

SAMPLE SUBMISSION FOR PARTY STATUS TO A SPECIAL PERMIT

(COMPANY LETTERHEAD)

(DATE)

Associate Administrator for Hazardous Materials Safety
Attention: General Approvals & Permits, PHH-31
Pipeline and Hazardous Materials Safety Administration
U.S. Department of Transportation
East Building
1200 New Jersey Avenue, SE
Washington, DC 20590-0001
Specialpermits@dot.gov

- **(COMPANY NAME)** in accordance with the Department of Transportation Hazardous Materials Regulations in 49 CFR 107.107, hereby makes application for party status to DOT-SP **(SPECIAL PERMIT NUMBER)**.
- Company Name and Address:
(COMPANY NAME)
(ADDRESS)
(PERSON OF CONTACT)
(TELEPHONE)
(FAX)
(EMAIL)
- Locations Where Permit Used:
(COMPANY NAME)
(ADDRESS)
(PERSON OF CONTACT)
(TELEPHONE)

(FOREIGN APPLICANTS MUST PROVIDE A US AGENT)

- Chief Executive Officer, President or ranking executive officer:
(NAME)
- Dun and Bradstreet Data Universal Numbering System (D-U-N-S) Identifier:
(D-U-N-S IDENTIFIER)
- Why party status is needed:
(COMPANY NAME) needs party status to the above special permit because _____
_____.

- Certification of understand of the provisions of the special permit:
(COMPANY NAME) certifies that they fully understand the provisions of the special permit which party status is being requested.
- Previously granted party status:
(PERSON OF CONTACT) certifies that **(COMPANY NAME)** has not been previously granted party status to this special permit.
- When a Class 1 material is forbidden for transportation by aircraft, except under an exemption or special permit (see Columns 9A and 9B in the table in 49 CFR 172.101), an application to renew an exemption or special permit to transport such Class 1 material on passenger-carrying or cargo-only aircraft with a maximum certificated takeoff weight of less than 12,500 pounds must certify that no person within the categories listed in 18 U.S.C. 842(i) will participate in the transportation of the Class 1 material:
(AS APPLIES)
- Shipper/Carrier Status:
(COMPANY NAME) will be acting as a **SHIPPER (OFFEROR), CARRIER OR BOTH** under the terms of the special permit.