

SNA of Massachusetts  
Annual Meeting  
October 26, 2016

The 2016 annual meeting of the School Nutrition Association was held at the DCU Center in Worcester October 26, 2016.

Janice Watt, President called the meeting to order at 8:15 a.m. A quorum was established with 105 SNA of Mass. members in attendance.

Sylvana, past president presented 2015-2016, A Year in Review.

Janice Watt, president reviewed the association priorities for 2016-2017.

Diane Zak president-elect read the proposed bylaw change (see attached.) The first two changes were unanimously approved by the members, and the third change was approved with 6 No's.

The meeting was adjourned at 9:00 a.m.

**Proposed By-Law Changes for 2015-2016**

**#1 - Identifying that the Treasurer shall serve as President until the next regularly elected officers are installed, in the event of vacancies in the offices of President, President-Elect, and Vice President at the same time.**

**Article VI Section D – Treasurer**

Current Language:

“In the event there is a vacancy in the office of President, President-Elect, and Vice President, the Treasurer shall serve as president until the next regularly elected officers are installed.”

Recommended action:

In the event there are vacancies in all the offices of President, President-Elect, and Vice President at the same time, the Treasurer shall serve as President until the next regularly elected officers are installed.

Rationale:

This language clarifies the terms under which the Treasurer would become president. It does not change the bylaw's intent.

**#2 - Updating the installation of the Board of Directors to the Annual Board Retreat to reflect current practice.**

**Article VII Section C-Ballots**

**Current Language:** “Persons elected shall be notified by May 10 and they shall be installed at the Annual Meeting. The terms of office for all elected board members will be from August 1 to July 31.”

**Recommended action:** Persons elected shall be notified by May 10, they shall be installed at the Annual Board Retreat. The terms of office for all elected board members will be from August 1 through July 31.

**Rationale:** This proposed change reflects our current practice since we no longer have a summer meeting.

**#3 - Combining the Nutrition and Legislation Committees to create a unified Nutrition and Legislative Committee, and updating all related bylaws language as such.**

Combining the Members' Services and Public Relations Committees to create a unified Member Relations Committee, and updating all related bylaws language as such.

We are committed to make the most of our volunteers' time and to make the best use of our limited resources.

These merges will allow us to tap into two strong committees of very willing and qualified volunteers and make the best use their time and expertise.

Merging these committees will help us train and develop future committee leaders and encourage more members to join the SNA volunteer base as a committee member.

Combining these committees allows us to provide meaningful work for the committee chairs while reducing the size of our board, which has become a best practice in association management.

The board has evaluated these merged committees over the past year and have unanimously voted to accept this recommendation.

**Article V, Section B- Legislation, Nutrition, Member Service & Public Relations Chair Appointments**

**Current Language:** "The President-Elect shall recommend for appointment, with approval of Executive Board, the Industry Representative for a three-year term and the Chairpersons of Standing Committees as follows: Legislation, odd years; Members' Services, odd years; Nutrition, odd years; Exhibits, even years; Public Relations, even years; and Professional Development, even years."

**Recommended action:** If combining the Nutrition and Legislation – make it one name for the committee: "Nutrition and Legislative – odd years."

If combining the Member's Services and Public Relations – make it one name for the committee: "Member Relations – odd years."

**Rationale:** Both the Nutrition and Legislation AND Membership and Public Relations share many similar initiatives and work well together. We are working toward having committee chairs delegate more of their work and provide our volunteers with meaningful and manageable projects while we simultaneously develop future leaders with concrete experience within the committees. Combining these committees allows us to provide meaningful work for the committee chairs while reducing the size of our board, which has become a best practice in association management.

## **Article V, Section B- Legislation, Nutrition, Member Service & Public Relations Chair Appointments**

**Current Language:** The Executive Board shall consist of the President, President-Elect, Vice President, Treasurer, five (5) Chapter Delegates, five (5) Chapter Delegates-Elect (non-voting), Chairpersons of Standing Committees (Legislation, Members' Services Professional Development, Exhibits, Public Relations, and Nutrition), Industry Representative (who serves as Chairperson of the Industry Council), and Immediate Past President/Nominating Chair.

**Recommended action:** If combining the Nutrition and Legislation – list it once as committee: “Nutrition and Legislative”. If combining the Member’s Services and Public Relations – list it once as “Member Relations – odd years.”

**Rationale:** Should we vote to combine the Nutrition and Legislation AND Membership and Public Relations this change keeps the language consistent throughout the bylaws.

## **Article VI Section E – Terms of Office**

**Current Language:** 6. “The chairs of the Professional Development, Exhibits, and Public Relations Committees serve a two-year term, beginning in even years.”

8. “The chairs of the Member Services, Legislation and Nutrition Committees serve a two –year term, beginning in odd years.”

9. The chairs of all Other Committees serve a one-year term.

**Recommended action:** Reword Line 6 as follows: The chairs of the Member Relations and the Nutrition and Legislative Committees serve a two-year term beginning in odd years. The chairs of the Professional Development and Exhibits Committees serve a two-year term beginning in even years.

Remove lines 8 and 9.

**Rationale:** Should we vote to combine the Nutrition and Legislation AND Membership and Public Relations this change keeps the language consistent throughout the bylaws.

## **Article VIII Section A – Standing Committees**

**Current Language:** “There are six (6) Standing Committees: Members’ Services (this category to include: membership, certification, credentialing, scholarships and awards), Legislative, Professional Development, Exhibits, Public Relations, and Nutrition.”

**Recommended action:** If combining Members’ Services and Public Relations and Nutrition and Legislative have this reflected here as: “There are four (4) Standing Committees: Member Relations, Nutrition and Legislative, Professional Development, and Exhibits.”

**Rationale:** Should we vote to combine the Nutrition and Legislation AND Members Services and Public Relations this change keeps the language consistent throughout the bylaws.