

## **NENA Executive Board Policy and Procedures**

### **Hall of Fame Designation**

#### **Purpose**

To define the requirements and process for designation of members of the NENA Hall of Fame.

#### **Authority**

Article VI, Section 2.A. of the NENA Bylaws provides that the business and affairs of the association shall be managed under the direction of the Executive Board, which shall exercise all of the powers of the association except those powers otherwise reserved exclusively to the members. Section 2.B.1 provides that the Executive Board shall establish and maintain adequate management of the association's activities; Section 2.B.8 provides that the Executive Board shall establish policies for the orderly conduct of business.

#### **Policy**

It shall be the policy of the executive board, in accordance with the Bylaws of this association, that members who have made a significant contribution toward the objectives of NENA above and beyond the chapter level may be designated as a member of the NENA Hall of Fame. Those who receive this designation have served a full term as President of NENA or 6 years as a Regional Director. In addition to those who have held national office, no more than two additional members per year may receive this designation. Individuals nominated to receive this designation must have major accomplishments that have contributed significantly to the betterment of the association and whose contribution to public safety is so outstanding that it is of lasting importance to the advancement of the profession. It is intended to reflect honor upon NENA as well as upon the individual.

#### **Procedures**

1. Selection Criteria. To be eligible for Hall of Fame membership, a person should be so outstanding that there can be no question about their suitability, and meet the criteria outlined below:
  - a. Nominee must be a member in good standing with the organization.
  - b. ENP certification is desirable.
  - c. The designation should recognize the contribution of an individual per se, rather than that of an individual representing the accomplishments of many.
  - d. The person elected to Hall of Fame should be of such caliber as to reflect honor upon NENA by this designation.
  - e. Membership should be conferred because of a contribution of more than passing interest and of more than local or regional achievement. The contribution may be to emergency communications or to a closely related field.
  - f. Other guidelines for determining eligibility may include: Participation at local and/or regional/state level, chairing a committee or task force, serving as chapter officer, volunteering time, effort and/or money or material goods that directly enhance public safety, providing industry related presentations, authoring articles, mentoring members, etc.

2. Hall of Fame Membership benefits:
  - a. Membership dues are waived for life, beginning the next billing cycle, and are nontransferable.
  - b. Complimentary registration to Annual Conferences for life.
  - c. Special invitations to conference events.
  - d. Complimentary copies of the official publication of the association (as desired).
  - e. Listing in the special Hall of Fame section of NENA publications and web listing.
  - f. Receives Hall of Fame Plaque and Hall of Fame Lapel Pin.
  - g. National Emergency Number Association Hall of Fame Award
  
3. Nomination Procedure:
  - a. Any NENA member may nominate an individual for Hall of Fame. Nominations must be received by March 31. Late nominations will not be considered for that year. The nominations packet must contain:
    - i. Nominee name and present position, including title, agency name, address, telephone, fax and e-mail address.
    - ii. A statement of why the person is being nominated, including the ways in which the nominee meets the criteria for selection listed above.
    - iii. At least three letters of recommendation.
    - iv. A resume and/or biographical statement.
    - v. Other documentation as available and appropriate may be submitted.
  - b. Nominations are presented to the Membership Committee, consisting of the NENA Regional Directors. The Membership Committee may take the following actions:
    - i. Decline to accept any of the nominations for approval and therefore decline to make the award for that year.
    - ii. Accept one or more nominations for further consideration, and then discuss each candidate's qualifications. Ultimately, the Membership Committee must agree unanimously in order to recommend the candidate to receive the award.
  - c. The Membership Committee presents the final selection to the Executive Board for ratification. The Board's decision is final, and no appeal provision applies. There is no requirement for a "secret ballot" when voting on a submission.
  - d. An individual can be re-nominated in later years if the initial submission is rejected. Posthumous nominations are eligible for consideration.
  - e. Selection for the National Hall of Fame award does not preclude a Chapter from establishing their own chapter lifetime member award. However, it shall be incumbent upon the chapter to assume any benefits offered, including annual national dues.