

## MSFW Outreach Work Plan & Timeline

Objectives	Activities	Method of Measurement	Person(s) Responsible
<p>1) By December 1, 2012 generate complete list (binder or database) of all MSFW camps in the service area w/ contact information and directions.</p>	<p>1a) Request registered growers list.                      1b) Request or purchase large map of each county in service area from the Chamber of Commerce.                      1c) Scout and record camp locations at least 2 days per week (off season).</p>	<p>1) List received; map put on wall; thumb tacks posted on map indicating camp locations; manual or database completed.</p>	<p>Outreach Workers</p>
<p>2. By February 2013 conduct one grower's appreciation meeting/event.</p>	<p>2a) Call meeting w/ key players who will help with event (OR workers, nurse, supervisor, other stakeholders). Discuss items in 3b.                      2b. Find location for event; decide on logistics (menu, time/date of event, door prizes, presentation about services provided on outreach, etc)                      2b. Generate mailing list of growers in service area.</p>	<p>2) Door prizes solicited; meeting conducted; Event held-sign in sheet completed – Yes or No;</p>	
<p>3. By March 27, 2013 conduct 50 separate health screenings to at</p>	<p>3. add activities that are needed to complete health screenings</p>	<p>3. How do you know you accomplished the health screenings?</p>	

<p>least 850 MSFW in the service area</p> <p>4. By mm/dd/yyyy participate in 5 health fairs/events within the service area.</p> <p>5. By mm/dd/yyyy, conduct focus groups within the community.</p>			
---	--	--	--

f

SAMPLE