

Hotel Information

The Hilton Albany
40 Lodge Street
Albany, New York, 12207
Phone: 866-691-1183

The Hilton Albany is the host hotel for the NYSAPLS Annual Surveyors Conference and Exhibition. Attendees are offered a special discounted single/double occupancy rate of \$129 per night.

Reservations must be made directly with the hotel by calling 866-691-1183. Please state you are attending the New York State Association of Professional Land Surveyors Conference to receive the special discounted rate.

Rooms are available on a first-come, first-served basis. It is recommended that you make your hotel reservations as soon as possible. **The cut-off date for guaranteed reservation rates is December 15, 2017.**

Hotel check in time is 4:00pm and check-out time is 11:00am. Any changes to the reservation within 72 hours of arrival date (including early departure) may be subject to an administrative fee.

General Information

NYSAPLS Conference Cancellation Policy

Payment must be made in full upon registration. Purchase orders not accepted. Registrations cancelled 30 days or earlier will receive a full refund less a 10% processing fee. Registrations cancelled 15-29 days prior to the conference will receive a 50% refund. Registrations cancelled after January 3, 2018 will not receive a refund. Receipts will be provided promptly at time of registration if necessary. Schedules, presenters and programs subject to change without notice. Refunds will not be issued for cancellations due to inclement weather.

In accordance with Title III of the Americans with Disabilities Act, we invite all registrants to advise us of any disability and any requests for accommodations to that disability. If you have any questions, please call the NYSAPLS office at 518-432-4046.

Registration Information

For those traveling to the conference and not staying at the hotel, single day and half-day registration rates are available. Please see page 23 for a complete description of fees and package plans.

To ensure a quality educational experience is enjoyed by all participants, all sessions are subject to a maximum number of attendees. You must pre-register for courses you plan to attend during the conference when sending in your registration form and payment. Registrations will not be complete without program selections for each day of attendance. Changes may be made at the registration desk only and subject to space availability. Only one (1) course selection may be made for each time slot.

Registrations are welcome on the first day of the conference, but are subject to course availability and offered on a first-come, first-served basis. Advance registration is strongly recommended.

Pre-registrations will not be accepted at the NYSAPLS Headquarters office after January 4, 2018.

Only one (1) registration type permitted per attendee. Attendance requiring more than 1 day of educational sessions shall require a minimum of a 3-day registration.

Student Registrations

NYSAPLS will provide a complimentary registration to any student member (student membership \$10 application available on web at www.nysapls.org) currently enrolled in a surveying study program from a recognized New York State college. Student members who receive the complimentary registration understand that they will be available to participate at the conference under the direction of the conference committee.

Any college student who is not currently enrolled in a NYS college surveying program, or wishes not to participate as a volunteer as directed by the conference committee must submit a \$50 registration fee.

All student registrations will include admittance to educational sessions, handouts, exhibits, breakfast and breaks.

“A Career in Surveying” Networking Day for Students

Please indicate your interest on the registration form found on page 23 if you wish to participate. Event details can be found on page 14 or by calling NYSAPLS headquarters at 518-432-4046.

Attendee Giveaway

One item will be given to each monumental registration, 3-day education pass, 1-day education pass, half-day education pass and technician pass registration. One item per paid registration. Giveaways will not be given to auxiliary, students, tradeshow passes or exhibitor registrants.