



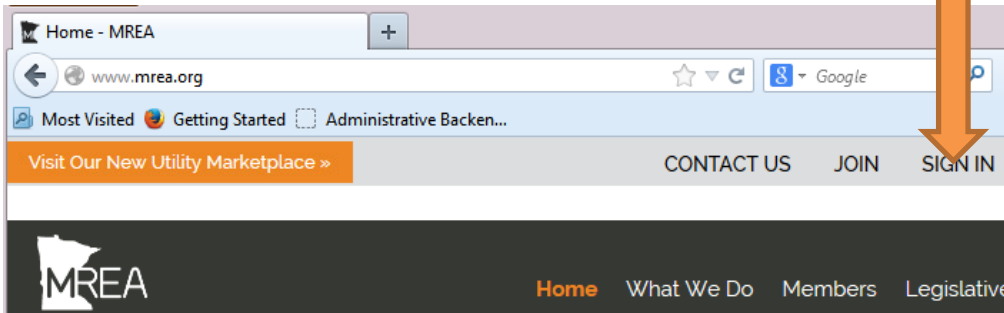
Minnesota Rural Electric Association

11640 73rd Avenue N | Maple Grove, MN 55369 | p: 763-424-1020 f: 763-424-5820 | www.mrea.org

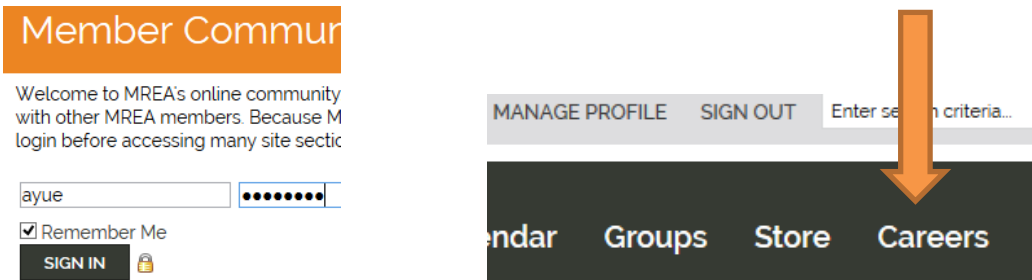
## Posting, Editing and Removing Career Center Jobs

### Entering a New Job Post

1. Go to [www.mrea.org](http://www.mrea.org) and click on SIGN IN at the top of the page.



2. Enter your username and password and click SIGN IN. Afterward, click on CAREERS on the top menu.



3. Click on SUBMIT AN OPENING.



4. Complete all fields as required by the form provided to submit your posting.

### Career Center - Submit an Opening

[Search Openings](#) [Resumé/CV Search](#) [Submit an Opening](#) [Subscribe](#)

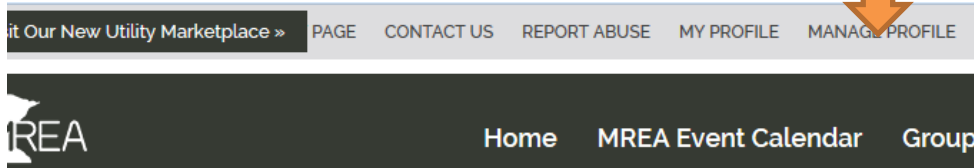
To post a current opening in the Career & Volunteer Center, please fill out the form below. In order to attract the best candidate, please be as thorough as possible with the job description. Contact information posted through this form will be visible to all registered members.  
\* Indicates a required field.

**Position \***

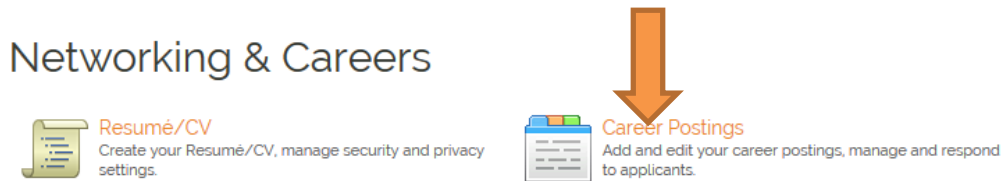
**Date Needed**  (Format date: 12/31/1999)

## Editing or Removing a Job Post

1. If you are the person who entered the posting, log in as yourself at [www.mrea.org](http://www.mrea.org) (or have the person who entered the posting log in to their online record). If you do not know your username and password, please email a request to [info@mrea.org](mailto:info@mrea.org) asking for this information.
2. Click on MANAGE PROFILE at the top of the page:



3. Scroll to the bottom of the page and click on CAREER POSTINGS.



4. Use the Edit icon (paper with pencil) or the Delete icon (trash can) to make changes or delete your posting.

