



Fiscal Year 2016  
Unified Planning Work Program (UPWP)  
July 1, 2015 – June 30, 2016  
Approved by the MPO Policy Board May 27, 2015



Preparing your UPWP for  
FY17? [Check out this catalog of  
UPWPs from across the  
Commonwealth.](#)



Mark your calendars for  
VAMPO's Winter Meeting, on  
February 11 at the Omni  
Richmond Hotel.

## VAMPO Update

The VAMPO Board met at the Governor's Transportation Conference in October, where it identified multiple action items for the end of calendar year 2015. The following is an update on those items and overview of what's new at VAMPO:

Letter to Secretary Layne: In November, several VAMPO Board members drafted a letter to the Secretary of Transportation. The message highlighted the Board's comments on the House Bill 2 process and included recommendations for next year. The Secretary's office responded on December 21<sup>st</sup>, expressing appreciation for the comments. While it is unlikely that the Board's recommendations will not be implemented, this was a great step towards developing better relationships and communications with State officials.

Third Quarter (Winter) Meeting: VAMPO's Winter meeting will be on Thursday, February 11<sup>th</sup> at the Omni Richmond Hotel. The meeting will run from 10:30am to 12:00pm. Meeting packets will go out closer to the meeting date. If you would like to propose a discussion item, please contact the [Chair](#).

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**Virginia**  
**TIP Preparation Guidance**  
*Guidelines for Developing  
Transportation Improvement Programs*



Prepared By:  
Virginia Association of Metropolitan Planning Organizations

In Coordination with:  
Virginia Department of Transportation  
Virginia Department of Rail and Public Transportation  
Federal Highway Administration  
Federal Transit Administration  
October 2015

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Are you in charge of your  
MPO's TIP? VAMPO  
completed a [TIP Preparation  
Guide](#), in partnership with  
VDOT, DRPT, FWHA and  
FTA.

Strategic Planning: The Chair is preparing a proposed mission statement for the Strategic Planning Committee to review. The Committee will also review a spreadsheet of objectives and action items that are based on feedback from the Board survey and comments at the second quarter meeting. There will be a report at the Board's February 11<sup>th</sup> meeting.

Virginia TIP Preparation Guidance Document: After the Board finalized its publication, Mike Kimbrel (who lead development of the document) wrote a story for distribution to partner associations and their members. The Chair contacted AMPO, APA's Regional and Intergovernmental Planning Division, APA Virginia, VACO, and VML for distribution in their newsletters.

UPWPs: It is that time of year again, to begin drafting work programs for the upcoming fiscal year. [Click](#) here for an inventory of our MPO's existing UPWPs, to help you work through your FY17 drafts.

Subcommittees: We need chairs for three separate committees, including the audit, nominating and spring conference committees. If you are interested in servicing on these committees, please [contact the Chair](#) by February 11<sup>th</sup>.