

# How to Track Your CEUs

Log into NAPO.net

Go to "Manage Profile"

Click on "Professional Development"

To add a course, click "Add Entry":

Return to Profile

Certifications/Programs **Journal Entries**

Status:  Certification/Program:

Credit Type:  Credits Earned: From  To

**Apply Filter**

**Export Entries (Unicode)**

**Print Transcript** **Print Filtered Entries** **Email Transcript** **Add Entry**

OPTIONS	STATUS	ENTRY DATE	DETAILS	CREDITS	SCORE (%)
	Pending	1/5/2016	CPO® Recertification NSA workshop - Website organization	1	N/A
	Pending	1/5/2016	CPO® Recertification How to Manage Your Website - Heather Lutz	1	N/A
	Pending	12/18/2015	CPO® Recertification Testing Entry	52	N/A
	Pending	7/21/2015	Board of Certification for Professional Organizers® (BCPO®) Recertification Continuing Education Unit	0.5	N/A
	Pending	7/21/2015	Board of Certification for Professional Organizers® (BCPO®) Recertification Continuing Education Unit	1	N/A

**NAPO UPDATES** More

1/27/2016  
Update on Website Conversion

1/15/2016  
NAPO Ask the Organizer Teleseminar Recordings Now Available

**EDUCATION CALENDAR** More

2/1/2016 » 2/29/2016  
BCPO® Application for Initial Certification & Recertification by Exam February 2016

2/1/2016 » 2/29/2016  
BCPO® Recertification by CEUs February 2016

**FEATURED MEMBERS**

Sally Hulem  
NAPO thanks Sally, whose 30th NAPO

Enter the required information:

Is this entry for a Certificate or Program? *	<input checked="" type="radio"/> Yes <input type="radio"/> No
Certification/Program *	<input type="text"/>
Credit Type *	--Select Credit Type-- <input type="text"/>
Course Date *	2/4/2016 <input type="text"/>
Course Title & Presenter Name *	<input type="text"/>
Credits *	<input type="text"/>
Score (%)	<input type="text"/> (if applicable)
Start Time/End Time	<input type="text"/>
Attachments	<input type="button" value="Choose File"/> No file chosen
<input type="button" value="Submit"/> <input type="button" value="Cancel"/>	