

NAPCP Annual Conference Checklist & Dates

TODAY

- ⇒ review conference opportunities and conference schedule
- ⇒ meet with your team
- ⇒ budget
- ⇒ sign contracts early to take advantage of great Nov. 1 incentive
- ⇒ marketing exposure on the NAPCP website starts now

November

1

- ⇒ deadline to submit exhibit table contract for incentive*:
***\$750 off total exhibit table fee**
***\$400 off a full access conference registration**
***After Nov. 1, exhibit price is as shown on page 3 of Marketing Opportunities document**

January

2

- ⇒ exhibit table location selection begins
- ⇒ continue to submit contracts for all opportunities

January

29

- ⇒ deadline to submit logos, links and session descriptions to be included in the on-site printed program
- ⇒ logistics kit for exhibits available
- ⇒ begin to order show services

February

5

- ⇒ deadline to submit logos, listings and artwork for the *2016 Global Provider Directory*

March

8

- ⇒ last day for hotel room group rate discount

March

31

- ⇒ deadline for complimentary conference registration

April

11-14

2016 NAPCP 17th Annual Commercial Card and Payment Conference

Tampa Waterside Marriott
Tampa, Florida