



VIRGINIA COUNSELORS ASSOCIATION

2017 Invite to Present

Annual Convention 2017

The Omni Homestead Resort & Spa (room rate \$110 + tax)
November 9-11, 2017

Submission Deadline
April 1, 2017

General Information

The VCA convention is an annual professional development opportunity for counselors who work in a variety of settings. The goal of the convention is to offer a diverse selection of programs for both new and experienced counselors. *We are particularly interested in programs that address collaboration among a variety of interests or practice areas (i.e.: school counselors and private practitioners).* The convention draws counselors from across the state of Virginia and offers exhibits representing a wide variety of educational programs and products.

Concurrent Sessions

VCA anticipates offering up to 75 concurrent sessions on Thursday and Friday (November 9 & 10), one to two hours in length following several formats. According to VCA policy, each VCA division is guaranteed a minimum of three (3) interest sessions, if deadlines and acceptance criteria are met.

Post-Convention Workshops

VCA anticipates offering up to eight post-convention workshops on Saturday, November 11, three hours in length. To be considered, presenters should indicate their interest on the submission form on-line.

Availability of Presenters

Program presenters agree to present their selected program(s) at any time and on any day of the convention as described above. Scheduling is determined by the Program Committee.

Audio-Visual Equipment

VCA does not provide laptops, microphones, internet or speakers. There may be limited availability of projectors on loan. If there are projectors available, indicate on the online form that you would like to use one. VCA will provide power.

Program Proposal Submission

Proposals for 2017 must be submitted on-line at www.vcacounselors.org VCA Convention proposal submission link at <http://www.vcacounselors.org/event/InviteToPresent2017> and require the following information:

- ✓ General contact information
- ✓ Session Title, format, and intended audiences
- ✓ Lead Presenter, Credentials (e.g. Ph.D, LPC), Title, Employer
- ✓ Additional Presenter(s), Credentials, Title, Employer
- ✓ Session Synopsis (limit 50 words)
- ✓ Session Abstract (limit 500 words)

Session & Workshop Formats

Regular Session: Presentation followed by group discussion or Q & A

Panel Presentation: Small group of experts examine a specific concern and allow time for Q & A and discussion

Professional: Presentation of the results of a research project or to share a new concept for exploration with colleagues

Open Dialogue: Brief presentation by one or two presenters on a specific topic followed by open dialogue and discussion with the audience

Open Forum: Opportunity for conversations among individuals with similar positions, concerns, issues, or interests

Conference Policies

- ✓ **ALL PRESENTERS AND CO-PRESENTERS MUST REGISTER FOR THE CONVENTION!**
- ✓ VCA members agree to volunteer their services to the program without reimbursement for travel expenses, registration fees, or honoraria.
- ✓ Designate **ONE lead presenter** to receive all communication(s) from VCA.
- ✓ There may be **no more than five (5) presenters** per program.
- ✓ Individuals may not be included on more than two (2) presentation proposals.
- ✓ Program presenters agree to present their selected program(s) at any time on any day of the convention as described above. Scheduling is determined by the Program Committee.

Need Assistance?

Contact the VCA Director, Vicky Wheeler, vcaoffice@cox.net, 800-225-8103

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