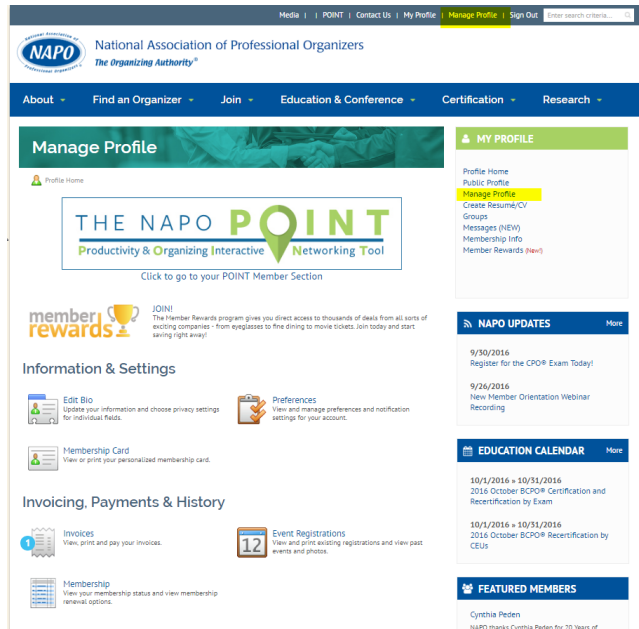


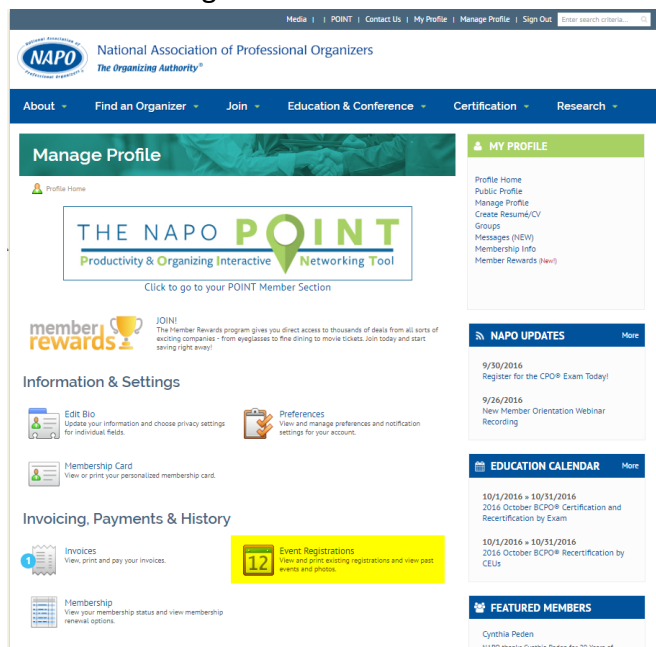
How to Update Your NAPO2017 Registration

1. Log into NAPO.net and click “Manage Profile”:





The screenshot shows the NAPO.net user interface. At the top, there is a navigation bar with links for Media, POINT, Contact Us, My Profile, Manage Profile, and Sign Out. Below this is the NAPO logo and the text "National Association of Professional Organizers". A secondary navigation bar includes links for About, Find an Organizer, Join, Education & Conference, Certification, and Research. The main content area is titled "Manage Profile" and features a large banner for "THE NAPO POINT" with the tagline "Productivity & Organizing Interactive Networking Tool". Below the banner are several sections: "member rewards" with a "JOIN!" button, "Information & Settings" with links for "Edit Bio" and "Preferences", "Membership Card", and "Invoicing, Payments & History" with links for "Invoices" and "Event Registrations". On the right side, there is a "MY PROFILE" sidebar with a list of links: Profile Home, Public Profile, Manage Profile (highlighted in yellow), Create Resume/CV, Groups, Messages (NEW), Membership Info, and Member Rewards (NEW). Below the sidebar are sections for "NAPO UPDATES", "EDUCATION CALENDAR", and "FEATURED MEMBERS".

2. Click “Event Registrations”:



This screenshot is identical to the one above, showing the NAPO.net user interface. The only difference is that the "Event Registrations" link in the "Invoicing, Payments & History" section is highlighted in yellow.

3. Click the “edit entry” icon to the left of your registration:

UPCOMING EVENTS		EVENT NAME
Wednesday, April 26, 2017		NAPO2017
Attendee Name (Sessions)	Registration ID	Print
 Suzy Tester	7636447	
Edit Entry		

PAST EVENTS **EVENT NAME**

You did not register for any past events.

4. Update your event registration details and/or select your NAPO2017 sessions:

NAPO2017 | Registration

Attendee Info Attendee Selections

REGISTRATION INFORMATION

* Required Fields

Event Name: NAPO2017

Your Name:

Phone:

Email Address:

Are you a member of an affiliate organization?

- AAPO
- APPO
- CHADD
- POC
- APDO-UK
- NBPO
- JALO
- ICD
- NASMM
- ANPOP
- No

Are you a NAPO Golden Circle Member?

- Yes
- No

Contact Info

Opt-Out

- Yes, you can share my information
- No, please do not share my information

Emergency Contact Name and Phone Number

Session Host

- I would like to be considered as a session host.
- I would NOT like to be considered as a session host.

Participate in the Conference Buddy Program!

Is this your first NAPO Conference or are you a new member of NAPO and attending conference? If so, NAPO offers a buddy program, matching veteran NAPO conference attendees/members with individuals new to NAPO and/or Conference.

Be sure to sign up for the Buddy Program by April 10th so there is enough time for you to be matched with a veteran. This will also give you time before the conference to get to know each other, have your questions answered, and set up a time to meet at the conference. We will do our best to accommodate late registrants but we cannot guarantee that you will be able to be matched

5. Enter the verification code and click Next:

Conference Buddy Program

I am a first timer and I would like a conference buddy.
 I am a veteran and would like to volunteer as a conference buddy.

Veterans Only: How many first timers can you assist at the conference?

Veterans Only: I am open to a last minute Buddy match, even at Conference!

If you speak any languages other than English, please list them below:

Dietary Restrictions:

Diabetic
 Gluten Free
 Vegan
 Vegetarian
 Kosher
 Other

Please list any food allergies or other dietary restrictions below.

Americans with Disabilities Act
In compliance with the Americans with Disabilities Act, NAPO® will make all reasonable efforts to accommodate persons with disabilities at this event. For information, contact NAPO at NAPO@NAPO.net.

Do you need accommodations covered under the Americans with Disabilities Act?

Yes
 No

If you need accommodations please explain here.

Validation Code:
Answer this simple math problem to validate your submission:
 $3 + 4 =$ [Get New Math Question](#)

Next

More Actions ▾

Terms of Use | FAQs

6. Click “Save and Proceed to checkout” – you will NOT be charged again, this is to save the registration form:

NAPO2017 | Registration

Attendee Info | Attendee Selections

PLEASE SELECT ONE OF THE FOLLOWING (REQUIRED)

Early Bird Rate (more) Regularly: ~~-\$1,150.00~~ **Early Bird Price: \$699.00**
50% due now

NAPO2017 One-Day Friday (more) Price: \$550.00

NAPO2017 One-Day SATURDAY (more) Price: \$550.00

NAPO2017 One-Day Thursday (more) Price: \$550.00

Save & Proceed to Checkout

More Actions ▾

Terms of Use | FAQs

© 2016 National Association of Professional Organizers. All rights reserved.
1120 Rt 73, Suite 200 • Mount Laurel, NJ 08054 • 856.380.6828 • Fax: 856.439.0525
NAPO is professionally managed by Association Headquarters, Inc., a charter accredited association management company.

Membership Management Software Powered by YouMembership.com® - Legal