

BOARD NOTICE 38 OF 2013**Annual Fees for the financial year 1 April 2013 - 31 March 2014
in terms of the Architectural Profession Act, No 44 of 2000**

The South African Council for the Architectural Profession (SACAP) is empowered in terms of Section 12 (1) of the Architectural Profession Act No. 44 of 2000 to charge annual registration fees. Section 12 (i) of the Act also makes provision for SACAP to charge fees it considers necessary for other services and prescribe the rules relating to the payment of fees and charges for registered persons.

The prescribed annual fees for above financial year have not been adjusted from those applicable for the period 1 April 2012 - 31 March 2013.

The relevant prescribed fees are set out in the schedule below and come into effect on 1 April 2013.

SCHEDULE**Interpretation:**

The South African Council hereby prescribes its schedule of fees for the period 1 April 2013 – 31 March 2014.

1. Annual Fees and charges as published herein, replace and supersede the Board Notice 52 of 2012.
2. All other corresponding and related fees and charges as published herein, replace and supersede the Board Notice 52 of 2012, published 5 April 2012.
3. Persons registered with the Council in terms of the Architectural Profession Act No 44 of 2000 are required to pay the applicable Annual Fee in April annually.
4. In terms of section 20 (1) (a) (iii) of the Architectural Profession Act No 44 of 2000, the Council may suspend the registration of a Registered Person if he or she fails to pay the prescribed Annual Fee or portion thereof, within 60 days from it becoming due or within such further period as the Council may allow, either before or after the expiry of the 60 days.
5. The Council may suspend the registration of a Registered Person if he/she fails to pay the prescribed Annual Fee or portion thereof within 60 days of it becoming due or within such period that the Council may allow.
6. A Registered Person, whose registration had been suspended in terms of clause 4 above, is liable to pay all outstanding arrears and a stipulated re-registration fee on application for re-registration.
7. The fees prescribed herein include 14% Value Added Tax (VAT).
8. All fees are non-refundable.
9. Payments received in excess of the required amounts shall be credited to the Registered Persons' account.
10. All payments must be made directly to the bank account of SA Council for the Architectural Profession (SACAP), as indicated on the application form and/or invoice.
11. Registered Persons must ensure that the correct reference details are recorded during payment transactions. SACAP will not be held responsible for any inconvenience caused due to incorrect referencing on the part of the Registered Person.
12. Council will not be offering any form of rebates and/or discounts to Registered Persons for the current financial year.
13. Annual Fees as charged by the SACAP are administration fees and thus do not differentiate between the categories of registration.

| SCHEDULE OF ANNUAL REGISTRATION FEES inclusive of 14% VAT | | |
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| These fees are applicable in accordance with Section 12 (1) (c) | | |
| CATEGORY OF REGISTRATION | DESCRIPTION | Financial Year 1 April 2013 - 31 March 2014 (R) |
| a. Professional | Annual Fees due and payable within 60 days (31 May 2013) | 2212.35 |
| b. Candidate | Annual Fees due and payable within 60 days (31 May 2013) | 945.00 |

| SCHEDULE OF OTHER FEES AND CHARGES inclusive of 14% VAT | | | |
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| SCOPE OF WORK | | DESCRIPTION | Financial Year 1 April 2013 - 31 March 2014 (R) |
| 1. REGISTRATIONS (Administration Fees) | | | |
| These fees are applicable in accordance with Section 12 (1) and 19 (1) | | | |
| a. Candidates - Section 12 (1) (b) and Section 19 (1) (b) | Initial registration – once off | | 872.00 |
| b. Professionals Re-Registration - Section 12 (1) (i) and 20 (4) | Re-registration after suspension for non-payment of Annual Fees | | 1855.00 |
| c. Candidate Re-Registration - Sections 12 (1) (i) and 20 (4) | Re-registration after suspension for non-payment of Annual Fees | | 1098.00 |
| d. Upgrades | Successful passing of PPE and/or obtaining further academic qualifications | | 1512.00 |
| e. Registration application: Recognition of Foreign Qualifications - Section 12 | Registration of person who have International qualifications | | 6584.00 |
| f. Registration Appeal - Section 35 - Sections 12 (1) (h) and 24 | Appeal against: • Category of registration; • Registration declined; • Cancellation of registration; • Period of internship | | 1608.00 |
| 2. REGISTRATION – SPECIAL DISPENSATION (STEPS 1 - 3 Apply) | | | |
| <i>Note: Alternative registration method for persons practising without registration for more than 6 years</i> | | | |
| Step 1: | Application for Consideration | Administration fee – non refundable | 13407.00 |
| Step 2: | (If Step One is successful) 1. Applicant Registered as Candidate with full credit – no internship required | Administration fee – non refundable | 4524.00 |
| | 2. Special Professional Practice Examination | Administration fee – non refundable | 5511.00 |
| Step 3: | (If Step 2 is successful) | Administration fee – non refundable | 10075.00 |

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| SPECIAL DISPENSATION TOTAL (Total: Step One – Three) | | 33517.00 |
| 3. REGISTRATION - LETTER OF GOOD STANDING | | |
| <i>Note: Confirmation of Registration – required for tender or plan submissions etc</i> | | |
| a. Letter of Good Standing (7 working days turnaround time) | Confirmation of Registration | 628.00 |
| b. Letter of Good Standing additional charge per person (7 working days turnaround time) | Confirmation of Registration | 61.00 |
| c. Letter of Good Standing (4 working days turnaround time) | Confirmation of Registration | 1148.00 |
| d. Letter of Good Standing - additional charge per person (4 working days turnaround time) | Confirmation of Registration | 110.00 |
| 4. CERTIFICATES - Section 14 (c) | | |
| a. Replacement of Registration Certificate | Affidavit required | 145.00 |
| 5. RENEWAL OF REGISTRATION - Section 22 | | |
| <i>Note: Continuing Professional Development (CPD)</i> | | |
| a. Renewal - Section 22 (3) (a) | Renewable every 5 years in terms of Renewal of Registration Policy (CPD) | 480.00 |
| b. Exemption - Section 12 (1) (i) | Exemption for 1 year based on special conditions (CPD) | 1055.00 |
| c. Extension – Section 12 (1) (i) | Extension of period for compliance | 1084.00 |
| 6. PROFESSIONAL PRACTICE EXAM (PPE) – | | |
| <i>Note: Registration requirements in terms of the Practical Training and Examination Policy – Section 12 (1) (e)</i> | | |
| a. Preliminary application fee – Local | Written within South Africa | 250.00 |
| b. Preliminary application fee – Int | Written outside South Africa | 250.00 |
| c. Application to write the PPE - Local (Subject to certain conditions) | Written within South Africa | 1520.00 |
| d. Application to write the PPE – Int (Subject to certain conditions) | Written outside South Africa | 3437.00 |
| e. Re-Mark (per paper) | Remark permitted - once per exam | 608.00 |
| 7. IDENTIFICATION OF WORK (IDOW) – Section 26 | | |
| <i>Note: Special Consent Application pertaining to the Identification of Work Matrix (IDoW)</i> | | |
| a. Application Fee | | 5000.00 |
| 8. RECOGNITION OF PRIOR LEARNING (RPL) ASSESSMENT | | |
| <i>Note: SACAP – Recognition of Prior Learning – currently under review until further notice</i> | | |
| a. Application fee for recognition | Valid for 5 years | TBC |
| b. Appeal – Section 12 (1) (h) | | TBC |
| 9. RECOGNITION OF VOLUNTARY ASSOCIATIONS - Section 25 | | |
| <i>Note: Board Notice, currently under review</i> | | |
| a. Application fee for recognition (Initial fee) – Section (25) | Application Fee is non-refundable with the recognition period valid for 5 years | 5000.00 |
| b. Renewal fee for recognition | Fees Subject to Annual Review | 2850.00 |