

Professional Bail Agents of the United States™ (PBUS™)



EDUCATIONAL PROGRAM OFFERINGS

Certified Bail Agent Program™ (CBA™)

Master Certified Bail Agent Program™ (MCBA™)

Continuing Education (CE)

Certified Bail Agent Program

All CBA classes are taken online with the final test taken at the Testing Center, which is offered at both the winter conference and mid-year meeting. You can find links to all six (6) CBA classes at www.pbush.com by clicking on the CBA Online & Membership tab on the left navigation panel/Education message. Follow the CBA online link and select the CBA course you are interested in. Complete the payment form and a link to the class syllabus and mock test will be sent to you via email.

CBA courses include:

- **CBA I: History and Responsibilities**
Discusses the history of bail, history of PBUS and presents an overview of the program.
- **CBA II: Your Professional Image**
Discusses the importance of professionalism, demeanor, appearance and attitude of the bail agent and its effect on public relations as well as PBUS' Code of Ethics.
- **CBA III: Daily Business Practices**
Discusses bail underwriting and risk selection, forms and record keeping, supervision techniques and controlling defendants on bail.
- **CBA IV: Reducing Losses**
Discusses the recovery and the location of defendants, the use of recovery agents, legal procedures and strategies and loss prevention.
- **CBA V: Legislative: Creating Your Future and the Importance of Associations**
Discusses state and federal legislative issues regarding the bail industry and how bail agents can promote the industry legislatively, as well as the importance of involvement in local, state and national bail associations.
- **CBA VI: National Apprehension and Liability Standards**
Discusses all aspects of controlling and limiting your liability for the individual bail agent and bail agency.

The final CBA test is taken at either a PBUS winter conference or mid-year meeting, where payment and completion of each CBA class will be verified prior to taking the test. All six (6) classes must be completed within a two-year period of time and the individual must have attended two (2) PBUS conferences within that time frame. Only a licensed or appointed bail agent is authorized to use the CBA designation.

Once all six (6) CBA classes have been successfully completed and all tests passed, you may use the CBA designation and continue to do so as long as you are an active member of PBUS. You may also elect to purchase a CBA plaque to be awarded to you at either the winter conference or mid-year meeting. Those individuals receiving their CBA designation after 1999, must recertify their designation every two years by paying for continuing education credit and attending a designated program at either the winter conference or mid-year meeting.

Master Certified Bail Agent Program

To achieve the Master Certified Bail Agent designation, you must have successfully completed all six (6) CBA courses and received that designation, be an active member of PBUS and be a licensed or appointed bail agent in good standing for no less than ten (10) years. Interested individuals must attend a MCBA orientation session at either the winter conference or mid-year meeting, at which time they will be oriented on the application requirements and process for achieving the designation. Individuals will receive the MCBA application to be completed and returned to the PBUS office, at which time the Education Committee will review and give its recommendation for acceptance or ask for further information. Once the designation has been achieved, a plaque will be presented (part of the application fee) at either the winter conference or mid-year meeting.

Continuing Education Program

Continuing education offerings are available at both the winter conference and mid-year meetings; a designated class or program will be indicated at each venue for this credit. Continuing education classes are \$100 per class per individual and each individual must complete a student verification form and have signed by an instructor or PBUS board member for credit.