

**SNA of Massachusetts
House of Delegates
August 14, 2013**

Call to Order

The 2012 meeting of the House of Delegates was held at the DCU Center in Worcester.

President-Elect Kristin Morello called the meeting of the House of Delegates to order at 5:50 p.m. Vice President Sylvana Bryan checked the roll and a quorum was established with the following 2013-2014 House of Delegate members in attendance:

Judy White, Kristin Morello, Sylvana Bryan, Catherine Donovan, Jane McLucas, Ann Marie Beaupre, Susan Pretola, Jeanne Sheridan, Thomas Houle, April Laskey, DebraLee Mugford, Michelle Selman, Mary Palen, Janice Watt, Lucinda Ward, Melody Gustafson, Janice King, Jacqueline Morgan, Joanne Morrissey, and Sheila Parisien. Also in attendance were ex-officio members Katie Millett and Susan Sacks.

Joanne Morrissey moved to approve the minutes from the 2012 meeting, the agenda for the current meetings, and the HOD procedures and standing rules. Jackie Morgan seconded the motion, which was approved unanimously.

Sylvana Bryan read the proposed bylaw changes (see attached). Each section was unanimously approved by the Delegates.

The meeting was adjourned at 6:10 p.m.

The 2013-2014 Board of Directors were installed that evening:

President

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Past President/Nominating Chair

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No.	ITEM Subject	CURRENT	PROPOSED	RATIONALE	LOCATION
1	House of Delegates	<p>The House of Delegates (HOD) has specific responsibilities, including:</p> <ol style="list-style-type: none"> 1. Formulate the philosophies and goals of the Association. 2. Debate and review matters of professional interest. 3. Make general and specific recommendations to the Board. 4. Make recommendations for the annual program of work. 5. Review reports of the School Nutrition Association (National), other state affiliates, SNA of Massachusetts Board members, the Association office, national committees and advisory boards. 6. Take action on proposed resolutions and amendments to the Bylaws. <p>All proposed resolutions to be brought up for vote at the Annual Meeting shall be submitted by members of the House of Delegates to the Vice President at least eight (8) weeks prior to the Annual Meeting for final drafting and coordination...."</p>	<p>Move specific duties and responsibilities to the Executive Board and remove all references to the House of Delegates, including consideration of proposed bylaw revisions at the Annual Meeting. Have membership vote on final approval of proposed bylaws at the Annual Meeting.</p>	<p>The language regarding the HOD is not consistent with how the Association has been managing its affairs for many years. Although current Bylaw language gives broad power and responsibility to the HOD, the only actual function of the HOD has been to make final approval of proposed bylaw changes, which have already been developed and approved by the Board.</p>	<p>Article V, Section F, Article IX, Sections A and B and numerous individual references to HOD throughout the bylaws</p>

2 Duties of President-Elect and Vice President	"The Vice President shall become acquainted with all duties devolving upon the President-Elect; serve as Chairperson of Chapter Delegates to train Delegates-Elect and shall oversee, suggest and encourage all activities of Chapter Delegates...."	Move the duties of the Vice President regarding the Delegates and Delegates-Elect to the President-Elect.	The President-Elect is better suited than the Vice President to perform these duties because she/he has an additional year's experience on the Board.	Article VI, Sections B and C.
3 Electronic voting for Executive Board	There is no current language in the bylaws to provide for electronic voting on Board matters.	Add following language: "In the event that it becomes necessary between Board meetings for the Board to make a decision on a matter, a vote may be taken through e-mail or other electronic means."	To facilitate consideration of important Board actions in an expedited manner.	Article V, Section B and Article XII
4 Information provided to Past Presidents	"Past Presidents in good standing shall receive written notification in advance of upcoming Board meetings and shall receive copies of approved minutes of all Board meetings."	"Past Presidents in good standing shall receive notification in advance of upcoming Board meetings."	Minutes are available on the Board only page of the website.	Article V, Section B
5 Final Reports from Board Members	"All Officers, Chapter Delegates and Committee Chairpersons shall submit their reports at the last board meeting before the Annual Meeting. Each person shall make enough copies of his/her report for each board member."	Delete this requirement.	This information is provided before each Board meeting and is posted on the Board only page of the website.	ArticleV, Section C