



Music Library Association, Atlantic Chapter

Minutes of the Fall Chapter Meeting
George Mason University, Fairfax, VA
Saturday, October 2, 2015

Welcome and Introductions

The meeting began at 11:30 AM with Chair David King presiding.

New members introduced themselves:
Catherine Saucedo (Rutgers University)

Chair's Report (David King)

A. 2015 Travel Grant

Jessica Abbazio and Matthew Testa were co-recipients (\$250 each) of the 2015 travel grant to attend the MLA annual meeting in Denver.

B. Best of Chapters

ATMLA nominated Francesca Giannetti's paper, "Digital Collections of Sound: An Impact Assessment" for the MLA Best of Chapters program.

Secretary-Treasurer's Report (Steve Henry)

Minutes of the Fall 20143 meeting at Curtis Institute were approved.
The current balance is \$4,444.04. The treasurer's report was approved.

Committee Reports

A. Membership (Darwin Scott)

The membership committee report was given.

Discussion ensued over whether the online member directory could be made more dynamic. It is possible that moving the ATMLA site to the national MLA site will solve the issue. The Secretary-Treasurer and Communications Chair will look into it.

The Chapter Chair thanked outgoing Membership Committee members for their service.

B. Communications (Emily Butler)

The Communications Committee is working on moving the chapter

Web site to the MLA Web site as a “microsite.” Among other advantages, the move would help with chapter dues collection, meeting registrations, and keeping the directory up to date.

A call for new committee members was made. Jessica Abbazio will be joining the committee.

As of September 15 the listserv has 123 subscribers, up three from last year.

C. Nominating (Tim Sestrick)

The committee chair thanked Marjorie Morris and Kirk-Evan Billet for serving.

We have now entered the brave new world of online voting and it was successful. The committee used SurveyMonkey because it was free and did everything necessary. Half the membership voted online prior to the meeting. The SurveyMonkey account was created in the chapter’s name. Discussion ensued regarding whether the SurveyMonkey account could be used for other chapter business, for example voting on changes to By-laws or for the Best-of-Chapters nominations. It was decided we would maintain two accounts—one for the nominating committee and one for the executive committee, so as to avoid the potential of executive committee members tampering with elections. It was also suggested we should create two Gmail accounts and use those for SurveyMonkey, rather than relying on personal email accounts.

Report from MLA Board (Lisa Shiota)

- A. MLA President Michael Rogan is interested in having a healthy relationship between chapters and national. Decided to reinstate chapter chairs meeting at National Meeting (but without breakfast). The idea is to keep chairs on same page, share ideas. Will be on Cincinnati meeting program.
- B. The Greater New York Chapter microsite is working well. The ultimate goal is to let all chapters use the microsite functionality and feedback is requested on how well it works.
- C. Outreach. Main thrust has been with ALA Webinars. Hosting preconferences at chapter meetings has fallen out of favor due to costs for participants. Discussion ensued over the possibility of attaching preconferences to state and local library association meetings rather than to MLA chapter meetings.
- D. Board will reinstating the "train the trainer" program for people doing the workshops at the local level.
- E. Discussion about having board meetings coincide with chapter meetings so that Board could also visit the chapters.

Future Meetings

The Fall 2016 meeting will be a joint meeting with SEMLA in Durham, NC. SEMLA's meetings are longer due to their geographic size. The meeting will be a Thursday evening through Saturday afternoon, with an Education Outreach preconference on Thursday. Discussion ensued over best dates for the meeting. Ultimately, the group decided the best dates for the meeting would be October 20-22. Around 20 ATMLA members expressed intentions to attend the Durham meeting.

Presenters on the following topics are needed for the preconference: music cataloging, collection development, reference. Contact Grover Baker if interested.

We still need someone to volunteer to host the 2017 and 2018 meetings.

Old Business

A. Amendments to By-laws Proposed by the Executive Board

The Board proposed an amendment to the By-laws clarifying committee chair and chapter chair responsibilities in selecting committee members.

Discussion ensued

A motion to call the question was made and seconded.

Voting ensued.

The motion carried.

B. Transition Plan for Secretary-Treasurer

Steve Henry reported on difficulties with current Secretary-Treasurer transition procedures. The practice has been for each outgoing S/T to close the chapter bank account and for the incoming S/T to open a new account but this can be tedious and difficult, especially given our need to open a non-profit checking account. Steve proposes changing the procedures to keep the existing PNC account and to simply have the outgoing S/T sign the account over to the incoming S/T. Discussion ensued. It was decided to keep the existing account and transfer it over to the new Secretary-Treasurer. One thing to look into will be what the mechanics of the transfer would be. Can it be done by mail? Or should we plan to do it at a chapter meeting. Steve will investigate.

A question was raised about whether we should be doing audits on the chapter bank account. David King will bring this issue up at the chapter chair's meeting in Cincinnati.

New Business

A. New Jersey

David King discovered that New Jersey was not listed as one of the states in our chapter according to the Constitution. Steve Henry looked into it and found that the chapter numerous times had voted to change the constitution to include New Jersey, but it never made it into the official document on the Web site. With no objection, it was decided the change would be made to the online document.

B. Dinner or Meeting in Cincinnati.

The group decided to hold an informal chapter dinner, and not a meeting, in Cincinnati. An effort should be made to invite new members and to introduce them to the chapter at the meeting.

C. Chapter Grant

Particularly interested in grants for outreach instructors to travel to state library associations. Suggestion to compile a list of when our states associations are meeting.

D. Mason publishing group (Steve Gerber)

Information on publishing conference proceedings online with Mason Publishing Group was included with the conference packet. Discussion ensued over whether the chapter wanted to pursue publishing proceedings online through GMU's institutional repository. The executive board will look into the matter and either investigate themselves or appoint a task force.

Announcements

December 1 is deadline for travel grant applicants. Encourage people you work with to apply.

Officer election results

Nominations Committee Chair Tim Sestrick thanked everyone who agreed to stand for election.

Results:

Steve Henry was re-elected Secretary-Treasurer
Kathleen Delaurenti was elected Chair-Elect

Bike Committee

The post-meeting bike ride is on. Lunch will be at Mad Fox followed by the bike ride. "Cheerleaders" are also invited to the lunch.

Thank You

Chapter Chair David King thanked Dick Griscom for serving as chair and past-chair, and thanked Steve Gerber for organizing a great meeting at George Mason University.

The meeting adjourned at 12:30 pm.

Respectfully submitted,

Steve Henry
January 5, 2016