



PCH Continuing Education Units (CEU) Reporting Form

To maintain your PCH status you must complete and submit **24** CEUs earned during each recertification period. The maximum amount of Service CEUs per period is 8. All reported CEUs must meet the requirements of an approved CEU category. Supporting documentation must be submitted for each reported CEU event. Please refer to the CEU Category Guidelines when gathering required documentation.

FOR OFFICE USE ONLY

Date Rec'd _____

Credits Awarded: _____

YEAR: _____

Initials: _____

Date Entered _____

Name _____ Certification # _____

Company Name _____ Email _____

Work Address _____ Home Address _____

City, State, Zip _____ City, State, Zip _____

Preferred Contact Address: Work Home

Work Phone _____ Home Phone _____

Date of Activity/Education (MM/DD/YY)	CEU Category (Educ/Svc)	Title/Description	Sponsoring Organization and Location	# of CEUs

PLEASE NOTE THAT VIEWING EXHIBITS AND TIME ON A TRADESHOW FLOOR DOES NOT QUALIFY FOR CEUs.

Questions? Call PLNA at 1.800.898.3411 or email ccorrigan@PLNA.com. Make additional copies of this form as needed.

The completed form is due to PLNA by your Paid Through date on your PCH ID card. Completed forms can be submitted at any time.
 Fax to 717.238.1675 or mail to: PLNA, PCH Program, 1707 S. Cameron Street, Harrisburg , PA 17104