TRWA SPORTING CLAYS TOURNAMENT
New this year, AIA Insurance Agency will be hosting a Sporting Clays Tournament in place of our annual Golf Tournament! This event is a fun way to begin RuralWaterCon on Tuesday, March 22. Take this opportunity to try your skill while supporting the Texas Rural Water PAC. You will need to purchase a ticket to participate in this event.

WELCOME RECEPTION
This meet and greet event is a good opportunity to renew friendships and visit with suppliers. All attendees are invited to this special event at the Omni Fort Worth, Tuesday evening, March 22.

GOLD-LEVEL PAC RECEPTION
Gold-level sponsors of the Texas Rural Water PAC (those who donated $300 or more) will be invited to attend a special reception with Texas Senator Charles Perry, Chairman of the Senate Agriculture, Water and Rural Affairs Committee, the evening of Tuesday, March 22. Attendees will have the opportunity to meet, greet and have their photo taken with the Senator.

CONCURRENT WORKSHOPS
The focus of RuralWaterCon is education and training. TRWA provides you with the most current, up-to-date information available regarding water system operations and management. Don’t miss these timely and informative training sessions!

EXHIBIT HALL
Products and services for the water industry are constantly adapting to new methods and technologies. Some of the latest product advancements will be on display in the Exhibit Hall. The Exhibit Hall will also be the site of the complimentary Wednesday luncheon and the silent Texas Rural Water PAC auction, and door prizes will be awarded during breaks. In order to receive a prize, you must be present.

PUBLIC FUNDS INVESTMENT ACT TRAINING
This training is mandatory for the designated investment officer of any district governed by Chapter 36 or Chapter 49 of the Texas Water Code. Though not required by law, nonprofit water supply corporations can benefit from this training too. We will hold both the initial and the renewal courses in the days preceding the convention. Separate registration is required.

TRWA AWARDS AND FOUNDATION SCHOLARSHIP CEREMONY
Recipients of the TRWA Awards of Excellence and the Texas Rural Water Foundation Student and Operator Scholarships will be honored during the opening general session on Wednesday, March 23.

LIVE AND SILENT PAC AUCTIONS
These auctions are held each year during RuralWaterCon to help raise money for the Texas Rural Water PAC. A silent auction will be held several times daily in the Exhibit Hall and a special live auction featuring our premium auction items will be conducted during the President’s Banquet on Wednesday, March 23.

PRESIDENT’S BANQUET
The President’s Banquet will be held Wednesday evening, March 23. Bring a guest and enjoy dinner and a crowd-pleasing show, delivered by 3 Fools on 3 Stools, a dynamic trio delivering great music and an interactive production complete with humor, contest games and prizes! You will need to purchase a ticket to attend this banquet.

CHUCK WAGON ROUND-UP
Join us on our final day of RuralWaterCon for a western-themed chuck wagon luncheon where we will announce the results of the TRWA elections, hear from special guests and premiere our newest installment of videos honoring the trailblazers of Texas Rural Water. This luncheon is free for attendees thanks to CoBank’s generous sponsorship. Please RSVP for this luncheon on your registration form.

CONVENTION REGISTRATION
Each RuralWaterCon registration fee includes admission to general sessions, workshops, Exhibit Hall, Welcome Reception, luncheons and refreshment breaks. The complimentary spouse registration excludes luncheons and any other optional events. An associate member, vendor, consultant or supplier not exhibiting in the Exhibit Hall will be required to register at the booth fee rate. Please contact us at (512) 472-8591 or by e-mail at meetings@trwa.org to register or for more information.
RuralWaterCon has something for everyone interested in the issues facing rural water. Our convention program has been developed with the core concerns and challenges of managing and operating a water system in today’s tough economic climate in mind. You should attend this convention if you:

- Are on the board of directors of a water/wastewater system
- Are faced with the challenges of managing a water/wastewater system
- Are wrestling with the growing regulations of operating a water/wastewater system
- Need information on current rules and regulations governing water in Texas
- Would like to network with like-minded professionals facing the same opportunities and challenges as you

**PUBLIC FUNDS INFORMATION ACT**

Public Funds Investment Act Training
Renewal 4-Hour Course
- **Fee:** Member – $125; Non-Member – $135
- **Credit:** 4 Hours
- **Location:** Omni Fort Worth
- **Schedule:** Monday, March 21
  1:00 - 5:00 p.m.
Public Funds Investment Act Training
Initial 6-Hour Course
- **Fee:** Member – $135; Non-Member – $145
- **Credit:** 6 Hours
- **Location:** Omni Fort Worth
- **Schedule:** Tuesday, March 22
  9:00 a.m. - 4:00 p.m.

*Operator license renewal credit has been requested from TCEQ for attendance at this conference. This is a tentative agenda and is subject to change.*

**TUESDAY — MARCH 22**

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>1:00 p.m.–4:00 p.m.</td>
<td>Shooting Clays Tournament, hosted by AIA Insurance Agency</td>
</tr>
<tr>
<td></td>
<td><strong>Optional ticket must be purchased for this event</strong></td>
</tr>
<tr>
<td>1:00 p.m.–5:30 p.m.</td>
<td>Convention Registration</td>
</tr>
<tr>
<td>5:00 p.m.</td>
<td>Deadline to turn in all forms/absentee ballots to Credentials Committee</td>
</tr>
<tr>
<td>5:30 p.m.–6:30 p.m.</td>
<td>Welcome Reception in Exhibit Hall</td>
</tr>
<tr>
<td>6:00 p.m.–6:30 p.m.</td>
<td>Gold-Level PAC Sponsor Reception with Senator Charles Perry</td>
</tr>
</tbody>
</table>

**WEDNESDAY — MARCH 23**

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>7:00 a.m.–5:00 p.m.</td>
<td>Convention Registration and Exhibit Viewing</td>
</tr>
<tr>
<td>8:30 a.m.–9:30 a.m.</td>
<td>Opening General Session</td>
</tr>
<tr>
<td>9:30 a.m.–10:00 a.m.</td>
<td>Annual Business Meeting</td>
</tr>
<tr>
<td>10:30 a.m.–12:45 p.m.</td>
<td>Exhibit Viewing/Complimentary Lunch (11:30 a.m.) in Exhibit Hall</td>
</tr>
<tr>
<td>1:00 p.m.–2:00 p.m.</td>
<td>Concurrent Workshops – Session 1</td>
</tr>
<tr>
<td></td>
<td><strong>Track 1 – PUC Regulatory Update</strong></td>
</tr>
<tr>
<td></td>
<td><strong>Track 2 – Effective Energy Management</strong></td>
</tr>
<tr>
<td></td>
<td><strong>Track 3 – Board Track: Role of Board Member vs. Role of Manager</strong></td>
</tr>
<tr>
<td>2:00 p.m.–2:30 p.m.</td>
<td>Break in Exhibit Hall</td>
</tr>
<tr>
<td>2:30 p.m.–3:30 p.m.</td>
<td>Concurrent Workshops – Session 2</td>
</tr>
<tr>
<td></td>
<td><strong>Track 1 – Innovative Ways to Approach Developers and New Development</strong></td>
</tr>
<tr>
<td></td>
<td><strong>Track 2 – Total Coliform Rule Update</strong></td>
</tr>
<tr>
<td></td>
<td><strong>Track 3 – Board Track: Successful Public Relations and Political Strategies to Address Local Challenges</strong></td>
</tr>
<tr>
<td>3:30 p.m.–4:00 p.m.</td>
<td>Break in Exhibit Hall</td>
</tr>
<tr>
<td>4:00 p.m.–5:00 p.m.</td>
<td>Concurrent Workshops – Session 3</td>
</tr>
<tr>
<td></td>
<td><strong>Track 1 – Cybersecurity: Make Sure Your System is Protected</strong></td>
</tr>
<tr>
<td></td>
<td><strong>Track 2 – Nitrification Action Plan</strong></td>
</tr>
<tr>
<td></td>
<td><strong>Track 3 – Board Track: Employment Law 101–What Board Members Need to Know</strong></td>
</tr>
<tr>
<td>5:30 p.m.–6:00 p.m.</td>
<td>Pre-Banquet Reception – <strong>Cash Bar</strong></td>
</tr>
<tr>
<td>6:00 p.m.–9:30 p.m.</td>
<td>Live PAC Auction and President’s Banquet – Support the Texas Rural Water PAC and join us for dinner and a stage show and dancing. <strong>Ticket must be purchased for this event.</strong></td>
</tr>
</tbody>
</table>

#RuralWaterCon

Find us on Twitter at @TexasRuralWater and join the conversation using our official Convention hashtag!
Explore Fort Worth

Fort Worth, also known as “Where the West Begins,” was founded as the lawless western outpost of the United States. Now known as the City of Cowboys and Culture, the city boasts a mix of preserved western heritage, unrivaled museums and cultural attractions, and safe and accessible entertainment districts. When you are not attending RuralWaterCon’s events and sessions, take your family and enjoy all that Fort Worth has to offer. Our hotel is situated downtown near the pedestrian-friendly entertainment and shopping district Sundance Square. Go by foot to experience world-renowned “cowboy cuisine,” boutique shopping, live music and the new JFK tribute in General Worth Square. Just a short ride away is the Fort Worth Stockyards National Historic District, where you can see “The Heard,” the Stockyards’ twice-daily Texas longhorns cattle drive, and the Stockyards Championship Rodeo. The Stockyards also offer educational programs, historical tours, the Texas Cowboy Hall of Fame and the Grapevine Vintage Railroad. Also nearby is the Cultural District, which includes six museums, such as the National Cowgirl Museum and Hall of Fame, Kimbell Art Museum, Amon Carter Museum, and the kid-friendly Museum of Science and History. These are just a few of the attractions Fort Worth has to offer!

This year’s entertainment at the President’s Banquet will be the 3 Fools on 3 Stools! The 3 Fools on 3 Stools will delight and entertain you with their one-of-a-kind musical and stage show production. A show runs guests through a glorious gamut of the Fools’ vocal talents, remarkable guitar skills, and playful banter. The spotlight shifts focus from Doc, Jim and Curtis in a round-robin fashion, as they lead the performance in a mix of classic covers, funny songs, radio-play originals and show-stopping three-part harmonies.

Each interactive show engages the audience with a chance to win the Fools’ “fabulous gifts and prizes,” playing games that can get just plain riotous. Additionally, guests will be treated to “tacky tunes,” a collection of hysterical original works that are sure to slap knees and split sides.

Meet our keynote speaker, Senator Charles Perry! Senator Perry, Chairman of the Senate Committee on Agriculture, Water, and Rural Affairs, will be delivering remarks at RuralWaterCon’s opening general session on Wednesday morning. The Senator will also be joining us for a special reception on Tuesday evening for gold-level PAC sponsors. During the event, attendees will get the chance to meet and greet Senator Perry, as well as get their photo taken with him.

He is a practicing CPA from Lubbock and was first elected to the Texas Senate in 2014 after serving two terms in the Texas House of Representatives. A life-long West Texan, Perry is a movement conservative seeking to reduce waste and inefficiencies in government.

RuralWaterCon 2016

THURSDAY — MARCH 24

7:00 a.m.–9:00 a.m. Convention Registration
7:00 a.m.–10:30 a.m. Exhibit Viewing
8:30 a.m.–10:30 a.m. District Caucuses and Board Election
10:30 a.m.–11:30 a.m Concurrent Workshops – Session 4

Track 1 – 1926(b) Update: Status of Federal Protection for CCNs
Track 2 – Pre-Disaster Funding Preparation
Track 3 – Board Track: Conducting Effective Board Meetings

11:30 a.m.–12:30 p.m. Chuck Wagon Round-Up – Sponsored by CoBank; please RSVP on your registration form.
12:45 p.m. – 1:45 p.m. Concurrent Workshops – Session 5

Track 1 – Personnel Policy Update – TRWA’s Revised Model Policy
Track 2 – Insurance Coverage: Hot Topics
Track 3 – Board Track: Financial Planning for the Future Sustainability of Your System

1:45 p.m.–2:00 p.m. Break
2:00 p.m.–3:00 p.m. Concurrent Workshops – Session 6

Track 1 – How to Optimize the Latest Technology for Your System
Track 2 – Q&A on Tariff and Board Policies
Track 3 – Board Track: Is Your System Charging Enough for Your Services & What You Need to Know about Rate Review at the PUC
Complete a separate form for each registrant. Please print all information.

Name ____________________________________________________________________________________

Spouse’s Name (if registering) ________________________________________________________________

Utility Name _______________________________________________________________________________

Mailing Address ____________________________________________________________________________

City ______________________________________________ State __________ Zip ___________________

Phone ( ____  ) ___________________________________ E-mail Address ____________________________

**CONVENTION REGISTRATION FEE:** This fee includes admission to general sessions, workshops, exhibit hall, welcome reception and refreshment breaks. No refunds, transfers or credits will be made after February 21.

<table>
<thead>
<tr>
<th>Early Bird</th>
<th>After February 21</th>
</tr>
</thead>
<tbody>
<tr>
<td>Utility Member</td>
<td>$399</td>
</tr>
<tr>
<td>Non-Member Utility</td>
<td>$499</td>
</tr>
<tr>
<td>Associate Member (non-exhibiting)</td>
<td>$900</td>
</tr>
<tr>
<td>Non-Member Vendor, Consultant or Supplier (non-exhibiting)</td>
<td>$1300</td>
</tr>
</tbody>
</table>

**SPOUSE REGISTRATION:** Spouse registrations are complimentary and include admittance to the Exhibit Hall, Welcome Reception, luncheons and refreshment breaks. A spouse must purchase tickets for any other optional events.

**OPTIONAL EVENT TICKETS:** Please indicate the number of tickets you wish to purchase for each event below.

- Chuck Wagon Round-Up Luncheon (Thurs.): *FREE with RSVP* # _________
- President’s Banquet (Weds.): $55 per person $ _________
- Initial 6-Hour PFIA Training (Tues.): $125 (member); $135 (non-member) $ _________
- Renewal 4-Hour PFIA Training (Mon.): $135 (member); $145 (non-member) $ _________

**TOTAL:** $ _________

**PAYMENT**

- Check enclosed (payable to TRWA)
- Charge $ _________ to my: ☐ AmEx ☐ Visa ☐ Master Card

Acct. #: __________________________ Expiration Date: __________________________

CSV #: _________ (3 digit number on the back for Visa or MC or 4 digit number on front for AmEx)

Cardholder’s Name: __________________________________________________________

Billing Address: _____________________________________________________________

__________________________________________________________

**SIGNATURE:**

**Hotel Information:** If you need overnight hotel accommodations, please contact the hotel directly. Be sure to mention that you are attending the TRWA Convention in order to receive this special room rate. You may book your room online by going to our website and clicking on the RuralWaterCon event page.

Omni Fort Worth, 1300 Houston St., Fort Worth, TX 76102. Tel: (817) 535-6664

**Room Rate:** Single/Double – $199/night; $20 fee for each additional occupant, up to four maximum.

TRWA offers online registration for events! Visit www.trwa.org and save a stamp by registering online.

*In accordance with Title III of the Americans with Disabilities Act, we invite any registrant to advise us of any disability and request for accommodations necessary for the disability. Please indicate any special needs on an additional sheet of paper.*

Return completed form with payment to: TRWA, 1616 Rio Grande, Austin TX 78701 or register online at www.trwa.org | Fax: 512-472-5186
TRWA Sporting Clays Tournament
Benefiting the Texas Rural Water PAC

Alpine Shooting Range
Tuesday, March 22, 2016
5482 Shelby Road | 817-478-6613 | www.alpinerange.com

1:00 p.m.   Registration Opens
1:30 p.m.   Required Safety Briefing
2:00 p.m.   Start Time
3:30 p.m.   Awards

EVENT DETAILS

• Teams consist of four shooters. Individuals will be assigned to a team unless otherwise requested. List desired team below, if applicable.
• You may bring your own equipment or rent a shotgun at the range for $15.
• Each participant will get 50 clay targets.
• Eye and ear protection is required at all times and can be purchased on-site for $5. Sunglasses are considered adequate eye protection.
• Players will be transported to their starting station, and stations are within walking distance of one another.
• Golf carts may be rented from the facility for $100.

REGISTRATION - $85 per shooter; includes 50 shells. We encourage you to use a personal form of payment (personal check, credit card, cash) so your registration fee can support the Texas Rural Water PAC; corporate funds corporate/district funds are prohibited by law to be used for this purpose.

Contact Name:  _______________________________ Company:  _________________________________
Email Address:  _______________________________ Phone:  ____________________________________
Shooter 1:  ___________________________________ Email:  ____________________________________
Shooter 2:  ___________________________________ Email:  ____________________________________
Shooter 3:  ___________________________________ Email:  ____________________________________
Shooter 4:  ___________________________________ Email:  ____________________________________

PAYMENT

Total:  $________
___ Yes! I am enclosing a personal form of payment so that the funds may benefit the Texas Rural Water PAC
___ I am paying with corporate funds that cannot be used for the PAC
___ Charge to my:  □ Amex  □ Visa  □ Master Card   Card Number:  ______________________________
Expiration Date: __________ CSV #: __________ Billing Address:  ________________________________
City: ___________________ State:  ____________ Zip: __________________________________________

Cardholder’s Name:  ________________________ Signature:  ____________________________________

Send completed form with payment to --- Mail: TRWA, ATTN: Conference Dept., 1616 Rio Grande, Austin, TX 78701
Fax: 512-472-5186; Email: Meetings@trwa.org; Online: www.trwa.org; Questions? (512) 472-8591
A member water system may submit a proposed amendment to the TRWA Bylaws and/or offer a resolution for consideration at the Annual Meeting. The amendment and/or resolution must be duly adopted by the Board of Directors of a member water system and submitted to the TRWA Executive Director on this approved form no later than January 25, 2016 for consideration at the 2016 TRWA Annual Meeting. The TRWA Policy, Bylaws, Resolutions & Credentials Committee shall submit a report and recommendation to the delegates at the Annual Meeting on all proposed Bylaws amendments and/or resolutions received. Members may access the TRWA Bylaws and Board Policies at www.trwa.org.

Name _________________________________________
Member Water System ______________________________________
Mailing Address __________________________________________
City ____________________ State _____ Zip __________

BYLAWS AMENDMENT
Amend Article # __________________________________________ Section # _______ Page # ______
To Read As Follows: ______________________________________________________________________________________
___________________________________________________________________________________________________
___________________________________________________________________________________________________

RESOLUTION
Be It Resolved That TRWA _______________________________________________________________________________

I CERTIFY THAT THE BOARD OF DIRECTORS OF OUR MEMBER WATER SYSTEM VOTED TO SUBMIT THE PROPOSED
TRWA BYLAWS AMENDMENT AND/OR RESOLUTION LISTED ABOVE AT A MEETING HELD ON ________________.

__________________________________________   ______________________________________
Board President Date

__________________________________________   ______________________________________
Board President Water System

Candidates for Director and Alternate Director shall complete and file a Qualification and Consent Form with the TRWA Executive Director no later than January 25, 2016 in order to have their name printed on the official ballot. Nominations will not be accepted from the floor of the Annual Business Meeting or Caucus for any position. Information on qualifications for candidates and campaign procedures are detailed in the TRWA Bylaws and Board Policies, which can be accessed at www.trwa.org. Contact Lara Zent, TRWA Executive Director, for more specific information on filing procedures.

Name ________________________________________________
Member Water System _______________________________
Mailing Address __________________________________________
City ___________________ State _____ Zip __________
District # __________________
Are you (   ) employed on the staff or (   ) on the board of directors of a regular TRWA member that has its principal office located within the district?
Candidate for (   ) Director (   ) Alternate

I CERTIFY THAT I HAVE READ ALL PROVISIONS OF THE CURRENT TRWA BYLAWS AND AM QUALIFIED TO SERVE UNDER THE TERMS AND CONDITIONS THEREOF. I ALSO GIVE MY CONSENT TO HAVE MY NAME PLACED ON THE OFFICIAL TRWA BALLOT FOR THE POSITION INDICATED ABOVE AND AGREE TO ABIDE BY ALL CAMPAIGN PROCEDURES AS LISTED IN THE CURRENT TRWA BOARD POLICIES. MY WATER SYSTEM BOARD IS AWARE THAT I AM SEEKING THIS OFFICE.

_______________________________________________   _____________________________________________
SIGNATURE DATE

BYLAWS AMENDMENT AND RESOLUTION FORM
A member water system may submit a proposed amendment to the TRWA Bylaws and/or offer a resolution for consideration at the Annual Meeting. The amendment and/or resolution must be duly adopted by the Board of Directors of a member water system and submitted to the TRWA Executive Director on this approved form no later than January 25, 2016 for consideration at the 2016 TRWA Annual Meeting. The TRWA Policy, Bylaws, Resolutions & Credentials Committee shall submit a report and recommendation to the delegates at the Annual Meeting on all proposed Bylaws amendments and/or resolutions received. Members may access the TRWA Bylaws and Board Policies at www.trwa.org.

Name __________________________________________ Member Water System ____________________________
Mailing Address __________________________________________ City ____________________ State _____ Zip _______

BYLAWS AMENDMENT
Amend Article # ______________________________ Section # _______ Page # ______
To Read As Follows: ______________________________________________________________________________________
___________________________________________________________________________________________________
___________________________________________________________________________________________________

RESOLUTION
Be It Resolved That TRWA _______________________________________________________________________________

I CERTIFY THAT THE BOARD OF DIRECTORS OF OUR MEMBER WATER SYSTEM VOTED TO SUBMIT THE PROPOSED
TRWA BYLAWS AMENDMENT AND/OR RESOLUTION LISTED ABOVE AT A MEETING HELD ON ________________.

__________________________________________   ______________________________________
Board President Date

__________________________________________
Water System
**Notice of 2016 Election**

**CURRENT TRWA DIRECTORS AND ALTERNATES**

<table>
<thead>
<tr>
<th>Dist.</th>
<th>Director’s Name (System)</th>
<th>Alternate’s Name (System)</th>
<th>Re-Election Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Finley Barnett (SUN WSC)</td>
<td></td>
<td>2018</td>
</tr>
<tr>
<td>2</td>
<td>Bruce Alexander (East Medina County SUD)</td>
<td></td>
<td>2017</td>
</tr>
<tr>
<td>3</td>
<td>Chris Boyd (Mustang SUD)</td>
<td>Dennis Donoho (MEN WSC)</td>
<td>2017</td>
</tr>
<tr>
<td>4</td>
<td>Delores Goode (Kempner WSC)</td>
<td></td>
<td>2018</td>
</tr>
<tr>
<td>5</td>
<td>Barry Miller (Gonzales County WSC)</td>
<td></td>
<td>2016*</td>
</tr>
<tr>
<td>6</td>
<td>Brian Macmanus (East Rio Hondo WSC)</td>
<td>Steven Sanchez (North Alamo WSC)</td>
<td>2018</td>
</tr>
<tr>
<td>7</td>
<td>Clay Hodges (Cash SUD)</td>
<td></td>
<td>2016*</td>
</tr>
<tr>
<td>8</td>
<td>Charles Beseda (Birome WSC)</td>
<td></td>
<td>2017</td>
</tr>
<tr>
<td>9</td>
<td>Pat Allen (Green Valley SUD)</td>
<td>David Davenport (Canyon Regional Water Authority)</td>
<td>2016*</td>
</tr>
<tr>
<td>10</td>
<td>Kent Watson (Wickson Creek SUD)</td>
<td></td>
<td>2016*</td>
</tr>
<tr>
<td>11</td>
<td>Kevin Spence (Cypress Springs SUD)</td>
<td>Frances Delk (Jones WSC)</td>
<td>2016*</td>
</tr>
<tr>
<td>12</td>
<td>Vickie Armstrong (Rose Hill SUD)</td>
<td>Shirley Blakely (College Mound WSC)</td>
<td>2017</td>
</tr>
<tr>
<td>13</td>
<td>James Morrison (Walker County SUD)</td>
<td></td>
<td>2016*</td>
</tr>
<tr>
<td>14</td>
<td>Vacant</td>
<td></td>
<td>2018**</td>
</tr>
</tbody>
</table>

Below is the map that will be used for 2016 TRWA Board Member elections. It was approved by the TRWA Board of Directors on December 5, 2013.

*Current Election Year

**Special Election in District 14 to Fill the Remainder of a Vacancy that Expires in 2018**
DELEGATE CERTIFICATION FORM
For the 47th Annual Meeting and Convention of the Regular Members of the Texas Rural Water Association

As a TRWA member, your water system is entitled to one vote on all issues considered at the Annual Meeting, including the election of directors and any proposed resolutions or amendments to the TRWA bylaws. If you are sending a voting delegate to the meeting, your board must appoint a delegate and alternate as soon as possible. The Board President or Vice President and Board Secretary or Treasurer of the member system must complete and sign the delegate certification form below and return it to the TRWA Credentials Committee with your convention registration materials. (Only President or Owner need sign for IOU.) Forms must be received at the TRWA office no later than 5:00 p.m. on FRIDAY, MARCH 18, 2016, or delivered to the Credentials Committee no later than 5:00 p.m. TUESDAY, MARCH 22, 2016. Improperly executed delegate certification forms may result in disqualification of the delegate by the Credentials Committee.

KNOW ALL MEN BY THESE PRESENTS, that the ___________________________________________, a Public Water Supply Entity (herein called the “Entity”), a Regular Member of Texas Rural Water Association, hereby appoints:
____________________________________________________________________________________
(print delegate’s name)

____________________________________________________________________________________
(print alternate’s name)

the Entity at the Annual Business Meeting of the Association and District Caucus to be held on March 23 and 24, 2016, in Fort Worth, Texas, to vote on any question, bylaws amendment or resolution, or any other matter for and on our behalf, which may come before the meeting or any adjournment thereof upon which the Entity would be entitled to vote.

IN WITNESS WHEREOF, this delegate certification form has been executed on behalf of the aforementioned Entity on this the ______ day of ________________________, 2016.

______________________________________   _______________________________   __________________
Board President or Vice President or Owner   Board Secretary or Treasurer   Date

TRWA District #

ABSENTEE BALLOT VOTING PROCEDURES
For the 47th Annual Meeting and Convention of the Regular Members of the Texas Rural Water Association

If you do not plan to attend the Annual Meeting of the Texas Rural Water Association, your water system is still entitled to one vote. Again this year, we will have an absentee voting process for those systems that cannot send a delegate to the Convention. We no longer allow systems to vote by proxy. Each system will receive an official absentee ballot and delegate certification form, as well as a complete list of candidates and a description of any proposed bylaws amendments or resolutions no later than February 5, 2016. To cast an absentee ballot, you must complete a delegate certification form and the official absentee ballot, and return the original documents to the Credentials Committee using one of the following methods:

• Official absentee ballot and delegate certification form may be mailed to the TRWA office. Votes submitted through this method must be received by 5:00 p.m. on FRIDAY, MARCH 18, 2016.

• Official absentee ballot and delegate certification form may be delivered to the Credentials Committee desk on-site at the Annual Convention no later than 5:00 p.m. on TUESDAY, MARCH 22, 2016.

Improperly executed absentee ballots and/or delegate certification forms may result in disqualification of the ballot by the Credentials Committee.

To ensure anonymity, once your credentials have been verified, your absentee ballot will be separated from your delegate certification form and given to the TRWA staff member who will be monitoring all ballots. Absentee ballots will not be read or counted until the day of the caucuses and official election.

Detailed instructions, a complete list of items under consideration, your official absentee ballot, a delegate certification form and a pre-addressed envelope will be included in the absentee voting packet your system will receive in February. In the meantime, if you have any questions about this process, please reference your November/December issue of the TRWA magazine or visit our website at www.trwa.org for more details. You may also call our office at 512-472-8591.