



2013 ANSI Procedures Board Meeting Minutes

Meeting Logistics:

Tuesday 2/26/2013 from 2:00pm to 2:30pm

Board Members:

James Borishade, MB Buckner, Scott Conant, Gary Cwidak, Niels Damman, Todd Domeck, Michelle Hepler, Micah Henderson, Brian Lisson, Matt Marcus, Ryan Olson, Charlie Williams.

Absent: None

Quorum present

Others Present:

Proceedings:

Meeting called to order at: 1:03 PM, Pacific

I. Review and Approve Agenda

- **Motion made by Brian Lisson** to accept the agenda of the BOD meeting of February 26, 2013 as written.
 - a. Seconded by: MB Buckner
 - b. **Motion Carried:**
 - c. 11 affirm, 1 abstention

II. History of ANSI Annual Report

- Information provided to the BOD about the requirements for Annual Report Form submission.

III. Discussion on Changes to Application

- **Motion for Consideration:** Be it resolved that the BOD approve the revised Application for ACCT Challenge Course Standards Consensus Group membership as written.
 - a) Motion Moved by: Micah Henderson
 - b) Seconded by: Niels Damman
 - c) **Motion Carried:** unanimous

IV. Background on Essential Requirements Revisions (Micah Henderson)

- Reviewed Essential Requirements in order to inform our Procedures.
- ANSI Consultant recommended some changes to our Procedures in order to ensure compliance with Essential Requirements.
- Consultant recommended the addition of #17.
- Consultant supported additional minor changes as reflected in the draft for consideration.

Motion for Consideration: Be it resolved that the BOD approve the revised Procedures for Organization, Development, and Maintenance of Challenge Course Standards by the Association for Challenge Course Technology (ACCT).

- a) Motion Moved by: Micah Henderson
- b) Seconded by: Brian Lisson
- c) **Motion carried:** Unanimous

V. Discussion regarding Next Steps for future revisions of ANSI Procedures.

- Board of Directors recognizes its responsibility to manage the changes to ACCT's ANSI Procedures.
- Revisions to our ANSI Procedures are due March 1st.
- Changes to the Essential Requirements are not published by ANSI until January of the calendar year.
- 21 items on ANSI Action Item List.

VI. Adjournment

- **Motion:** To adjourn the Meeting
 - a) Moved By: Micah Henderson
 - b) Seconded By: Todd Domeck
 - c) **Motion Carried:** unanimous