



## Board of Directors Meeting Minutes

March 31, 2017 – 2:00 PM (ET), 1:00 PM (CT), 12:00 PM (MT), 11:00 AM (PT) Teleconference

Call in information: (646) 749-3122

Access Code: 423-780-749

Nigel Costolloe, Chair

Mike Kelly, Vice Chair

Dan Ross, Treasurer

Steve Skodak, Secretary/Executive Director

Board members: John Busick, Rob French, Gina Koert and Dave Scaturro

Not Present: Craig Bunting

Staff: Christina DeLurgio, Finance & Operations Director

Call to Order – Nigel Costolloe, Chair

Review PDCA Antitrust Policy Statement (see attached) – Steve Skodak, Secretary

Induction of Director John Busick - by past Chair Rob French

Approval of Agenda – Steve Skodak, Secretary

**Action:** motion to approve: Rob French      second: Dave Scaturro      passed: Y

Approval of Operational Consent Agenda – Steve Skodak, Secretary- **HOLD**

1. Approval of Board And Committee Minutes
2. Receipt of Monitoring Reports
3. Receipt of Written Committee and Council Linkage Reports

Action: motion to approve:      second:      passed: Y/N

Financial Report – Dan Ross, Treasurer

**Action:** motion to approve: Mike Kelly      second: Gina Koert      passed: Y

Chair Update – Nigel Costolloe, Chair

### **Committee Updates**

Governing Document Committee – Nigel Costello

1. H Form Approval- **HOLD**

Action: motion to approve:                      second:                      passed: Y/N

Membership Committee – Mike Kelly

Procedural items located within the Committee- Membership folder on the Google Drive

Education Committee – Gina Koert

Tech Committee – Dave Scaturro

Holding on Proposal from Pioneer Design for estimated costs

Long Range Planning for Certification & Accreditation Committee – Nigel Costolloe

Name of Committee will now be “Certification & Accreditation Committee”

New Business

Adjourn

**Action:** motion to approve: Dan Ross                      second: Rob French                      passed: Y

**Next meeting:** May 18, 2017 – 2:00 PM (ET), 1:00 PM (CT), 12:00 PM (MT), 11:00 AM (PT)  
Teleconference