

# Lincoln University Alumni Association Degree Scholarship

## Regulations

### 1. Purpose

The Lincoln University Alumni Association Degree Scholarship was established to support a student who is entering their final year of study towards an undergraduate or Honours degree.

### 2. Number/Value

One or more scholarships will be offered annually to a full time student studying at Lincoln University. The annual value of the scholarship shall be \$7500 towards tuition fees or living expenses.

### 3. Eligibility

- (a) Applicants must be full time students registered in the final year of their undergraduate, or Honours degree.
- (b) Applicants must be New Zealand Citizens or Permanent Residents.

### 4. Selection Criteria

The criteria for selection will be

- (a) Academic Merit
- (b) Connections with the Alumni Association

Note: Preference may be given to students who have not previously received financial support from Scholarships during their academic career.

### 5. Selection Committee

The scholarship shall be awarded based on a recommendation of a selection committee which shall comprise:

- The convenor of the Scholarships Committee, or nominee

- The Lincoln University Alumni Association President, or nominee, and
- The Alumni Officer.

The selection committee may request the applicant to attend an interview as part of the selection process.

The selection committee may refrain from making an award if it finds no candidate of sufficient merit.

## **6. Tenure**

- (a) The scholarship is tenable for one year.
- (b) The scholarship is not tenable with any other scholarship, award or bursary.

## **7. Application**

Application forms are available from the Lincoln University website [www.lincoln.ac.nz](http://www.lincoln.ac.nz)

Applications close 31 March with:

Scholarships Office  
Lincoln University  
PO Box 84  
Lincoln 7647  
Canterbury

## PRIVACY PROVISIONS

The information requested in this application form and your academic record will be used solely for the purposes of assessing your application for the Scholarship(s) for which you are applying. Personal information contained in this application will be made available to members of the Selection Committee for this award, the membership of which is detailed in the award regulations.

Lincoln University will store your application in a secure place in the event that you are successful in gaining an award or are selected as a reserve candidate for an award, and to destroy your application to preserve its confidentiality in the event that you are unsuccessful in gaining an award.

Should you have reason to believe that information held about you in either your application or your academic record is incorrect, you have the right of access to, and correction of, that information.

Personal references from the persons you have named are obtained on the strict understanding that they are confidential, and you may not have access to those reports without the written authorisation of the author.

I, ..... agree to the above conditions with respect to my scholarship application(s) to Lincoln University.

Signed:..... Date:.....

## ADVICE TO APPLICANTS

Applications must arrive by the date shown on the application form. No undertaking is given to accept late applications.

It is your responsibility to contact your referees, and ask them to send their references to the Scholarships Office. References should be clearly marked with your name and the name of the scholarship(s) for which you are applying. Referees should **not** be asked to send their references to you, as they must have the opportunity to be completely frank. Non receipt of referees reports or incomplete applications may prejudice your eligibility.

If Official documents are requested as part of your scholarship application please do not send original documents. Send only copies that have been certified by a J.P, a solicitor, or a staff member in the university registry. **Unless specifically requested, please do not send a curriculum vitae.** Lincoln University accepts no responsibility to return original documents.

Please do not put your application into any sort of folder. Simply attach all pages with ONE staple in the top left hand corner. **All pages should be A4 size.**

If you have any queries regarding your eligibility or how to apply, please contact the Scholarships Office on 0800 10 60 10 or [scholarships@lincoln.ac.nz](mailto:scholarships@lincoln.ac.nz)



## LINCOLN UNIVERSITY ALUMNI ASSOCIATION DEGREE SCHOLARSHIP

### APPLICATION FORM

Student Information	
Family Name:	
First Name/s:	
Date of Birth:	
Postal address:	
Email address:	
Mobile number:	
Lincoln Student ID Number: <i>(if known)</i>	

Academic Information	
Secondary School Attended: <i>(include years)</i>	
Academic Distinctions:	
Course of Study at Lincoln:	
Please attach a written presentation outlining your future career intentions.	Tick when attached <input type="checkbox"/>

Financial Information	
Please list all Scholarships, Bursaries or Awards you have received during your course of study at Lincoln University.	

### References

Please submit two confidential letters of reference with your application. Complete the top section of the referee form and give to the two referees. Ask the referees to return their references to you in a sealed envelope, with their signature across the seal, or to send direct to the Scholarships Office.

Please provide the name, title, address, phone number and email address for your two referees:

Referee 1:

Referee 2:

### Declaration:

I declare that the information contained in and provided in connection with this application is true and correct. **I acknowledge that giving false or misleading information is a serious offence.**

Signature:

Date:

**Please submit your application to the Lincoln University Scholarships Office no later than 31 March.**

Candidates shall submit applications directly to the following addresses:

Scholarships Office  
Lincoln University  
PO Box 84  
Lincoln 7647  
Canterbury

Phone: (03) 3252 811, extn: 8748 or 8582

Email: jane.edwards@lincoln.ac.nz  
mandy.carter@lincoln.ac.nz

Web: [www.lincoln.ac.nz/scholar](http://www.lincoln.ac.nz/scholar)



# Lincoln University

*Te Whare Wānaka o Aoraki*

## REFEREES REPORT

Applicant's Name: .....

Students ID Number:.....

Scholarship(s) Applied For:.....

This report is due by: (Date).....

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**Please provide a confidential reference (ACADEMIC or PERSONAL) on or attached to this form, for the above named student. This reference will only be used by the Scholarships Selection Committee in determining the applicant's eligibility for the scholarship.**

Please send this report to: Scholarships Manager, Lincoln University, P O Box 84, Lincoln 7647, Canterbury.

Referee's Name: *(Pls Print)*.....

Organisation:.....

Signature:..... Date:.....