



# REGISTRATION FORM

**PLEASE DO NOT MAIL THIS FORM IF FAXING OR REGISTERING ONLINE WITH A CREDIT CARD PAYMENT.**

Is this your first NALS National Conference?  Yes  No

First Name	Last Name	Suffix (PP, PLS, ALP, etc.)	
Mailing Address	City	State	Zip
Phone Number	Email Address		
Employer OR State/Local Chapter	Title		

## Early Bird (Through November 1)

- NALS Member \$249
- Nonmember \$349
- Student \$199

## Regular (After November 1)

- NALS Member \$299
- Nonmember \$399
- Student \$199

## Payment Information

**Total Amount Due:** \_\_\_\_\_

**Select Payment Type:**  Check # \_\_\_\_\_  Visa  Mastercard  Discover

\_\_\_\_\_  
Credit Card Number

\_\_\_\_\_  
Exp. Date

\_\_\_\_\_  
Sec. Code

\_\_\_\_\_  
Print Cardholder's Name

\_\_\_\_\_  
Signature (credit card registrants only)

### Cancellation Policy

Refunds will be given (less a \$50 processing fee) for cancellations received no later than **February 1, 2018**. No refunds will be granted for requests postmarked after that date. Refunds will not be given for no-shows. Substitutions will gladly be accepted prior to the conference! No substitutions allowed. No transfers to a future conference will be allowed. Cancellations must be submitted by email to [communications@NALS.org](mailto:communications@NALS.org).

### Dietary or Physical Restrictions

Please notify NALS Meetings Manager of any dietary or physical restrictions that require special arrangements by **March 1, 2018**. Submit by email to [communications@NALS.org](mailto:communications@NALS.org).

### SUBMISSION

Payment must accompany this registration form. **Your registration will not be considered complete until payment is received by NALS.** Please DO NOT mail the original form if faxing or registering online with a credit card payment. A \$20 handling fee will be assessed for returned checks.

- **MAIL TO:**  
NALS Resource Center  
8159 East 41st Street  
Tulsa, OK 74145
- **FAX TO:** (918) 582-5907
- **EMAIL TO:**  
[communications@NALS.org](mailto:communications@NALS.org)