by this policy; (c) ask the person to recuse from participation in related discussions or decisions within the Organization; or (d) ask the person to resign from his or her position in the Organization or, if the person refuses to resign, become subject to possible removal in accordance with the Organization’s removal procedures. The Organization’s executive vice president and vice president of finance will monitor proposed or ongoing transactions for conflicts of interest and disclose them to the President of the Board of Directors in order to deal with potential or actual conflicts, whether discovered before or after the transaction has occurred.

The motion was seconded, and upon vote, the motion was adopted.

**Strykowski presented:**
**Resolution 14-004 – MPhA Document Retention & Destruction Policy**
**Submitted by: MPhA Board of Directors**

**Document Retention and Destruction Policy**
This **Document Retention and Destruction Policy** of the Minnesota Pharmacists Association (MPhA) identifies the record retention responsibilities of staff, volunteers, members of the Board of Directors, and outsiders for maintaining and documenting the storage and destruction of the Organization’s documents and records.

1. **Rules.** The Organization’s staff, volunteers, members of the Board of Directors and outsiders (i.e., independent contractors via agreements with them) are required to honor these rules: (a) paper or
electronic documents indicated under the terms for retention below will be transferred and maintained by the Human Resources, Legal or Administrative staffs/departments or their equivalents; (b) all other paper documents will be destroyed after three years; (c) all other electronic documents will be deleted from all individual computers, data bases, networks, and back-up storage after one year; and (d) no paper or electronic documents will be destroyed or deleted if pertinent to any ongoing or anticipated government investigation or proceeding or private litigation.

2. Terms for retention.

<table>
<thead>
<tr>
<th>Type of Record</th>
<th>Retention Period</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Accounting</strong></td>
<td></td>
</tr>
<tr>
<td>Accounts receivable reports</td>
<td>7 years</td>
</tr>
<tr>
<td>Accounts payable reports</td>
<td>7 years</td>
</tr>
<tr>
<td>Auditors’ reports/work papers</td>
<td>Permanent</td>
</tr>
<tr>
<td>Bank deposit slips</td>
<td>7 years</td>
</tr>
<tr>
<td>Bank statements, reconciliations</td>
<td>7 years</td>
</tr>
<tr>
<td>Budgets</td>
<td>7 years</td>
</tr>
<tr>
<td>Cancelled checks</td>
<td>7 years</td>
</tr>
<tr>
<td>Cash disbursements journal</td>
<td>Permanent</td>
</tr>
<tr>
<td>Cash receipts journal</td>
<td>Permanent</td>
</tr>
<tr>
<td>Depreciation records</td>
<td>Permanent</td>
</tr>
<tr>
<td>Employee expense reports</td>
<td>7 years</td>
</tr>
<tr>
<td>Volunteer expense reports</td>
<td>7 years</td>
</tr>
<tr>
<td>Independent contractor expense reports</td>
<td>7 years</td>
</tr>
<tr>
<td>Employee payroll records (W-2, W-4, annual earnings records, etc.)</td>
<td>7 years</td>
</tr>
<tr>
<td>Financial statements (annual)</td>
<td>7 years</td>
</tr>
<tr>
<td>Financial statements (interim/internal)</td>
<td>7 years</td>
</tr>
<tr>
<td>General journal or ledger</td>
<td>Permanent</td>
</tr>
<tr>
<td>Inventory lists</td>
<td>Permanent</td>
</tr>
<tr>
<td>Invoices</td>
<td>7 years</td>
</tr>
<tr>
<td>Payroll journal</td>
<td>7 years</td>
</tr>
<tr>
<td>Petty cash vouchers</td>
<td>7 years</td>
</tr>
</tbody>
</table>

**Corporate Records**

| Annual Report                                      | Permanent        |
| Constitution                                       | Permanent        |
| Bylaws                                              | Permanent        |
| IRS Determination Letter                           | Permanent        |
| Contracts, sales                                   | 7 years          |
| Contracts, generally                               | 7 years          |
| Contract, government                               | 7 years          |
| Minutes (board executive session)                  | Permanent        |
| Minutes (board and committees with board authority)| Permanent        |
| Minutes (committees without board authority)       | Permanent        |
| Qualifications to do business                      | Permanent        |
Taxes
Income tax returns and cancelled checks (federal, state and local)                  Permanent
Payroll tax returns                                                    Permanent
Sales and use tax returns                                             Permanent

General
Supporting correspondence and notes re: patents, copyrights, licenses, agreements, bills of sale, permits, liabilities, etc.  Permanent

3. Exceptions. Exceptions to these rules and terms for retention may be granted only by the Organization’s chief staff executive or President of the Board.

A motion was made and seconded to refer the resolution to the MPhA board of directors for consideration as a board policy. Upon vote, the motion was adopted.

Strykowski presented:
Resolution 14-005 – MPhA Joint Venture Policy
Submitted by:  MPhA Board of Directors

Joint Venture Policy
This Joint Venture Policy of the Minnesota Pharmacists Association requires that the Organization evaluate its participation in joint venture arrangements under Federal tax law and take steps to safeguard the Organization’s exempt status with respect to such arrangements. It applies to any joint ownership or contractual arrangement through which there is an agreement to jointly undertake a specific business enterprise, investment, or exempt-purpose activity as further defined in this policy.

A. Joint ventures or similar arrangements with taxable entities. For purposes of this policy, a joint venture or similar arrangement (or a “venture or arrangement”) means any joint ownership or contractual arrangement through which there is an agreement to jointly undertake a specific business enterprise, investment, or exempt-purpose activity without regard to: (1) whether the Organization controls the venture or arrangement; (2) the legal structure of the venture or arrangement; or (3) whether the venture or arrangement is taxed as a partnership or as an association or corporation for federal income tax purposes. A venture or arrangement is disregarded if it meets both of the following conditions:

(a) 95% or more of the venture’s or arrangement’s income for its tax year ending within the Organization’s tax year is excluded from unrelated business income taxation [including but not limited to: (i) dividends, interest, and annuities; (ii) royalties; (iii) rent from real property and incidental related personal property except to the extent of debt-financing; and (iv) gains or losses from the sale of property]; and

(b) the primary purpose of the Organization’s contribution to, or investment or participation in, the venture or arrangement is the production of income or appreciation of property.

2. Safeguards to ensure exempt status protection. The Organization will: (a) negotiate in its transactions and arrangements with other members of the venture or arrangement such terms and safeguards adequate to ensure that the Organization’s exempt status is protected; and (b) take steps to
safeguard the Organization’s exempt status with respect to the venture or arrangement. Some examples of safeguards include:

(i) Control over the venture or arrangement sufficient to ensure that it furthers the exempt purpose of the organization;
(ii) Requirements that the venture or arrangement gives priority to exempt purposes over maximizing profits for the other participants;
(iii) That the venture or arrangement not engage in activities that would jeopardize the Organization’s exemption; and
(iv) That all contracts entered into with the organization be on terms that are arm’s length or more favorable to the Organization.

A motion was made and seconded to refer the resolution to the MPhA board of directors for consideration as a board policy. Upon vote, the motion was adopted.

Strykowski presented:
Resolution 14-006 – MPhA Whistleblower Policy
Submitted by: MPhA Board of Directors

Whistleblower Policy

This Whistleblower Policy of the Minnesota Pharmacists Association (MPhA): (1) encourages staff and volunteers to come forward with credible information on illegal practices or serious violations of adopted policies of the Organization; (2) specifies that the Organization will protect the person from retaliation; and (3) identifies where such information can be reported.

1. Encouragement of reporting. The Organization encourages complaints, reports or inquiries about illegal practices or serious violations of the Organization’s policies, including illegal or improper conduct by the Organization itself, by its leadership, or by others on its behalf. Appropriate subjects to raise under this policy would include financial improprieties, accounting or audit matters, ethical violations, or other similar illegal or improper practices or policies. Other subjects on which the Organization has existing complaint mechanisms should be addressed under those mechanisms, such as raising matters of alleged discrimination or harassment via the Organization’s human resources channels, unless those channels are themselves implicated in the wrongdoing. This policy is not intended to provide a means of appeal from outcomes in those other mechanisms.

2. Protection from retaliation. The Organization prohibits retaliation by or on behalf of the Organization against staff or volunteers for making good faith complaints, reports or inquiries under this policy or for participating in a review or investigation under this policy. This protection extends to those whose allegations are made in good faith but prove to be mistaken. The Organization reserves the right to discipline persons who make bad faith, knowingly false, or vexatious complaints, reports or inquiries or who otherwise abuse this policy.

3. Where to report. Complaints, reports or inquiries may be made under this policy on a confidential or anonymous basis. They should describe in detail the specific facts demonstrating the bases for the complaints, reports or inquiries. They should be directed to the Organization’s executive vice president or President of the Board of Directors; if both of those persons are implicated in the complaint, report or inquiry, it should be directed to the Secretary-Treasurer. The Organization will conduct a prompt, discreet, and objective review or investigation. Staff or volunteers must recognize that the Organization
may be unable to fully evaluate a vague or general complaint, report or inquiry that is made anonymously.

The motion was seconded, and upon vote, the motion was adopted.

**Strykowski Presented:**
**Resolution 14-007 – MPhA District Designation Policy**
**Submitted by: MPhA Board of Directors**

The MPhA Districts shall align with the Congressional Districts, with the exception that Congressional District 3 and Congressional District 5 shall be combined into one MPhA District.

The motion was seconded, and upon vote, the motion was adopted.

**Aytay Presented:**
**Resolution 14-008 – MPhA Interim Policy Position Algorithm**
**Submitted by: Public Affairs Committee**

Resolved that the Minnesota Pharmacists Association will determine policy positions in the interim between sessions of the House of Delegates in the following manner:

1. In instances where sufficient time is available, the matter will be considered by the Public Affairs Committee resulting in a recommendation to the MPhA Board of Directors for full board action.
2. In instances where limited time is available, the matter will be acted on by the Executive/Finance Committee, and subsequently brought to the board of directors to be validated.
3. Expressing a policy position for the Association in an immediate situation should be avoided, stating the Association does not have a position. If it appears to be in the interest of the association to express an immediate position on an issue, the EVP should attempt to poll the members of the Public Affairs Committee and/or the members of the Executive/Finance Committee and then make a decision whether to express a position. If it appears to be in the interest of the Association to express an immediate position on an issue and there is not time to poll committee members, the EVP is authorized to:

Provide a policy position in support of an issue if, in his/her judgment, it meets all of the following criteria:

1. The issue/policy presented is consistent with the mission of the Minnesota Pharmacists Association.
2. The issue/policy presented represents an advancement to the profession of pharmacy.
3. The issue/policy presented is likely have a positive effect on public health.
4. The issue/policy presented is likely to enhance the viability or sustainability of pharmacy practice.
5. The issue/policy presented is likely to ease administrative burden to pharmacy practice.
6. The issue/policy presented is likely to enhance the patient/pharmacist relationship.
Provide a policy position remaining neutral on an issue if, in his/her judgment, it meets all of the following criteria:

1. The issue/policy presented does not meet all of the criteria specified for active support of an issue.
2. The issue/policy presented does not advance or inhibit the mission of the Minnesota Pharmacists Association.
3. The issue/policy presented will not have an affect advancement to the profession of pharmacy.
4. The issue/policy presented will not have a significant effect on public health.
5. The issue/policy presented does not threaten the financial viability of pharmacy practice.
6. The issue/policy presented does not pose an undue administrative burden to pharmacy practice.
7. The issue/policy presented does not interfere with the patient/pharmacist relationship.

Provide a policy position opposing an issue if, in his/her judgment, it meets any of the following criteria:

1. The issue/policy presented inhibits the mission of the Minnesota Pharmacists Association.
2. The issue/policy presented represents a threat to the advancement of the profession of pharmacy.
3. The issue/policy presented is likely to have a negative effect on public health.
4. The issue/policy presented threatens the financial viability or sustainability of pharmacy practice.
5. The issue/policy presented poses an undue administrative burden to pharmacy practice.
6. The issue/policy presented interferes with the patient/pharmacist relationship.

4. Interim policy positions taken will be brought to the House at the next meeting of the House for formal consideration.

The motion was seconded. Discussion ensued. A motion was made and seconded to amend the language as shown above, upon vote, the motion was adopted.

A motion was made and seconded to adopt the resolution as amended, and upon vote the motion was adopted as amended.

Aytay Presented:
Resolution 14-009 – MPhA Policy Position on Medical Marijuana
Submitted by: Public Affairs Committee

Resolved that, The Minnesota Pharmacists Association supports research by properly qualified investigators operating under the investigational new drug (IND) process to explore fully the potential medicinal uses of marijuana and its constituents or derivatives.

The Minnesota Pharmacists Association opposes state by state, marijuana specific, or other drug specific legislation intended to circumvent the federal laws and regulations pertaining to:

A. Marketing approval of new drugs based on demonstrated safety and efficacy; or
B. Control restrictions relating to those substances having a recognized hazard of abuse.
The Minnesota Pharmacists Association further holds that all drugs with significant pharmacological effects, when used for legitimate medical purpose, should be evaluated by a pharmacist prior to being dispensed.

A motion was made and seconded to refer Resolution 14-009 to the Public Affairs Committee for further consideration following the passage of legislation on Medical Marijuana during the 2014 session. Upon vote, the motion was approved and the resolution referred to Public Affairs.

Aytay Presented:
Resolution 14-010 – MPhA Policy Position on Preparing Pharmacists for Independent Practice
Submitted by: Public Affairs Committee

The Minnesota Pharmacists Association supports the development and expansion of curriculum and the development of certification programs, to prepare pharmacists to conduct a higher level of patient assessment and treatment for the future possibility of recognition as independent practitioners.

A motion was made and seconded to refer Resolution 04-010 to the MPhA Board of Directors for further action. Upon vote the motion was adopted.

Schweim Presented:
Resolution 14-011 – MPhA Policy Position on e-Prescribing
Submitted by: Professional Affairs Committee

Resolved that, the Minnesota Pharmacists Association will continue to collaborate with Minnesota Department of Health (MDH) and Minnesota Medical Association and other stakeholders to address issues pertaining to e-prescribing including change transaction and prescription cancellation, and urge MDH to issue statewide guidance to assist providers in addressing these issues going forward.

The motion was seconded, and upon vote the motion was adopted.

Varin Presented:
Resolution 14-012 – Technical Changes to MPhA Bylaws
Submitted by: Organizational Affairs Committee

Resolved that the Minnesota Pharmacists Association adopt technical changes to the MPhA bylaws as set forth in Attachment A.

Resolution was withdrawn by the Committee Co-chair.

Engleka Presented:
Resolution 14-013 – Technician Ratios
Submitted by: Chain Management Academy

Resolved that, MPhA adopt the position supporting the elimination of the pharmacist-to-technician ratio.
Engleka Presented:
Resolution 14-014 – Medicaid Medication Therapy Management Program
Submitted by: Chain Management Academy

Resolved that, MPhA partner with the Department of Human Services in the engagement of Pharmacists in the delivery and enhancement of Medication Therapy Management services within the Medicaid program.

A motion was made and seconded to amend the resolution as outlined above. Upon vote, the motion was adopted.

A motion was made and seconded to adopt the resolution as amended. Upon vote, the motion was adopted as amended.

Gambaiani Presented:
Resolution 14-015 – Administration of Medications in Scope of Pharmacist Practice
Submitted by: Congressional District 6

Resolved that, MPhA will support the expansion of pharmacists’ scope of practice to include administration of medications.

A motion was made and seconded to amend the resolution as reflected above. Upon vote the motion was adopted.

A motion was made and seconded to adopt the resolution as amended. Upon vote the motion was adopted as amended.

Joldersma Presented:
Resolution 14-016 – Transition Fills from Insurance Companies
Submitted by: Community Pharmacy Academy

Resolved that, to better utilize the transition fills and help our patients in a more timely manner, to start a discussion with the Managed Care Academy and have them bring the suggestion back to their individual IT departments to initiate the proposal.

A motion was made and seconded to refer the resolution to the Professional Affairs Committee for further action. Upon vote the motion was adopted and the resolution was referred to Professional Affairs.

Aytay Presented:
Resolution 14-017 – Methadone Prescriptions Reported to PMP
Submitted by: Public Affairs Committee
MPhA support Methadone prescriptions dispensed as part of addiction treatment be reported to the Prescription Monitoring Program (PMP) in order to ensure patient safety.

The motion from the committee was seconded, and upon vote the motion was adopted.

A motion was made and seconded to suspend House Rules. Upon vote, the motion was adopted and House Rules were suspended to allow for the introduction of a new business item.

Aytay Presented:
Resolution 14-018 – Resolving Tie in Elections for Board Positions
Submitted by: Michelle Aytay

Resolved that in the event of a tie in the election of MPhA board members, the MPhA House of Delegates may vote to determine the election of the new board member.

The motion was seconded. Discussion ensued. The resolution was withdrawn.

A motion was made and seconded to adjourn, upon vote the motion was adopted and the House adjourned at 4:13 p.m.

Respectfully Submitted by:
Liz Cinqueonce, EVP and Secretary of the House of Delegates