



Agenda for Board Conference Call on 6/21/2012

Meeting Logistics:

Thursday 6/21/2012 from 12 pm to 1:30 pm central time zone.

Preparation / To Dos:

- Board review past minutes
- Review and complete action items
- Review 2013 budget
- Review Strategic Plan
- Review Proposed ACCT Policy in Response to Fatal and Serious Accidents

Board Members:

Michelle Hepler, Charlie Williams, Jamie Barrow, Micah Henderson, MB Buckner, Gary Cwidak, Scott Conant, Niels Damman, Todd Domeck, Sarah Oosterhuis, Josh Tod, James Borishade

Absent:

Quorum present

Others Present: none.

Proceedings:

Meeting called to order at: 12:05 pm central time

I. Review and Approve Agenda

II. Review All Outstanding Minutes

- Motion made by Todd Domeck to accept the 5-17-2012 Board minutes as presented**
 - **Seconded by – Sarah Oosterhuis**
 - **Discussion – None**
 - **Abstentions – None**
 - **Opposed – None**
 - **Carried**

III. Review Action Items

IV. Old Business

- HIOSHA Update
 - Discussion around ACCT requesting HIOSHA findings to be sent to Design Performance and Installations Standards Committee. The committee can request further information from ERI if they feel they need more information after receiving the HIOSHA reports.
- Proposed ACCT Policy in Response to Fatal and Serious Accidents – **Tabled.**
- ACCT 2013 Budget
 - **Motion made by Micha Henderson to accept the 2012-2013 budget as presented**
 - Seconded by – Charlie Williams**
 - Discussion – around how the membership proposal should positively affect the membership section of the budget. Discussion on some of the new committess will be needed to be added in the future budgets. (international, finace, etc.)**
 - Abstentions – None**
 - Opposed – None**
 - Carried unanimously**

d. Strategic Plan review

- **Motion made by Sarah Oosterhuis to accept the 2012-2014 Interm Strategic Plan as amended.**
 - a) **Seconded by – Gary Cwidak**
 - b) **Discussion – To make sure that the approved 2012-2014 strategic plan is sent out to membership.**
 - c) **Abstentions – None**
 - d) **Opposed – None**
 - e) **Carried unanimously**

e. Membership Proposal

- **A motion was made by Todd Domeck to change the current Associate Member to Individual Member including benefits as listed to take place on 1/2013.**
 - a) **Seconded Micah Henderson**
 - b) **Discussion – we need to change our bylaws to reflect the changes.**
 - a) **Abstentions – None**
 - b) **Opposed – None**
 - c) **Carried unanimously**

- **A motion was made by Todd Domeck to add the Student/Senior level member including benefits as listed**
 - a) **Seconded Niels Damman**
 - b) **Discussion-**
 - a) **Abstentions – None**
 - b) **Opposed – None**
 - c) **Carried unanimously**

- **A motion was made by Todd Domeck to add the Business Partner Member level including benefits listed by 1/2013**
 - a) **Seconded Niels Damman**
 - b) **Discussion- discussion about pricing**
 - c) **Abstentions – None**
 - d) **Opposed – None**
 - e) **Carried unanimously**

- **A motion was made by Todd Domeck to change the current Institutional Member to Organizational Member including benefits listed.**
 - a) **Seconded Niels Damman**
 - b) **Discussion- discussion on Colleges and universities feel towards the word institutional membership. Symposium for CCM is what the discount would be for, they would not be allowed in the PVM Symposium. Discussion on would we have insurance coverage for having approved challenge courses and the infrastructure to do this.**
 - c) **Abstentions - None**
 - d) **Opposed - Niels Damman, Micha Henderson, MB Buckner, Jamie Barrow, Josh Tod,**
 - e) **Does not Carry**

 - **A motion was made by Todd Domeck to change the current Institutional Member to Organizational Member including benefits listed except to the Approved challenge course member.**
 - a) **Seconded Niels Damman**
 - b) **Discussion. Around the approved challenge course member could be add at a later time after more work has been done.**
 - c) **Abstentions – None**
 - d) **Opposed – None**
 - e) **Carried unanimously**

 - **A motion was made by Todd Domeck to update all fees for membership as listed for Student/Senior (\$65), Individual Member (\$85), Organizational Member (\$275, Non-profit \$200) and Accredited PVM (\$1,800). By 1/2013**
 - a) **Seconded Niels Damman**
 - b) **Discussion – about wording of names**
 - c) **Abstentions – None**
 - d) **Opposed – None**
 - e) **Carried unanimously**

 - **A motion was made by Todd Domeck to charge \$1,500.00 annual dues for the Business Partner Member. 1/2013**
 - a) **Niels Damman**
 - b) **Discussion can a PVM be both? The response was that they could, but they would not see any additional benefits from being both as they would get all the same opportunities as a PVM.**
 - c) **Abstentions – None**
 - d) **Opposed – None**
 - e) **Carried unanimously**

 - **A motion was made by Gary to update ACCT bylaws to reflect the new membership levels and names in the ACCT bylaws by 1-2013.**
 - a) **Seconded Niels Damman**
 - b) **Discussion- None**
 - c) **Abstentions – None**
 - d) **Opposed – None**
 - e) **Carried unanimously**
- f. ACCT 8th Edition Update
- All reader groups have submitted there feed-back and committees are currently reviewing the reader group’s feedback.

- g. Proposed Standards Writing Summit
 - Discussion about who would put this together in a new initiative proposal for this item. Board would like to see this as a formal proposal in order to see the actual costs and intended outcomes of such a meeting.
- h. ASTM MOU update
 - Discussion on what the current status of the ASTM F-24 sub group is doing and the latest response to our discussion on defining a formalized MOU.
- i. **Micah Henderson made a motion to go into closed session.**
 - **Seconded Niels Damman**
 - **Discussion- None**
 - **Abstentions – None**
 - **Opposed – None**
 - **Carried unanimously**
- j. Todd recused himself at 1:15 pm to 1:48 pm

V. **New Business**

- a. Operations and Certification Committee request to add new members
 - **Motion made By Sara Oosterhuis to approve Dan Adbar, Josie Shafer and Jason Rich as members of the Operations and Certification Committee.**
 - a) **Second – Jamie Barrow**
 - b) **Discussion- Discussion on how the committee selected these individual and was noted that committees are responsible for their own selection criteria's.**
 - c) **Oppositions**
 - d) **Abstentions**
 - e) **Carried unanimously**
- b. Summer Symposium Update - **Tabled**
- c. ACCT personnel update - **Tabled**