

REGISTRATION

To register

please visit <http://onlinestore.ucl.ac.uk/>

Spaces are allocated on a first come first served basis up to a maximum of 12 people.

Course Fee

£150.00

UKCRC Registered CTU's or NIHR delegates — includes course materials, refreshments & lunches

Refund Policy:

There will be no refund for cancellations received with less than 1 weeks notice (unless the registered place can be filled or there are exceptional circumstances). We can refund the course fee for cancellations given in writing more than a week in advance.

Feedback from past attendees

"I thought the course was excellent. I learnt a lot and have since adapted my presentations."

"Very useful, made me realise how easy it is to engage with the audience and not rely on PowerPoint"

"Last session was a unique opportunity to present out of your comfort zone in a safe environment with constructive feedback"

LOCATION

90 Tottenham Court Rd, London, W1T 4TJ

(see arrow on map below)

The entrance is located between Lloyds Bank & Eat.

The teaching rooms are located to the right of the lifts/stairs on the 5th floor.



The nearest tube stations are **Goodge Street** (3 min walk) **Warren Street** (6min walk) and **Tottenham Court Road & Euston Square** (both 10 min walk). There are also a number of bus stops and Barclays Cycle points close by.

Cancer Research UK and
UCL Cancer Trials Centre

http://www.ctc.ucl.ac.uk/cancer/about_us/find_us_ctc

T: +44 (0)20 7679 9898

TRAIN THE TRAINER

14th & 21st May and 11th June 2018



Venue:

Cancer Research UK & UCL Cancer Trials Centre
London

Course Leader:

Helen Meadows



Day 1

Training Fundamentals

Adult learning styles and theory
Active learning

The ADDIE Training Cycle

Analysing training needs
Developing learning objectives

Designing training
Factors to consider

Day 2

The ADDIE Training Cycle - contd.

Designing training
Transfer to the job

Developing training materials

Implementing training
Trainers role
Managing activities

Day 3

The ADDIE Training Cycle - contd.

Evaluating Training

Course Summary & Feedback

Delegate Presentations and Feedback

Course Information:

Aims: To introduce delegates to adult learning styles and interactive training methods to ensure learner participation and more effective transfer of learning into the workplace. Although presentation skills are covered, it is not a presentation skills course.

Target Audience: This course is suitable for people who will be, or who are currently, involved in the development and delivery of training in clinical trials. Candidates should have a training topic in mind.

Learning Outcomes:

At the end of the course participants should be able to:

- Explain the implications of learning styles when developing training
- Recognise the elements to include in the design of an effective training module
- Write appropriate learning objectives
- Explain ways of making lecture-based training more active and interesting
- Choose appropriate training activities to support learning objectives
- Develop a variety of training materials to support learning
- Explain the need for training evaluation
- Deliver an interactive learning session

Course Trainer - Helen Meadows

*Training Education & Staff Development Lead
Cancer Research UK & UCL Cancer Trials Centre*

Helen has worked in cancer trials for over 20 years, involving a wide variety of tumours, therapies, phases and outcome measures. She teaches on a variety of trial related topics, has a certificate in Adult Learning and Professional Development from UCL and is chair of the NCRI CTU Training Sub Group.

*The course was originally designed by
Kate Hardstaff, Training Manager at the Cancer Research
UK Drug Development Office to enable staff to develop
effective training in clinical trials management.*