

**Association for Challenge Course Technology  
Board of Directors Meeting  
June 23, 2008  
Conference Call  
Minutes**

Present: Jeff Boeke, Michelle Hepler, Tom Leahy, Erik Marter, Jen Stanchfield,  
Josh Tod, Jim Wall, Sylvia Dresser

Absent: Keith Jacobs

1. The meeting convened at 4:05 pm central time.
2. A motion was made, seconded and carried to accept the minutes from the March meeting as written.
3. A motion was made, seconded and carried to accept the 2008-09 budget as presented to the Board.
4. Bill Weaver has resigned from the Board and from the Review Committee in order to take the job of Professional Services Manager for ACCT. His position on the board will be filled in January 2009 elections for the rest of his term.
4. A short discussion of the agenda for the Summer Symposium was held.

5. Committee requests

Canopy Tour Committee

- Provide feedback to the committee about the direction we are going in regards to modifying all existing standards instead of writing new ones. This was discussed in conjunction with the report from the Installations Committee.
- Approve the committee membership
- Approve the committee co-chairs
  - A motion was made, seconded and carried to approve John Walker and Todd Domeck as co-chairs of this committee, and to accept all 11 interim committee members as members of this committee for the next 12 months. In 12 months, the Board will reassess the number of committee members needed to carry out the tasks of the committee.
- Approve an annual budget of \$11,000.00
  - Budget amount adjusted to \$6000 to cover meetings
- Canopy/Zipline Tour committee is the new committee name.

Ethics Committee

- A motion was made, seconded and carried to accept Adam Bondeson as a member of this committee. James Kantor will be contacted to see if he

would prefer to serve on this committee or the Canopy/Zipline Tour Committee.

#### Installations Standards Committee

- A motion was made, seconded and carried to accept Brian Lisson as a member of this committee.
- Direction was given to this committee to incorporate adaptations to the standards to cover canopy/zipline tours. The Canopy/Zipline tour committee will also be tasked with adapting the operations standards to address canopy/zipline tours.

#### Review Committee

- The issue of a PVM issuing a certification if they have not been formally reviewed for ACCT certification was discussed. As long as client knows what they are getting, they may do so. Bill Weaver will develop language to use so that it will be accurately represented to the client in all materials.

Committee Meetings Policy – A motion was made, seconded and carried (with 1 abstention) that regular committee meetings of the association are closed, unless a guest is specifically invited to provide a particular expertise or unless the meeting is declared an open meeting by the committee and/or the Board. This policy is subject to review by legal counsel.

6. The meeting was adjourned at 5:20 pm central time.

7. Next meetings – Tuesday, August 5, 1-5 pm and Friday, August 8, 8 am – 2 pm, Champlain College, Burlington, Vermont