

## **Board of Directors Meeting**

February 22, 2017 – 8:30 AM (PT) – Sheraton Marina Hotel, San Diego, CA

Rob French, Chair

Nigel Costolloe, Vice Chair

Carol Adkins, Treasurer

Steve Skodak, Secretary/Executive Director

Board members: Mark Adams, Craig Bunting, Joel Hamberg, Gina Koert, Mike Kelly, David Ryker, Daniel Ross, Kevin Sullivan and Tony Severino

Board members-elect: John Busick and Dave Scaturro

Staff: Christina DeLurgio, Accounting Manager

Chis Shank, Education Manager

Call to order – Rob French, Chair

1) Pledge

2) Welcome new Directors

Gina Koert sworn in a Director

Review PDCA Antitrust Policy Statement

Approval of previous meeting minutes – Steve Skodak, Secretary

Action: motion to approve: Nigel Costolloe second: Dan Ross passed: Y

Amend: AERF Report and Finance Committee Report

Financial Report – Carol Adkins, Treasurer

Action: motion to approve: Kevin Sullivan second: Joel Hamburg passed: Y

Insurance Review – Jack West, Federated Insurance

1) Discussion of association coverage

Chair Update – Rob French, Chair

Forum Funding Question – Joel Hamberg

1) Release of Penny Funds to the Craftsmanship Forum

a. Received by Judi Ricci

2) Update on Investment Percentage allocations

Lunch: 11:30am-12:30pm

#### Committee Updates

Governing Document Committee – Dave Ryker

- 1) H Forms for review
- 2) Revising Bylaws and Policies with GDC
  - a. Action: Complete the change of “CEO” to “ED”

Action: motion to approve: Tony Severino second: Kevin Sullivan passed: Y

Long Range Planning for Certification & Accreditation Committee – Nigel Costoloe

- 1) Committee meeting during EXPO

Operational Update – Steve Skodak, Secretary/Executive Director

- 1) Update is available on the share drive

Election of 2017 Board of Directors Officers

Action: motion to approve: Dave Ryker second: Joel Hamberg passed: Y

Slate of Officers

Chair – Nigel Costoloe

Vice Chair – Mike Kelly

Treasurer – Dan Ross

New Business

Western Conference Funds

Dave Scaturro generating change to increase presence in the market

SEO to increase visibility

Create depth through mini websites for councils/chapters/forum with separate admin access

Executive Session

- 1) Review Executive Director
- 2) Review Board of Directors effectiveness

Adjourn

Next meeting: March 31, 2017 – 2:00 PM (ET), 1:00 PM (CT), 12:00 PM (MT), 11:00 AM (PT)