

National Conference of Bankruptcy Judges

ENDOWMENT FOR EDUCATION

RECIPIENT(S): _____

INSTITUTION (IF APPLICABLE): _____

Terms and Conditions

In addition to the limitations prescribed by the Endowment in the award letter, recipients of awards are subject to the following terms and conditions for their use:

1. No part of the award may be for institutional overhead or grant administration except as authorized in the acceptance letter.
2. No part of the award may be used for faculty academic-year salary.
3. The award is expected to be used substantially for the purposes described in the proposal. Major changes require prior Endowment approval.
4. Funds are expected to be spent within a reasonable period of time. Financial and technical progress reports should be submitted to the Endowment semi-annually on the sixth month and yearly anniversaries of the award in the format required by the Endowment.
5. Publications or other presentations describing the project are expected to acknowledge the National Conference of Bankruptcy Judges Endowment for Education.
6. At the completion of a grant recipient's research and writing efforts, all raw data, collected research materials, data compilations, collected documents and "bankruptcy artifacts" discovered or acquired by the researcher through the use of Endowment funds shall become the property of the Endowment for purposes of storage, archival preservation, and access by other researchers.

Please sign and return this statement indicating your acceptance of these terms and conditions. All correspondence should refer to the recipient(s).

ACCEPTANCE

I/WE ACCEPT THE TERMS AND CONDITIONS STATED ABOVE AND IN THE LAW AWARD LETTER FOR THIS GRANT AND AGREE TO ABIDE BY THEM.

Dated: _____
_____ (Signature of Recipient)

(Printed Name of Recipient)

Dated: _____
_____ (Signature of Recipient)

(Printed Name of Recipient)

TO WHOM CHECK SHOULD BE DIRECTED:

Name of grant: _____

Check should be payable to: _____

Address to which check should be sent: _____

Contact information for person responsible for financial matters: _____

Tax I.D. number: _____

NOTE TO RECIPIENT

Complete and return this form immediately. It must have the signature of the recipient(s), the appropriate administrative/fiscal officer of the institution (*if applicable*) and the typewritten or printed name and title of the person to whom our check should be directed. We **cannot** send the first payment until we have your form.