



2016 NABJ/NAHJ Convention and Career Fair

Washington Marriott Wardman Park Hotel
2660 Woodley Road N.W. ♦ Washington, D.C. 20008
August 3-7, 2016

Convention Attendee Registration Form

Each attendee must complete a registration form (sponsors, speakers, guests, children, etc.) **Membership dues are NOT INCLUDED** with convention registration fees.

To eliminate duplicate registrations, **DO NOT** mail a registration form that has been faxed or submitted online.

STEP 1: CONTACT INFORMATION

First time Convention Attendee? Yes No
NABJ/NAHJ Member? Yes No

Full Name: _____

Title: _____

Address: _____

City: _____ State: _____ Zip: _____

Work: _____ Home: _____ Email: _____

STEP 2: BADGE INFORMATION

First Name: _____ Last Name: _____

Company/School: _____

City/State: _____

STEP 3: CONVENTION REGISTRATION <i>Become a member today and Save! Visit www.nabj.org</i>	Early-Bird (By March 1, 2016)	Pre-Registration (By June 1, 2016)	Onsite (After June 1, 2016)
Professional/Emerging/Alumni/Academic/Media Related Member	\$325	\$375	\$450
Student Member	\$225	\$275	\$300
Non Member	\$500	\$500	\$600
Non Member Student	\$325	\$350	\$500
Spouse / Guest <input type="checkbox"/> Separate Registration Form Completed. 1. Spouse Name: _____ 2. Guest Name: _____	\$295	\$295	\$550
Child (<i>under 12</i>) <input type="checkbox"/> Separate Registration Form Completed. 1. Child Name: _____	\$200	\$200	\$300
Daily Registrant - Member	\$300	\$300	\$300
Daily Registrant – Non Member	\$400	\$400	\$400
All daily registrants <u>MUST</u> indicate preferred day(s):	<input type="checkbox"/> Wednesday <input type="checkbox"/> Thursday <input type="checkbox"/> Friday <input type="checkbox"/> Saturday		
Convention Special Events	Ticket Fees		
NABJ Hall of Fame Induction & Luncheon • Friday, August 5, 2016	\$60	\$60	\$75
NABJ Salute to Excellence Gala • Saturday, August 6, 2016	\$100	\$100	\$115
NABJ Gospel Brunch • Sunday, August 7, 2016	\$50	\$50	\$65
Bundle Meal Tickets (Tickets for NABJ Hall of Fame Induction & Luncheon, Salute to Excellence Gala, and Gospel Brunch)	\$180	\$180	\$205

STEP 4: SPECIAL NEEDS

Cultural and/or Religious Needs:	
Dietary Needs:	<input type="checkbox"/> Vegetarian <input type="checkbox"/> Vegan <input type="checkbox"/> Kosher <input type="checkbox"/> Other
Explain Other Dietary Needs:	
Physical Needs:	<input type="checkbox"/> Sight <input type="checkbox"/> Hearing <input type="checkbox"/> Other
Explain Other Physical Needs:	

STEP 5: PAYMENT METHOD

Payment must accompany this form or the registration will not be processed.

Convention Registration Total	\$ _____
NABJ Membership Dues: <input type="checkbox"/> Professional Member-\$100 <input type="checkbox"/> Alumni Member-\$79 <input type="checkbox"/> Emerging Professional Member-\$85 <input type="checkbox"/> Academic/Media-Related Professional Member-\$75 <input type="checkbox"/> Student Member-\$40	\$ _____
Meal Events Total	\$ _____
2016 NABJ General Contribution	\$ _____
NABJ Scholarship Fund	\$ _____
Support a Student to Attend NABJ/NAHJ Convention	\$ _____
Student Development Program Contribution	\$ _____
Administrative Fee	\$ 3.00
Grand Total Amount:	\$ _____ (Include \$3.00 Administration Fee)

PAYMENT OPTION: MC VISA AMEX CHECK MONEY ORDER

Total Enclosed: _____ (including \$3.00 administrative fee)

Credit Card # _____

CVV# (Security Code located on the card): _____ Exp. Date: _____

Name on Credit Card: _____ Signature: _____

Billing Address: _____

STEP 6: MAIL AND FAX INFORMATION

Mail: NABJ Convention Registration
1100 Knight Hall, Suite 3100
College Park, MD 20742

Phone: (301) 405-0248
Fax: (301) 314-1714

STEP 7: REGISTRATION and CANCELLATION POLICIES

- ◆ Registration confirmations will be emailed.
- ◆ Pre-registration ends June 1, 2016. After this date, you must register on-site.
- ◆ Registration transfer requests must be in writing and received on or before June 1, 2016.
- ◆ Promo codes and discounts must be processed during registration to receive the discounted rate. No adjustments or refunds will be honored.
- ◆ Only registered attendees with a badge may attend convention events/activities.
- ◆ Lost badge fee is \$100.
- ◆ All meal events will be ticketed. Tickets are not guaranteed unless selected on the registration form. Seats are limited and will be ticketed on a first-come, first-served basis.
- ◆ Registration rates quoted are in U.S. dollars. Checks must be payable in U.S. funds drawn on a U.S. bank.
- ◆ No personal checks accepted for onsite registration.
- ◆ **Return check Fee is \$50 in addition to registration fees.**
- ◆ All requests for refunds must be in writing. **Telephone cancellations will not be accepted.**
- ◆ **Professional/Emerging/Alumni/Academic/Media Related member registration cancellations received on or before June 1, 2016, will be eligible for refund, less \$125 administration fee (\$35.00 for students)**
- ◆ **Cancellations/refunds will not be made for requests postmarked after June 1, 2016. No Exceptions.**
- ◆ Refunds will be processed four to six weeks after the convention.